Nhamp
F
44
.N65
2011

New Durham, New Hampshire

ANNUAL REPORT

For the Year Ended December 31, 2011

NEW DURHAM'S 2012 TOWN ELECTION & MEETING

Town Election

When: Tuesday, March 13, 2012
Time: 8:00 A.M. to 7:00 P.M.
Place: New Durham Elementary School Gymnasium

The town shall hold an election annually for the election of town officers on the second Tuesday in March. If you have not registered to vote, you may do so on the Election Day. You will be asked to show proof of ID, age, citizenship and domicile. After the polls close at 7:00 PM, the ballots will be counted and the results announced.

Town Meeting

When: Wednesday, March 14, 2012
Time: 7:00 P.M.
Place: New Durham Elementary School Gymnasium

The remaining articles will be presented, discussed and voted upon. By law, any bond articles must be presented after the election of officers and all votes on zoning matters.

January 24, 2012, is the day prior to the first day of the filing period for candidates for the town offices. The Supervisor of the Checklist will hold a session for the correction of the checklist from 7:00P.M. -7:30 P.M. RSA 669:5

January 25-February 3, 2012, is the filing period for town offices. Any candidate filling on last day must file in person. RSA 669:20

February 7, 2012, is the last day for 25 or more voters or 2% of the voters (whichever is less) to petition the selectman to include a warrant article. The town clerk must be available to receive petitions at least between 3 PM -5 PM. RSA 39:3

February 28, 2012, is the last day the selectman shall post the warrant. The selectmen shall include as part of the warrant; the place, day and hour of the election. The warrant must clearly specify which items shall be voted on by ballot at the town election and which items shall be considered at the town business meeting. RSA 669:2

March 3, 2012, the Supervisors of the Checklist shall hold a session for the correction of the checklist. This is the last day the town clerk or the supervisors can accept voter registration applications. No additions or corrections shall be made to the checklist after this session, until Election Day. RSA 654:8

March 6, 2012, the selectmen shall cause their report and those of other town officers required by law to be available to the voters at least 7 days prior to the date of the annual meeting. RSA 41:14

March 12, 2012, the town clerk must be available to accept absentee ballots filed in person at least between 3 PM -5 PM. RSA 652:20, 669:29, 657:7

March 13, 2012, Town Elections and March 14, 2012 Town Meeting

March 16, 2012, is the last day for any person for whom a vote was cast to request a recount of votes cast at Town Election. RSA 669:30 652:20

March 20, 2012, is the last day for 10 voters of a town to petition the clerk to recount ballots on any question printed on the official ballot. The town clerk must be available at least between 3 PM -5 PM. RSA 40:4-c

STATE OF NEW HAMPSHIRE'S 2012 ELECTIONS

State Primary Election Day

When: Tuesday, September 14, 2012
Time: 8:00 A. M. – 7 P.M.
Place: New Durham Elementary School Gymnasium

June 5, 2012 is the last day to change party affiliation before the State Primary.

Presidential & State General Election Day

When: Tuesday, November 2, 2012
Time: 8:00 A. M. – 7 P.M.
Place: New Durham Elementary School Gymnasium

Town of

New Durham,

New Hampshire

ANNUAL REPORT

For the Year Ended December 31, 2011

TABLE OF CONTENTS

Introduction

About New Durham	1
Town Report Dedication- Lawrence Corson	2
New Durham Profile	3
Boston Post Cane Recipient Award and Citizens of the Year 2011	7
Government Information	9
Town Officers & Officials	12
Board of Selectmen's Annual Report	17
2011 Town Meeting Minutes	18

Warrant & Budget 2012

Town of New Durham Town Meeting Warrant 2012	36
Town Meeting Warrant Narrative 2012	41
Budget MS-7	44
Approved Housekeeping Warrant Articles	52

Financials

Auditor's Report 2009	56
Statement of Payments	59
Statement of Receipts	66
Statement of Appropriations	68
Statement of Revenues for Surplus & Overdraft	70
Summary of Valuation MS-1	71
Schedule of Town Property	80
Land & Building acquired Through Tax Collector's Deed	81
Five-Year Tax Rate	82
Department of Revenue Administration Tax Rate Calculation 2011	83
Town Clerk's Financial Report	84
Grants Report for 2011 and Donations 2011	85
Trustee of Trust Funds MS-9 Report	86
Trustee of Trust Funds MS-10 Report	87
Tax Collector's Financial Report	90
Long Term Debt Schedules	92
Library Trustees Receipts and Expenses	96
Employee Wages - 2011	97
Town Treasurer's Report	101

Copple Crown Village District

Copple Crown Village District 2011 Annual Meeting Minutes	104
Copple Crown Village Budget 2012 MS-37	105

General Administration

HB 316 Notice – Involuntarily Merged Lots	111
Town of New Durham Fee Schedule	112
Town Office & Board Hours	115
New Hampshire's Right-to-Know Law	119
New Durham Marriage Report	120
New Durham Births & Deaths Report	121
Property Tax Relief Options	122
New Durham Talent Bank Application	123

Town Department Reports

Board of Ethics	125
Boodey House Committee	126

TABLE OF CONTENTS

Budget Committee 127
Building Inspector, Health & Code Enforcement Officer 128
Capital Improvement Program Committee and CIP Spreadsheet 129
Cemetery Trustees 133
Conservation Commission 134
Emergency Management 135
Ethics Policy Revision Committee and New Durham Ethics Policy 136
Fire Department 142
Forest Fire Warden & State Forest Ranger 143
Highway Department 144
Library Director 145
Library Trustees 146
Milfoil & Invasive Weed Committee 147
Parks & Recreation Committee 148
Planning Board 149
Police Department 150
Solid Waste Facility & Transfer Station 151
Tax Collector 152
Town Administrator 153
154
Town Historian 155
Welfare Report 156
Zoning Board of Adjustment 157
1772 Meetinghouse Restoration Committee 158

Regional & Non-Profit Agency Reports
Community Action Partnership of Strafford County 160
COAST Bud Service 161
Friends of the Library 162
The Homemakers Health Services 163
New Durham Food Pantry 164
Rochester District VNA 165
Strafford Regional Planning Commission 166
Senator Kelly Ayotte 167

Inside Front Cover
New Durham Town Election & Meeting - 2012

Inside Back Cover
Scholarships Available to New Durham Residents

Back Cover
Information Directory

Acknowledgements:
Cover Page Photograph and Garden Design taken by Bonnie Dodge.
The History of New Durham, New Hampshire, written by Ellen Cloutman Jennings, published in 1962.
Many photographs courtesy of *Foster's Daily Democrat*, Dover and *The Baysider*

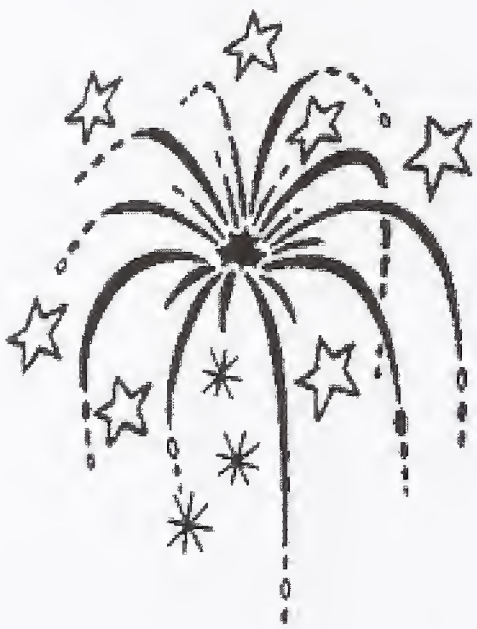
NEW DURHAM'S 250TH ANNIVERSARY COMMEMORATION

1762 - 2012

The New Durham Park & Recreation Department, in conjunction with the Town of New Durham, invites you to join in celebrating our 250th Anniversary (Semiquincentennial) of New Durham on the 27th, 28th & 29th of July 2012.

The celebration will be one that is for the whole community and therefore shaped by the community.

The planning for all the activities is still in the early stages. If you have a suggestion for an activity or would like to volunteer, please contact the New Durham Park & Recreation Department at 859-5666.



Theme: PAST, PRESENT and FUTURE

Check out the tentative activities:

Friday, July 27th
Movie at the Library- entertaining and light-hearted look at New Durham from the very beginning to the present day, featuring local residents.
Spaghetti Dinner

Saturday, July 28th
Road Race
Antique Car Show
Cow Patty Bingo
Tractor Races

Recreation Director Kellie Chase is planning an anniversary parade that will include bands, organizations, historical characters/floats, and local celebrities who will be invited "home" to participate in their hometown's anniversary. Veterans/military personnel, civic associations, businesses and schools will be encouraged to march with their neighbors, who can display their own banners.

Library: Movie will play all day
Concert
Fireworks

Sunday, July 29th
Pancake Breakfast, Sponsored by the Cub Scouts

Granted by the Masonian Proprietors in 1749 as Cocheco Township, New Durham was settled in 1750 almost entirely by colonists from Durham. It was incorporated as New Durham on December 7, 1762.

ABOUT NEW DURHAM
Incorporated: 1762

Origin:

First known as "Cochecho Township", a group of settlers from Durham petitioned the Masonian Proprietors in May of 1749 for a 45 square mile grant of land north of Rochester. In the spring of 1750, the land was surveyed and a plan (map) of numbered lots was drawn up and lots auctioned off. The terms of the settlement were:

> *"There should be forty families settled within five years after peace was proclaimed between the English, French and Indians. Each lot owner was to build a house at least 16 square feet and each family should have three acres cleared within six years and a sawmill within five. "*

It is not known exactly how many people came in the years between 1750 and 1762. The residents put in a request to the Royal Governor, Benning Wentworth, for recognition in the form of a charter, which would authorize them to have a town government of their own. King Charles III granted the charter and the town was officially born in this wild, wooded land. New Durham is very fortunate to still hold its original Town Charter, only one of a very few known to still exist in the state.

And such was the beginning of "New Durham …"

Taken from excerpts "*New Durham Historical Material*" by Eloise Bickford and "*Origin of the Name*"

Royal Governor Benning Wentworth

DEDICATION

Lawrence Corson, "Larry" was born March 5th, 1933. He lived in New Durham for over 70 years, until recently moving to Alton.

When Larry was a child, his father wound the clock at Town Hall. Larry would always ask to go with him. In 1941, when he was 8 years old, he took over the winding of the clock for his dad, because his dad had grown to be a rather large man and could no longer fit through the hole to the clock tower. When Larry took over winding the clock, his dad would pay him for his help, and Larry has been winding the clock ever since.

Larry climbing the ladder to the clock tower

Larry seated next to the Town Hall Clock

For the past 71 years, Larry has wound the clock every single Sunday, even when he was sick. It usually takes Larry about half an hour to wind the clock.

Larry Corson standing next to the Town Hall bell
Photographs of Larry Corson taken by Alison Webb

Once on his way up to the clock tower, Larry startled some pigeons that had nested there and they came after him. Since that time, the Town put chicken wire up to keep the pigeons out. He remembers as a child his father telling him how neighborhood kids would sneak into the Town Hall and climb up into the bell tower to ring the bell. This would usually happen on the fourth of July and on Halloween. Larry's father soon caught onto the prank and would hide the ladder behind the settees on holidays to keep the kids away from the bell. There was also a time when someone got up into the bell tower, and broke the handle that winds the clock. Larry's father started hiding the crank, and Larry continues to hide it to this day.

The bell that is up in the tower right now was made in Boston and came from the old gunpowder mill, which was located where the Fish Hatchery is now.

You can always find Larry in the Town Hall parking lot, checking his clock to make sure that the time is right. Larry has served this town for many years and we proudly dedicate the 2011 Town Report to him.

PROFILE OF NEW DURHAM

Community Contact	**Town of New Durham** **Alison Webb,** **Town Administrator** **4 Main Street, PO Box 207** **New Durham, NH 03855**
Telephone	**(603) 859-2091**
Fax	**(603) 859-6644**
E-mail	**ndadmin@metrocast.net**
Web Site	**www.newdurhamnh.us**
Town Office Hours	**Mon. - Fri. 9 am - 4 pm,** **Sat. 9 am - 12 pm**
County	**Strafford**
Labor Market Area	**Rochester-Dover NH-ME** **Metro-NECTA, NH Portion**
Tourism	**Region Lakes**
Planning Commission	**Strafford Regional**
Regional Development	**Wentworth Economic Development Corp.**
Election Districts:	
US Congress	**District 1**
Executive Council	**District 2**
State Senate	**District 4**
State Representative	**Strafford County District 3**

Incorporated: 1762

Origin: Granted in 1749 as Cocheco, New Durham was first settled almost entirely by colonists from Durham, New Hampshire. Colonel Thomas Tash, who had fought in England's Seven Years War against France and was granted land in reward for his service, was appointed proprietor's clerk and called the first town meeting. The town was incorporated as New Durham in 1762. An early minister in the town, Reverend Benjamin Randall, founded a new religious denomination called the "Free-Will Baptists," later known as Free Baptists.

Villages and Place Names: Copplecrown Village District

Population, Year of the First Census Taken: 554 residents in 1790

Population Trends: Population change for New Durham totaled 1,773 over 50 years, from 463 in 1950, to 2,236 in 2000. The largest decennial percent change was a 103 percent increase between 1970 and 1980, followed b a 65 percent increase between 1980 and 1990. The 2010 Census for New Durham was 2,638 residents.

Population Density and Land Area, 2009 (NH Office of Energy & Planning): 62.5 persons per square mile of land area. New Durham contains 41.4 square miles of land area and 2.4 square miles of inland water area.

1950 1960 1970 1980 1990 2000 2009

Economic & Labor Market Information Bureau, NH Employment Security, 2010. Community Response Received 09/10/10

PROFILE OF NEW DURHAM

MUNICIPAL SERVICES
Type of Government: Selectmen
Budget: Municipal Appropriations, 2011 $3,934,630
Budget: School Appropriations, 2012 $46,195,294
Zoning Ordinance 1971/07
Master Plan 2008
Capital Improvement Plan Yes
Industrial Plans Reviewed By Regional Planning Commission

BOARDS AND COMMISSIONS
Elected: Selectmen; Library; Cemetery; Trust Funds; Planning
Appointed: Zoning; Conservation; Budget; Parks & Recreation
Public Library New Durham Public

EMERGENCY SERVICES
Police Department
Fire Department Call
Emergency Medical Service Call
Nearest Hospital: Frisbie Memorial, Rochester 15 miles, 82 beds

UTILITIES
Electric Supplier PSNH; NH Electric Coop
Water Supply Private wells
Sanitation Private septic
Solid Waste Disposal
Private Curbside Trash Pickup
Mandatory Recycling Program
Telephone Company Fairpoint; TDS Telecom, Metrocast
Cellular Telephone Access
Cable Television Access
Public Access Television Station
High Speed Internet Service: Business and Residential

PROPERTY TAXES (NH Dept. of Revenue Administration)

2011 Total Tax Rate (per $1000 of value)	$22.40
2011 Copple Crown Village District Total Tax Rate (per $1000 of value)	$29.48
2010 Equalization Ratio	100%

2009 Percent of Local Assessed Valuation by Property Type

Residential Land and Buildings	96.7%
Commercial Land and Buildings	2.5%
Public Utilities, Current Use, and Other	0.8%

HOUSING SUPPLY (NH Office of Energy and Planning)

2009 Total Housing Units	1,603	2009 Single-Family Units	1,456
Residential Permits Net Change of Units	8	2009 Multi-Family Units	29
Residential Permits, Net Change of Units	0	2009 Manufactured Housing Units	118

PROFILE OF NEW DURHAM

DEMOGRAPHICS (US Census Bureau)

YEAR	NEW DURHAM POPULATION	COUNTY POPULATION
2010	2,638	123,143
2000	2,236	112,676
1990	1,948	104,348
1980	1,183	85,324
1970	583	70,431

DEMOGRAPHICS, New Durham 2010 Census Information

Population by Gender
Male 1,348 Female 1,290

Population by	Age	Group	
Under age 5	144	Age 45 to 49	274
Age 5 to 9	153	Age 50 to 54	274
Age 10 to 14	193	Age 55 to 59	221
Age 15 to 19	182	Age 60 to 64	181
Age 20 to 24	97	Age 65 to 69	122
Age 25 to 30	129	Age 70 to 74	70
Age 30 to 34	116	Age 75 to 79	60
Age 35 to 39	165	Age 80 to 84	43
Age 40 to 44	191	Over 85 yrs	23
		Med. Age	**43.7**

Educational Attainment, population 25 years and over
High school graduate or higher 88.5%
Bachelor's degree or higher 23.7%

INCOME, 2009 INFLATION ADJUSTED $ (ACS 2005-2009)
Per capita income $28,227
Median 4-person family income $80,938
Median household income $74,698
Median Earnings, full-time, year-round workers
Male $53,125, Female $35,915
Families below the poverty level 4.0%

LABOR FORCE (NHES-ELMI*)

Annual Average	1999	2009
Civilian labor force	1,209	1,478
Employed	1,173	1,377
Unemployed	36	101
Unemployment rate	3.0%	6.8%

EMPLOYMENT & WAGES (NHES – ELMI) Annual Average Covered Employment 1999 2009

Industries:	Average Employment	Average Weekly Wage
Goods Producing	25 - 30	$547 - $622
Service Providing	109 - 162	$504 - $506
Government (Federal, State, and Local)	84 - 114	$445 - $562
Private Industry plus Government	217 - 306	$486 - $538

Economic & Labor Market Information Bureau, NH Employment Security, 2010. Community Response Received 09/10/10

PROFILE OF NEW DURHAM

EDUCATION AND CHILD CARE
Schools students attend: Grades K-12 are part of Governor Wentworth Regional (Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, Wolfeboro)
District: SAU 49
Career Technology Center(s): Region 9 Vocational Technical Center, Wolfeboro Region: 09
Educational Facilities Elementary Middle/Junior High, High School Private/Parochial
Number of Schools 1
Grade Levels P K 1-6
Total Enrollment 195
NH Licensed Child Care Facilities, 2010: Total Facilities: 3, Total Capacity: 87
Nearest Community/Technical College: Lakes Region
Nearest Colleges or Universities: University of NH

LARGEST BUSINESSES PRODUCT/SERVICE EMPLOYEES ESTABLISHED
Johnson's Dairy Bar Restaurant 50+
Town of New Durham Municipal Services 30
New Durham Elementary 40
State of New Hampshire Fish Hatchery 12
Sporto's Restaurant, 6 - 1999

Driving distance to select cities:
Manchester, NH 40 miles
Portland, Maine 65 miles
Boston, Mass. 88 miles
New York City, NY 301 miles
Montreal, Quebec 258 miles

COMMUTING TO WORK - Workers 16 years & over (ACS 2005-2009)

Drove alone, car/truck/van	90.0%
Carpooled, car/truck/van	4.0%
Public transportation	0.4%
Walked	0.4%
Other means	0.9%
Worked at home	4.4%

Mean Travel Time to Work	34.8 minutes
Percent of Working Residents:	**Census 2000**
Working in community of residence	16%
Commuting to another NH community	76%
Commuting out-of-state	8%

RECREATION, ATTRACTIONS, AND EVENTS
Municipal Parks include Merrymeeting Town Beach & Smitty Recreation Fields
State Park – Jones Brook Wildlife Management Area
Golf Course - Winnipesaukee
Water bodies for boating, swimming, fishing, etc. include Merrymeeting Lake, Merrymeeting River, March's Pond, Chalk Pond, Jones Pond, Cold Rain Pond, Downings Pond and Club Pond.
Youth organizations include Scouts, 4-H and, Fire Department Explorer Post.
Youth sports include T-Ball, baseball, soccer, football, basketball, etc.
There are snowmobile trails, bicycle trails, cross country skiing, hiking and OHRV trails.
Overnight or day camps include Birch Hill Summer Camp, Lion's Pride Camp & Camp Maranatha Inc.
Nearest down-hill ski area is Gunstock (18.5 miles).

* **New Hampshire Employment Security – Economic & Labor Market Information Bureau**

2011 BOSTON POST CANE PRESENTATION

Photograph taken by Cathy Orlowicz

The town's Boston Post Cane was presented by Selectman Theresa Jarvis (shown sitting between Mr. and Mrs. Rogers) to New Durham's oldest resident, 96 year-old Everett G. Rogers (pictured here holding the cane) during the New Durham Fire Company's annual Senior Holiday Dinner. This is the third year in a row that Mr. Rogers has received the award. Mr. Rogers has been married to his wife, Margaret (seated to the left of Mr. Rogers) for 55 years and has lived in New Durham for 59 years.

2011 CITIZEN OF THE YEAR

Dot (Martin) Veisel said Bill Grigg was speechless when told he'd be named the town's 2011 Citizen of the Year.

"There was complete silence on the phone for 20 seconds," Veisel recalled.

"But why?" he finally responded, and Veisel, a past recipient of the award, had no trouble telling him at the New Durham town meeting Wednesday night.

Grigg was the deputy health officer for the town and served as the health officer for many years, helping struggling families.

Grigg, a resident of New Durham for more than 30 years, not only has volunteered as an EMT and firefighter, being named firefighter of the year, but was also a member of the police commission, contributed funding to athletics in town and "worked hard to acquire the town beach, library and current location for the food pantry," Veisel said.

Photograph by John Huff, with permission of Foster's Daily Democrat

He went above and beyond his paid position," Veisel said. "He advocated for stressed families in town, was seen delivering food to the food pantry and served as a voice for those who don't have a voice."

Veisel described Grigg as a man who always served in the background, but would disappear before he could receive a "thanks." She even joked that "it took him considerable coaxing to get him on stage tonight."

"Many in town felt it was time to say, 'Thanks, Bill,' Veisel said as she handed him the award.

"I'm still speechless," Grigg

Text by Aimee Lockhardt,, writer for Foster's Daily Democrat

NEW DURHAM FIREFIGHTER SERVICE AWARD

On September 26th, Dave Stuart was honored by his peers at the New Durham Fire Station Community Room for his thirty years of service as a firefighter for the Town of New Durham.

Back in high school, Stuart was looking for something to do with his life. He got his introduction to firefighting through his father.

KG Lockwood, the Deputy Chief remarked that "Dave is a very dedicated individual. He is extremely community orientated. We are honored to have him as a member, and it is something that we are very proud of."

Text by Tim Croes, with permission of The Baysider

Photograph by John Huff, permission of Foster's Daily Democrat

NEW DURHAM PARKS & RECREATION VOLUNTEERS AWARD

Background workers remained the theme as Kristyn Bernier, chairman of the Parks and Recreation commission, handed out three Volunteer of the Year awards at the 2011 Town Meeting.

"Parks and Recreation cannot function without volunteers," she said. Despite the difficulty in choosing three recipients, Bernier said the commission was able to find three who "do a lot for us but don't get the fanfare."

Photograph by John Huff, permission of Foster's Daily Democrat

James Nyman, who coaches several athletic teams and is a Boy Scouts leader, was named the first recipient.

"When we need hands to do things he's always there," Bernier said.

The second two showed volunteering can be a family affair.

Rob Joy, Bernier said, is always there to help out and volunteer when the Recreation Department needs help.

Joy's son, Trevor, a junior at Kingswood High School, helped line fields every week for soccer and put up nets, Bernier said.

"He represents the many kids we have in the community that are kind, generous, willing and fun," she said. "He's an example of a role model for others."

Text by Aimee Lockhardt, with permission of Foster's Daily Democrat

GOVERNMENT INFORMATION

FEDERAL GOVERMENT

UNITED STATES SENATORS:

Kelly Ayotte (Republican)
144 Russell Senate Building
Washington DC 20510

Tel: (202) 224-3324
Fax: (202) 224-4952
Web/E-mail: http://ayotte.senate.gov

Jeanne Shaheen (Democrat)
520 Hart Senate Office Building
Washington DC 20510

Tel: DC - 202-224-2841
Tel: 603-647-2008
Web: http://shaheen.senate.gov

UNITED STATES REPRESENTATIVE (District 1):

Frank Guinta (Republican)
US House of Representatives
1223 Longworth House Office Building
Washington, DC 20515-2901

Tel: ((202) 225-5456
Fax: (202) 225-5822
E-mail: https://quinta.house.gov/contact-me/email-me

STATE GOVERNMENT

EXECUTIVE BRANCH

GOVERNOR:

John H. Lynch (Democrat)
State House
25 Capitol Street
Concord, NH 03301

Tel: (603) 271-2121
Fax: (603) 271-7680
E-mail: governorlynch@nh.gov
Web: http://www.governor.nh.gov

EXECUTIVE COUNCILOR (District 2):

Daniel St. Hilaire (Republican)
107 North Main Street, Room 207
Concord, NH 03301

Tel: (603) 271-3632
E-mail: dst.hilaire@nh.gov

LEGISLATIVE BRANCH

STATE SENATOR (District 4):

James R. Forsythe (Republican)
Legislative Office Building, Room 5
33 North State Street
Concord, NH 03301

Tel: (603) 271-3096
E-mail: jim@jimforsythe.com

STATE REPRESENTATIVES (DISTRICT 3):

Sam A. Cataldo (Republican)
120 Hornetown Road
Farmington, NH 03835-3505
Tel: (603) 859-1089
E-mail: casac@worldpath.net

Robert Perry, (Democrat)
88 Evans Mountain Road
Strafford, NH 03884
Tel: (603) 269-4651
E-mail: bob.perry@leg.state.nh.us

William H. O'Connor (Republican)
145 Beauty Hill Road
Barrington, NH 03825-5523
Tel: (603) 664-5457
E-mail: william.oconnor@leg.state.nh.us

William D. Panek (Republican)
PO Box 897
Farmington, NH 03835-0897
Tel: (603) 859-0474
E-mail: william.panek@leg.state.nh.us

Robbie L. Parsons (Republican)
221 Old Wakefield Road
Milton, NH 03851-4919
Tel: (603) 652-9009
E-mail: N/A

Joseph A. Pitre (Republican)
76 Cocheco Road
Farmington, NH 03835-3803
Tel: (603) 755-2447
E-mail: joseph.pitre@leg.state.nh.us

Carol Vita (Republican)
35A Woodland Road
Middleton, NH 03887-6315
Tel: (603) 755-9700
E-mail: lcvita2@earthlink.net

Lucien A. Vita (Republican)
35A Woodland Road
Middleton, NH 03887-6315
Tel: (603) 755-9700
E-mail: lcvita2@earthlink.net

STRAFFORD COUNTY GOVERNMENT

STRAFFORD COUNTY JUDICIAL BRANCH

STRAFFORD SUPERIOR COURT,
William A. Grimes Justice & Administration Building
259 County Farm Road, Suite 301
Dover, NH 03820
Clerk : Julie W. Howard
Tel: (603) 742-3065

GOVERNMENT INFORMATION

ROCHESTER DISTRICT COURT – 7th CIRCUIT
Justice: Hon. Daniel M. Cappiello
76 North Main Street
Rochester, NH 03867
Tel: (603) 332-3516
E-mail: N/A

STRAFFORD COUNTY COMMISSIONERS

Catherine Cheney, Clerk
Strafford County Commissioners Office
PO Box 799
Dover, NH 03821-0799
Tel: 603-742-1458

Robert Watson, Vice Chairman
Strafford County Commissioners Office
PO Box 799
Dover, NH 03821-0799
Tel: 603-742-1458

George Maglaras, Chairman
Strafford County Commissioners Office
PO Box 799
Dover, NH 03821-0799
Tel: 603-742-1458

STRAFFORD COUNTY TREASURER:
Pamela J. Arnold
PO Box 799
Dover, NH 03821-0799
Tel: 603-742-1458

STRAFFORD COUNTY SHERIFF:
Wayne Estes
PO Box 1218
Dover, NH 03821-1218
Tel: 603-742-4960

STRAFFORD COUNTY ATTORNEY:
Thomas Velardi
Strafford County Attorney's Office
PO Box 799
Dover, NH 03821-0799
Tel: 603 749-2808

STRAFFORD COUNTY REGISTER OF DEEDS:
Leo E. Lessard
Strafford County Registry of Deeds
PO Box 799
259 County Farm Road
Dover, NH 03821-0799
Tel: 603-742-1741
URL: http://www.nhdeeds.com

STRAFFORD COUNTY REGISTER OF PROBATE:
Kimberly Wood
PO Box 799
Dover, NH 03821-0799
Strafford County Probate Court
Tel: 603-742-2550
E-mail: Strafford.Probate@courts.state.nh.us

TOWN OFFICERS & OFFICIALS
December 31, 2011

		Term Expires
Selectmen:	Theresa Jarvis, Chair	2012
	David A. Bickford, Vice Chair	2013
	Jeffrey Kratovil	2014
Town Administrator:	Alison Webb	
Auditors:	Plodzik & Sanderson, P.N.	
Assessor:	Robert A. Estey	
	Vickie Blackden, Assessing Clerk	
	Laura Zuzgo, Assistant	
Alliance for Community Transportation:	Theresa Jarvis	

Boodey House Committee:
Catherine Orlowicz, Chair
Cheryl E. Cullimore, Vice Chair
Ann Brady
Crissa Evans
Jess Evans

Budget Committee:

David Curry, Chair	2013	M. Dean Stimpson	2012
Adam Buehne	2014	David Shagoury	2012
James R. Jones	2014	Christopher LaPierre, CCVD Rep.	2012
Tom X. Goss - resigned	2012	Theresa Jarvis, Selectmen's Rep.	2012

Building Inspector/ Code Enforcement:	Arthur Capello	2012

Capital Improvement Plan Committee:	Padraic McHale, Chair	2012
	Christopher LaPierre, Vice Chair	2012
	Scott Drummey, Planning Board Rep.	2012
	Jeffrey Kratovil, Selectmen's Rep.	2012
	Adam Buehne, Budget Committee Rep	2012
	Tom X. Goss, Budget Committee Rep. - Resigned	

John C. Shirley Cemetery Trustees:	Joan Martin, Chair	2012
	Michele Kendrick, Treasurer	2013
	Denis Martin, Secretary	2014
	Michael Clarke, Sexton	

Cocheco River Local Advisory Committee:	Michael Gelinas	2012

TOWN OFFICERS & OFFICIALS
December 31, 2011

Conservation Commission:

Cathy Allyn, Chair	2014
Charles Berube, Vice Chair	2013
Padraic McHale	2012
William J. Malay	2012
Ron Gehl	2014
Marcia Clarke, Deceased	2014
Robert Craycraft, Alternate	

Copple Crown Village District:

Christopher LaPierre, Chair & Commissioner	2013
Bryant McKenna, Commissioner	2014
Richard Jackson, Commissioner	2012
William Buttermark, Moderator	2012
Paula Pero, Secretary	2012
Cathleen LaPierre, Treasurer	2012
Pat Grant, Auditor if needed	2012

Emergency Management: Kenneth Quigley, Director

Equipment Mechanic: David Valladares
Catherine Orlowicz, Office Manager

Ethics Policy Revision Committee:
Dorothy Veisel, Chair
Barbara Hunter, Secretary
Michael Gelinas
Carol Allen
Katie Woods, Resigned
Stephanie MacKenzie, Resigned
Jan Bell, Resigned
Susan Hoover, Resigned
Marcia Clarke, Deceased

Financial Assistant: Vickie Blackden

Fire Department:
Peter Varney - Chief
KG Lockwood – Deputy Chief
Leon Smith, Captain
David Stuart, Captain
Jonathan Roy, Lieutenant
Kevin Ruel, Lieutenant
Michael Varney, Lieutenant
Christine Bayer
Valerie Behr
Ezra Bickford
Paul Carrier
Andrew Croteau – on leave
Michael W. Davenport, Jr
Sean Edeman
Michael Egeler - Resigned
Vicky Hersom
Brian Jenckes
Kevin Jenckes
Brett MacHenry
Amy McIntire
Cameron Quigley
Ken Quigley
Clayton Randall – on leave
James Shepard
Amanda Varney
Robert Varney

Fire Department Auxiliary Members:
Tammy Osborne
Brenda Piscatello
Sue Randall
Ann Ruel
Hope Walker
Bryan Walker

Fire Department Explorer Post 16:
Eric Giles – Captain
Samuel Jenckes
Austin Everton

Forest Fire Wardens:
David Stuart, Forest Fire Warden
Michael Davenport, Deputy
Jonathan Roy, Deputy
Leon Smith, Deputy
Don Vachon, Deputy
KG Lockwood, Special Deputy
Peter Varney, Special Deputy

TOWN OFFICERS & OFFICIALS
December 31, 2011

Health Officer:

Arthur Capello	2014
Ken Quigley, Deputy	2014

Health & Safety Council of Strafford County: Theresa Jarvis

Highway Department:

Michael R. Clarke, Road Agent
Don R. Vachon, Supervisor Foreman
Bruce C. Boles, Heavy Equipment Op.
David A. Horne, Light Equipment Op.
Matthew C. Ingham, Heavy Equipment Op.
Leon Smith , Light Equipment Op.
Dave Bennett, Light Equip Op./Grounds
Cathy Orlowicz, Office Administrator
Michael Gorton Sr, Part Time Light Equipment Op

Highway Safety Committee:

Michael Clarke	2013
Cathy Orlowicz	2013
Shawn Bernier	2013

Inspectors of Elections:	**Term Expires**		**Term Expires**
Mary McHale	2012	Richard McCormack, Alternate	2012
Linda Snow	2012	Shirley McCormack, Alternate	2012
Jan Bell, Alternate	2012	Carol Neyland, Alternate	2012
Theresa Glidden, Alternate	2012	Cynthia Quimby, Alternate	2012
Stephanie MacKenzie, Alternate	2012	Fred Quimby, Alternate	2012

Land Conservation Committee:
William Malay, Chair
Donna Swett

Land Use Admin. Asst: David Allen

Library:
Max V. Wirestone, Director
Cathy Allyn, Assistant Librarian/Children's Librarian
Linda Keefe, Librarian Aide
Sarah Foynes, Librarian Aide

Library Trustees:

Richard McCormack, Chair	2013
Anne Phipps	2013
Fred Quimby, Treasurer	2014
Nancy Rhoades	2014
Joan Martin	2012

1772 Meetinghouse Restoration Committee:
Cathy Allyn - Chair
Mary McHale, Vice Chair - Resigned
Ernie Vachon
Bob Craycraft

TOWN OFFICERS & OFFICIALS
December 31, 2011

Milfoil & Invasive Aquatic Weeds Committee:		Aline M. Goss	2013
		Tom Rogenski	2013
Arthur W. Hoover, Chair	2013	Fawn Choate	2013
Don Holm	2013	Alan McQuiston	2013
Susan Hoover	2013	Cynthia Quimby	2013
Lee Ann Beals	2013	Fred Quimby	2013

Moderator: Cecile Chase 2012

Overseer of Human Resources: Alison Webb
Laura Zuzgo, Welfare Clerk

Recreation Department: Director – Kellie Chase
Laura McCarthy, Director of the Creative Kids Club
Lisa Murray, Creative Kids Club Assistant
Kimberly Nottage, Creative Kids Club Assistant
Jacqueline Snyder, Creative Kids Club Bookkeeper

Parks & Recreation Commission:		Sherri Brulotte, Commissioner	2012
Kristyn Bernier, Chair	2013	Sheri Joy, Commissioner	2013
Al Koehler, Treasurer	2014	Jennifer Nyman, Commissioner	2012
Marcia Berry, Commissioner	2014	Dorothy Veisel, Commissioner	2012

Planning Board:		Dorothy Veisel	2012
Paul Raslavicius, Chair	2014	Craig Groom, Alternate	2014
Robert Craycraft, Vice Chair	2014	Alternate	Vacancy
Scott Drummey	2013	David Bickford, Selectmen's Rep.	2012

Police Department:
Shawn C. Bernier, Chief
Jason N. Lamontagne, Sergeant - Resigned
Reginald Meatty, Corporal
Christopher Chesley, Officer
Jason Durrance, Officer
Andrew S. Hall, P.T. Patrol Officer - Resigned
Brett Murray, P.T. Patrol Officer
Erick Bourdeau, P.T. Patrol Officer
Kathryn B. Woods, Executive Assistant

Rural District Visiting Nurse Association: Patrick Lanzetta 2013

Strafford Regional Planning Commission; Position Vacant

Solid Waste Facility Transfer Station: Joseph Bloskey, Foreman
Leo Mondou, Part-Time Solid Waste Facility Attendant
Randi House, Part-Time Solid Waste Facility Attendant
Catherine Orlowicz, Office Manager

TOWN OFFICERS & OFFICIALS
December 31, 2011

Supervisors of the Checklist:	Cheryl E. Cullimore	2012
	Anneleen Loughlin	2012
	Patricia Grant	2016
Tax Collector:	Carole Ingham	2013
	Stephanie MacKenzie, Deputy	
Town Clerk:	Carole Ingham	2013
	Stephanie MacKenzie, Deputy	
Town Historian:	Catherine Orlowicz	2014
	Cheryl Cullimore, Associate	2014
Treasurer:	Janet Thorell	
	Ann Brady, Deputy	
Trustee of Trust Funds:	David Allyn	2012
	Mary McHale, Resigned	2014
	Lois Parker	2013

Zoning Board of Adjustment:

Lawrence Prelli, Chair	2014	Joan Swenson	2014
Michael L. Hoffman, Vice Chair	2013	David Shagoury, Alt	2014
Wendy Anderson	2013	Alternate	Vacancy
Helen Wellman	2012	Alternate	Vacancy

BOARD OF SELECTMEN'S ANNUAL REPORT

"If you don't like the weather, wait five minutes and it will change" is a saying that many believe Mark Twain invented. Even though there is no record that Mr. Twain actually uttered this phrase it seemed to be very appropriate for New Durham in 2011.

January started off with a bang dropping 18+/- inches of snow. Spring brought rain that never seemed to end. June 1st brought a tornado to neighboring Massachusetts. July brought high temperatures which were followed in August by an earthquake that was felt at Town Hall.

Shortly after that New Durham was notified that Hurricane Irene was headed our way. In preparation for her arrival the Town's Department Heads and their staff took proactive measures ranging from ensuring all chain saws were fueled up to purchasing additional supplies in case basements needed pumping to revisiting work schedules. New Durham's Emergency Operations Center opened Sunday morning and remained open for several days after the storm passed. The Department Heads, Selectmen and the Town Administrator were present in the EOC at various times for updates of damages in New Durham and statewide. New Durham has a long history of people working together. Both town staff and citizens worked together as a team to ensure that critical services were provided, that those in need were assisted and that New Durham returned to normal as soon as possible.

Early October brought days of weather warmer then usual. For some, these temperatures stirred hopes of a short, mild winter. This was not to be with the arrival of what some are calling "the Halloween Snowstorm of 2011". Once again our roads were covered with varying amounts of snow from 5 inches to 18+ inches. As the Board of Selectmen worked on the 2012 budget we hoped that this storm was not an indicator of what the winter of the 2011 – 2012 would be!

However the weather was not the only concern of the BOS. During 2011 many projects were started that will have a long term impact on the town. A management plan for the Shirley Forest has been completed and selected harvesting is scheduled for 2012. The Personnel Manual has been undergoing a complete review and is being revised, as needed, to bring the town into compliance with changes in state and federal laws. Along with the Personnel Manual review the BOS established a written hiring policy that will apply to all town positions and is working on a promotional policy. The Town's Metrocast franchise is up for renewal in 2013. A multi town consortium is working on renewal requirements with Town Administrator Alison Webb as our representative.

The Historical Assessment of Town Hall, which was approved at the 2011 Town Meeting started in August. The costs of some of the recommended repairs are reflected in the 2012 budget. The Town Hall is not the only building that the Board is thinking about. We continue to think about the long term needs of town government such as an addition to the highway building or a satellite fire station in the Kings Highway area of town. Through the Capitol Reserve Fund program monies are being put away so that when it is time for these projects to be completed we will not have to borrow 100% of the necessary funds.

There are many ways that you can serve your community. Complete the New Durham Town Talent Bank Application found in this annual report or on the Town's web site http://www.newdurhamnh.us /Pages/index and return it to the Town Administrator at ndadmin@metrocast.net.

Respectfully Submitted,

Terry Jarvis, Chair David Bickford, Vice Chair Jeff Kratovil

NEW DURHAM'S TOWN MEETING MINUTES

MARCH 8 & 9 2011

The New Durham Town Election-Meeting was held on Tuesday, March 8, 2011 in the New Durham School Gymnasium, located at 7 Old Bay Road, New Durham, N.H. Moderator Cecile Chase called the Town Election to order at 8:00 AM and declared that the polls would remain open until 7:00 PM. Moderator Chase publicly inspected the town and school district's ballot boxes and then locked the two boxes for voting. The voting by official ballot included only Article 1 (the election of town officers) and Article 2, (the three Planning Board amendments).

As per RSA 659:49, absentee ballots were processed after 1:00 PM. The Supervisors of the Checklist certified that there were one thousand nine hundred and eighty (1980) registered voters on the checklist when the polls opened. One new voter registered at the polls with the Supervisor of the Checklist. At 7:00 PM the Moderator declared that the Town Meeting would be recessed until 7:00 PM on Wednesday, March 9, 2011. At 8:20 PM Moderator Chase reported the preliminary results. A total of two hundred sixty six (266) ballots were cast, of which sixteen (16) were absentee ballots.

ARTICLE 1: To choose all necessary town officers for the ensuing year:

Official Ballot

Selectman (3 Years)

Kratovil, Jeffrey (write-in)	**107**	McHale, Mary (write-in)	7
Alden, Frank (write-in)	1	Murray, Brian (write-in)	1
Behr, Marc, (write-in)	3	Neister, Ed (write-in)	1
Behr, Rebecca (write-in)	1	Orlowicz, Cathy (write-in)	3
Booth, Fred (write-in)	1	McGrew, Lou (write-in)	1
Chamberlin, John (write-in)	1	Porter, Chester (write-in)	35
Drake, Jonathon (write-in)	1	Rhoades, Peter (write-in)	6
Gehl, Ron (write-in)	3	Shields, Ken (write-in)	1
Krovoti, Scott (write-in)	1	Swett, Tom (write-in)	1
Kroepel, Bob (write-in)	1	Veisel, Dot Martins (write-in)	4
March, Frederic (write-in)	3	Woods, Carleton (write-in)	1

Library (3 Years)

Rhoades, Nancy	**201**		
Quimby, Fred	**209**		
Bernier, Shawn (write-in)	1	Mitchell, Deanna (write-in)	1
Berry, Renee (write-in)	1	Quimby, Sheila (write-in)	1
Crowe, Max (write-in)	1	Woods, Katie (write-in)	1

Planning Board (3 Years)

Raslavicus, Paul	**191**		
Craycraft, Robert	**176**	McHale, Mary (write-in)	1
Berry, Dennis (write-in)	1	Mickey Mouse (write-in)	1
Berry, Lon (write-in)	1	Neister, Ed (write-in)	1
Bickford, David (write-in)	1	Orlowicz, Cathy (write-in)	2
Gale, George (write-in)	2	Rhoades, Peter (write-in)	1
Hunter, Barbara (write-in)	2	Shagoury, David (write-in)	1
Kratovil, Jeffrey (write-in)	2	Swett, Tom (write-in)	1
MacKenzie, Stephanie (write-in)	1	Woods, Carleton (write-in)	1
March, Frederic (write-in)	1	Woods, Katie (write-in)	2

Cemetery Trustee (3 Years)

Martin, Denis (write-in)	**5**		
Alden, Iris (write-in)	1	Lamontagne, Jason (write-in)	1
Bernier, Shawn (write-in)	1	Levigne, Roger (write-in)	1
Bickford, David (write-in)	2	Lilljedahl, Lee (write-in)	1
Brady, Frank (write-in)	1	Mason, Tom (write-in)	2
Clarke, Mike (write-in)	2	McGrew, Lou (write-in)	1
Comeau, Randy (write-in)	1	Monroe, David (write-in)	2
Gavel, Priscilla (write-in)	1	Murray, Kimberly (write-in)	1
Gelinas, Grace (write-in)	1	Orlowicz, Cathy (write-in)	3
Goss, Tom (write-in)	1	Porter, Chester (write-in)	2
Haley, Monica (write-in)	1	Smith, Leon (write-in)	4
Holmes, Gail (write-in)	1	Woods, Carleton (write-in)	3
Kratovil, Jeffrey (write-in)	1	Woods, Katie (write-in)	1

Trustee of the Trust Funds (3 Years)

McHale, Mary	**6**		
Behr, Rebecca (write-in)	1	Levigne, Roger (write-in)	1
Bernier, Kristen (write-in)	1	Martin, Denise (write-in)	1
Berry, Lon (write-in)	1	Munroe, David (write-in)	1
Bickford, Ezra (write-in)	1	Parker, Lois (write-in)	1
Chase, Cecile (write-in)	2	Quigley, Ken (write-in)	1
Clarke, Mike (write-in)	1	Quimby, Cynthia (write-in)	1
Gale, George (write-in)	1	Rhoades, Peter (write-in)	1
Gavel, Galen (write-in)	1	Smith, Leon (write-in)	1
Gelinas, Mike (write-in)	2	Tollner, Patricia (write-in)	1
Goss, Tom (write-in)	2	Wood, Katie (write-in)	3
Grigg, Peter (write-in)	1	Woods, Carleton (write-in)	1

ARTICLE 2: Are you in favor of the adoption of amendments to the New Durham Zoning and Land Use Ordinance and the New Durham Building Regulations proposed by the Planning Board as follows:

Amendment 1: Are you in favor of adopting Amendment 1 as proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance as follows? Official Ballot

To adopt "housekeeping" amendments to ***Articles VI (Water Quality Protection)****,* ***IX (Shorefront Conservation Area)****,* ***XII (Conservation Focus Area)****, and* ***XIII (Steep Slopes)*** *of the New Durham Zoning Ordinance that bring standards and reference materials regarding stormwater practices into conformity with Article XI, the Stormwater Management Ordinance, that was adopted by the Town at 2010 Town Meeting. This amendment makes no substantive changes to the Zoning Ordinance.*

PASSED YES 189 NO 59

Amendment 2: Are you in favor of adopting Amendment 2 as proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance as follows? Official Ballot

To adopt amendments to ***Article III*** *that requires all subdivision applications that exceed certain thresholds to participate in the Design Review process before submitting a formal application. This requirement currently applies to all Open Space Conservation Subdivision applications. It allows the Planning Board to give feedback and direction to the applicant before he/she invests large sums of money in engineering and survey plans. This would not affect one- or two-lot subdivisions.*

PASSED YES 190 NO 64

Amendment 3: Are you in favor of adopting Amendment 3 as proposed by the Planning Board for the New Durham Building Regulations as follows? Official Ballot

To simplify and shorten the Building Regulations by deleting all material that duplicates the national and international codes that the Town has adopted. This amendment does not make any substantive changes to the requirements for getting a building permit or building a structure. It simply eliminates duplicated language.

PASSED YES 218 NO 35

CONTINUATION OF THE TOWN MEETING ON MARCH 9, 2011, AT THE NEW DURHAM SCHOOL

Pursuant to the foregoing warrant, the voters convened at 7:00 PM to act on the balance of Warrant Articles 3 through 36. Moderator Cecile Chase reminded voters to check-in with the Supervisors of the Checklist in order to pick up their voter card. The Moderator led the assembly in the Pledge of Allegiance. The following Town officials were introduced: Administrative Consultant Alison Rendinaro, Selectmen Chairman Theresa Jarvis, Selectman David Bickford, Selectman Frederic March and Town Clerk Carole Ingham.

Dot Veisel announced that James William Grigg is the recipient of the "2010 Citizen of the Year" award for the many years he volunteered as an EMT/Firefighter, and secretary/treasurer of the New Durham Fire Company. Also Mr. Grigg supported youth athletic teams, was a past president of the Merrymeeting Lake Association, worked to acquire the town beach, the town library building and he helps with the Food Pantry, the Wish Upon a Star program and the Senior Christmas Dinners. When Dot called him to say he had been selected to receive this honor, he was speechless… and finally recovered to say "But why?" When Dot began to enumerate the many reasons, he just said, "But, I just loved doing those things!" Dot ended her announcement by sharing the thoughts of many friends and neighbors in town who felt that this was the year we needed to say, "Thank you Bill."

Parks and Recreation Commissioner Kristyn Bernier announced that the "2010 Recreation Department Volunteers of the Year" recipients for 2010 are James Nyman, Robert Joy and Trevor Joy. "They are always helping wherever they can, coaching, team parent, Seniors Bingo, Celebrate New Durham Day, at the ball fields, creating the walking path and just being great role models. Thank You."

Selectman Theresa Jarvis thanked retiring Jan Bell for volunteering on the Ethics Committee and noted Mary McHale was retiring from the Trustee of Trust Funds, but has accepted the position again after being elected by write-in votes. Retiring Selectman Frederic March was recognized for serving a one year term on the Board of Selectmen after previously serving from 1993 thru 1999. Lastly, the Selectmen thanked all the board and committee members who volunteer their time to the Town.

After reviewing the rules and procedures of the meeting, the Moderator announced the results of the previous day's election.

Moderator Chase read each article. The articles were moved, seconded and discussed and voted on as follows:

ARTICLE 3: Moved by David Curry and seconded by Tom Goss to see if the Town will vote to raise and appropriate the Budget Committee and Board of Selectmen's recommended budget amount of **$ 2,994,140.00** which represents the Town of New Durham's operating budget. This article does not include appropriations contained in other warrant articles. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

David Curry made a motion, seconded by Tom Goss to amend Article 3 to read "to see if the Town will vote to raise and appropriate the Budget Committee and Board of Selectmen's recommended budget amount of **$2,953,808.00** which represents the Town of New Durham's operating budget. This article does not include appropriations contained in other warrant articles."

David Curry explained that the amendment reduces the operating budget by $40,332, which is the cost of the first year of the principal payment of the grader in Article 4. The 2011 operating budget $2,953,808 reflects a 2.2% decrease in the operation of the Town compared to 2010. The decision to purchase the grader this year meant that almost all town employees did not received pay increases. This is the third year in a row that the employees have not received a COLA or merit pay raise. Selectmen Theresa Jarvis explained that the $10,000 increase in the Executive Budget is because the Selectmen have added four hours for fifty-two weeks administrative assistance to any department that may need help. The Selectmen estimated impact on the tax rate to be $5.63 per thousand.

A voice vote was taken on the amendment to Article 3 and the Moderator declared that amendment passed.

A voice vote was taken on Article 3 as amended ($2,953,808) and the Moderator declared the amended Article 3 passed.

PASSED $2,953,808

ARTICLE 4: Moved by Don Vachon and seconded by Selectman Frederic March to see if the Town will vote (i) to authorize the Selectmen to enter into a five-year (5) lease/purchase agreement for $189,000.00 for the purpose of leasing a grader with wing gear for the Highway Department, and (ii) to raise and appropriate the sum of **$40,332** for the first year's principal payment for the lease purchase of the grader. This lease contains a non-appropriation clause. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Road Agent Mike Clarke explained that the Town would like to purchase a Volvo Model G946 Grader. He noted that the cost of repairs to the current John Deere grader would be greater that its trade–in value. The Volvo grader comes with a full five-year warrant. The Highway Department did get three quotes and the grader operators had an opportunity to review all three grader styles.

Also discussed were concerns that the CRF may need to be replenished at a greater amount in the future, lease purchase versus purchasing out right and that the interest rate in the lease purchase was very low at 3.35% from TD Equipment Finance Inc. The Selectmen estimated impact on the tax rate to be $0.10 per thousand.

A voice vote was taken on Article 4 and the Moderator declared the article passed.

PASSED $43,332

ARTICLE 5: Moved by Don Vachon and seconded by Selectman Frederic March to see if the Town will vote (i) to raise and appropriate the amount of **$138,000.00** for the purchase of a highway truck with plow and wing, (ii) to approve withdrawal of **$100,000.00** from the Highway Truck Capital Reserve Fund created for this purpose and (iii) to take the remaining **$38,000** from the unreserved fund balance. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Road Agent Mike Clarke explained that the 1996 L8000 Ford truck is going to be traded-in. The Highway Department did retuned $38,000 from the highway's budget to the general fund. It was noted that the Town benefits from state bid process when pricing out trucks. The Board of Selectmen has discussed changing the Capital Reverse Funds back to individual funds. An example of this would be changing the heavy equipment

fund to a separate loader fund, backhoe fund and a grader fund. This would make it easier to tell how much has been saved for each piece of equipment.

The Selectmen estimated impact on the tax rate to be $0.00 per thousand because the funds are coming from the Highway Truck CRF and the unreserved fund balance.

A voice vote was taken on Article 5 and the Moderator declared the article passed.

PASSED $138,000

ARTICLE 6: Moved by Don Vachon and seconded by Selectman Frederic March to see if the Town will vote to raise and appropriate the sum of **$117,038** for the purpose of the Road Surface Management System for 2011. This sum is to be offset by the New Hampshire State Highway Block Grant Aid. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Road Agent Mike Clarke noted that the State Highway Block Grant may not be available next year because of the State's budget problems. The Selectmen estimated that the impact on the tax rate to be $0.00 per thousand because the funds are coming from the State's Highway Block Grant.

A voice vote was taken on Article 6 and the Moderator declared the article passed.

PASSED $117,038

ARTICLE 7: Moved by Police Chief Shawn Bernier and seconded by Selectman Theresa Jarvis to see if the Town will vote (i) to raise and appropriate the sum of **$36,955** for the purchase of a police cruiser and laptop computer, (ii) to approve withdrawal of **$34,740** from the Police Cruiser Capital Reserve Fund created for this purpose and (iii) to accept a grant of **$2,215** from Highway Safety for the purchase and installation of a laptop computer for the cruiser. This will replace the 2003 Ford Explorer. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.00 per thousand because the funds will be withdrawn from the Police Cruiser Capital Reserve Fund. Chief Bernier noted that the Advisory Capital Improvement Committee changed the cruiser replacement cycle from a nine year plan to a seven year plan. The 2001 Ford Explorer has 120,000 miles on it and it being replaced with another four-wheel drive Explorer. The Police Department's cruisers racked up a total 90,000 miles in all the cruisers in 2010.

A voice vote was taken on Article 7 and the Moderator declared the article passed.

PASSED $36,955

ARTICLE 8: Moved by Selectman Theresa Jarvis and seconded by Cathy Orlowicz to see if the Town will vote to raise and appropriate the sum of $**15,000.00** for a historic assessment of Town Hall with such sum to be offset by a **$7,500.00** grant from the NH Land and Community Heritage Investment Program and the rest to come from general taxation. This is a non-lapsing article under RSA 32:7VI and will not lapse until December 31st, 2016, or until the project is completed, whichever is sooner. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Mark Behr **made a motion**, seconded by Kevin Ruel to amend the article to read to see if the Town will vote to raise and appropriate the sum of $**15,000.00** for a historic assessment of Town Hall with such sum to be offset by a **$7,500.00** grant from the NH Land and Community Heritage Investment Program and the rest to come from general taxation.

Mr. Behr has not in favor of the use of non lapsing funds.

The Selectmen estimated that the impact on the tax rate to be $0.02 per thousand. Selectman Theresa Jarvis summarized some of the problems with the town buildings. The Town Hall has a mold problem in the basement, drafty and broken windows, doors that don't close tightly, etc. The historic assessment will help the Board in making repairs in accordance with historic restoration guidelines. This is a 50/50 matching grant.

A voice vote was taken on the motion for the amendment and the Moderator declared the motion to amend the article failed.

A voice vote was taken on Article 8 as originally written and the Moderator declared the article passed.

PASSED $15,000

ARTICLE 9: Moved by Selectman David Bickford and seconded by Selectman Theresa Jarvis to see if the Town will vote to raise and appropriate the sum of **$10,000.00** for the purpose of purchasing and maintaining a drive on scale system at the Transfer Station. This is a non-lapsing article under RSA 32:7VI and will not lapse until December 31st, 2016, or until the project is completed, whichever is sooner. (Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

Transfer Station foreman Joe Bloskey explained that the Town estimates the cost of debris by volume, whereas the vendors bill the Town by the weight. The drive on scale would be more accurate way of calculating cost of the debris. Last year the Town paid $15,000 more to the vendors than the Transfer Station collected in revenue. Selectman David Bickford explained that the scale system would cost about $30,000 – $35,000 and would take three to four years to save for. The State of New Hampshire requires both the scale system and the operators to be certified. The drive on scale system would be used mostly for e-waste and construction debris. The use of a non- lapsing fund instead of a capital reserve fund was discussed. It was suggested that adding $10,000 to the Solid Waste Equipment Capital Reserve Fund as an alternative to starting a non-lapsing fund. Transfer Station office manager Cathy Orlowicz stated that the scale system could also be used to check the weight of the bailed newspapers, aluminum cans and cardboard prior to resale.

Robert Kroepel **made a motion**, seconded by Ed Neister, to amend Article 9 to see if the Town will vote to raise and appropriate the sum of **$30,000.00** for the purpose of purchasing and maintaining a drive on scale system at the Transfer Station.

A voice vote was taken on the motion for the amendment and the Moderator declared the motion to amend the article failed.

A voice vote was taken on Article 9 as originally written and the Moderator declared the article failed.

FAILED

ARTICLE 10: Moved by Don Vachon and seconded by Selectman Theresa Jarvis to see if the Town will vote (i) to raise and appropriate the sum of **$10,000.00** for the purpose of purchasing, upgrading, maintaining, cleaning and monitoring of a new fuel depot system. This is a non-lapsing article under RSA 32:7VI and will not lapse until December 31, 2016, or until the project is completed, whichever is sooner. (Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

Road Agent Mike Clarke explained that the fuel pumps were installed in the 1980's and the Town recently spent $2,600 in repairs. The pumps are used by the Highway Department, Police, Fire Department, Transfer Station and the GWRSD school buses. The present process is that the driver of the vehicle writes the amounts pumped on a log and the logs. The accounts do not always balance. Mr. Clarke stated that he was not in favor of using the state's pumps at the state shed on Route 28, noting the Town would still need fuel on site for the equipment at the transfer station. The Selectmen estimated that the impact on the tax rate to be $0.02 per thousand.

A voice vote was taken on Article 10 and the Moderator declared the vote was too close to call. A vote by showing voter registration cards was taken and the Moderator declared the article failed.

FAILED YES 52 NO 56

ARTICLE 11: Moved by Cathy Orlowicz and seconded by Carole Ingham to see if the Town will vote to raise and appropriate the sum of **$9,000.00** to come from the unreserved fund balance to pay Preservation Timber Framing Inc. monies owed for the dismantling of the Boodey House. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Cathy Orlowicz **made a motion**, seconded by Carole Ingham, to amend Article 11 to see if the Town will vote to raise and appropriate the sum of **$7,000.00** to come from the unreserved fund balance to pay Preservation Timber Framing Inc. monies owed for the dismantling of the Boodey House.

Cathy Orlowicz explained that Preservation Timber Framing Inc. has waited over two years for payment and has asked to be paid in full by the end of this year. The Boodey House committee will continue to fund raise. The Selectmen estimated that the impact on the tax rate to be zero because the funds will be withdrawn from the Town's unreserved fund balance.

Ron Gehl stated that he was not in favor of encumbering the town funds with this expense and does not agree with using the town funds.

Selectman David Bickford stated he feels the same way as Mr. Gehl, but he has been advised by town council that the debt is the Town's expense. Selectman Bickford read Section 2 of the Agreement for Donation and Preservation of the Boodey House that the Board of Selectmen (Ron Gehl, Peter Rhoades and Dwight Jones) signed on March 1, 2006.

> *Section 2. The town agrees to secure professional assistance from Arron Sturgis, Preservation Timber Framing Inc., to complete the appropriate disassembly of the timbers, center chimney and top portion of the fieldstone foundation of the "Boodey House", cause them to be properly documented and accounted for future re-construction, and store them in secure storage trailer units to be obtained by the Town.* ***Remuneration for Mr. Sturgis's professional expertise shall be funded by a number of means including, but not limited to, solicitation of funds and grants from public and private foundations; appropriations from the Town of New Durham;*** *donations from charitable organizations and individuals; and other legal means to support the project. Trailer units are to be secured as domination to the project.*

Mary McHale inquired, "Who signed the contact with Preservation Timber Framing Inc?" David Bickford stated he has only seen the agreement and Cathy Orlowicz stated she did not sign a contact.

Cathy Orlowicz explained that there is no cost after five years for the trailers and that the Ferguson Family Trust will extend the Boodey House Agreement for another five year period.

A voice vote was taken on the motion for the amendment and the Moderator declared the motion to amend the article passed.

A voice vote was taken on Article 11 as amended and the Moderator declared the article passed.

PASSED $7,000

ARTICLE 12: Moved by Fred Quimby and seconded by Selectman David Bickford to see if the Town will vote (i) to raise and appropriate the sum of **$7,500.00** for milfoil treatment and (ii) to approve the withdrawal of $7,500 from the Milfoil Capital Reserve Fund established for that purpose. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Fred Quimby explained that the State of New Hampshire Department of Environmental Services (DES) has studied the Merrymeeting Marsh system. Their report noted that milfoil was established in Downing Pond and was also widespread on the area from the bridge crossing to the dam at the south end of Jones Pond. In 2010, 26.7 acres were treated with herbicide 2,4-D. In the spring of 2011 DES will review the results of the treatment. An additional treatment will be required in 2011 together with divers physically removing the plants. The Selectmen estimated that the impact on the tax rate to be $0.00 per thousand because Article 33 raises the funds into the Capital Reserve Fund.

A voice vote was taken on Article 12 and the Moderator declared the article passed.

PASSED $7,500

ARTICLE 13: Moved by David Bickford and seconded by Selectman Frederic March to see if the Town will vote to repeal the Ethics Ordinance. Majority Vote Required

Selectman David Bickford stated that Local Government Center has advised the Board of Selectmen that there are many problems with the Ethic Ordinance and that the town's attorney agreed with some of the problems. Even if all of the articles changing the Ethics Ordinance passes tonight, Selection Bickford states we still have issues with the ordinance itself and the Board of Ethics rules of procedure.

James Fenske **made a motion** to amend Article 13, seconded by Police Chief Shawn Bernier to see if the Town will vote to repeal the Ethics Ordinance and reinstate it as an Ethics Policy intended to provide guidance to town officials and employees as to what is expected of them in ethical behavior.

Board of Ethics member Skip Fadden spoke against the amendment. He stated that the Ethics Ordinance is the public's tool that prevents unethical, illegal and unfair actions of the town officials.

A voice vote was taken on the motion at amend Article 13 and the Moderator declared the amendment passed.

A voice vote was taken on Article 13 as amended and the Moderator declared the vote too close to call. A vote by showing voter registration cards was taken and the Moderator declared the article passed.

PASSED AMENDMENT TO REINSTATE ETHICS ORDINANCE AS A ETHICS POLICY

PASSED YES 56 NO 41

Former Selectman Ron Gehl spoke against changing the ordinance to a policy. He stated that the purpose of the Ethics Ordinance was to have a comprehensive summary of ethical policies all in one place and that an extensive amount of legal review went into developing the ordinance.

Board of Ethics Chairperson Barbara Hunter stated that the purpose of the ordinance was to set guidelines for ethical behavior and that there was no need to appeal the ordinance that is not broken, but just modify it as needed over time.

Selectman Theresa Jarvis **made a motion**, seconded by James Fenske to see if the Town will vote to restrict reconsideration of Articles 3 thru Article 13.

A voice vote was taken on the motion to restrict reconsideration of Article 3-13 and the Moderator declared the motion passed.

PASSED MOTION TO RESTRICT RECONSIDERATION OF ARTICLES 3-13

James Fenske **made a motion**, seconded by Kristyn Beirner, to indefinitely postpone Article 14 thru 23 and to move to empower the Moderator to appoint a committee of 5 members, 2 from the current Board of Ethics, 1 town employee and 2 from the town –at –large, to rewrite the current Ethics Ordinance to an Ethics Policy changing articles and wording as appropriate.

A voice vote was taken on the motion to indefinitely postpone Articles 14 thru 23 and have the Moderator appoint a committee to rewrite the policy as appropriate. The Moderator declared the motion passed.

PASSED A MOTION TO POSTPONE INDEFINITE ARTICLES 14 THRU 23 AND HAVE THE MODERATOR APPOINT A COMMITTEE TO REWRITE THE POLICY AS APPROPRIATE.

ARTICLE 14: To see if the Town will vote to change the third bullet in the Ethics Ordinance **PURPOSE** that currently reads:

- We expect town officials, board members and employees to remove themselves from decision making if they have a conflict of interest or even the appearance of one.

To:

- We expect town officials, board members and employees to remove themselves from decision making if they have a conflict of interest.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 15: To see if the Town will vote to change the Ethics Ordinance **SECTION I. CODE PROVISIONS B.** that currently reads:

B. A Duty to Recuse in Quasi-Judicial Actions

A "quasi-judicial action" is any action where the board or committee you are a member of is acting like a judge or a jury. For example, when your board or committee has a duty to notify the potential parties, hear the parties, and can only decide on the matter after weighing and considering such evidence and arguments as the parties choose to lie before you, you are involved in a quasi-judicial action. The work of the planning and zoning boards is largely quasi-judicial. Not only do officials, board members and employees of the Town of New Durham have a duty to recuse themselves as outlined in the section above, you must recuse yourself in a quasi-judicial action if you would not be qualified to sit as a juror in that case. For example, jurors are not qualified to sit in a case if they have advised or assisted either party in a matter being decided, are prejudiced to any degree regarding the pending matter, or believe they cannot for any reason be totally fair and impartial. Information gained through general knowledge as a citizen of the Town, or solely as a result of the individual's service in an official capacity, does not disqualify the member unless it has biased the member to such a degree that he or she cannot be impartial. As a representative of the Town of New Durham, you are expected to hold yourself to this same standard.

To:

B. A Duty to Recuse

Conflicts of interest apply to both quasi-judicial/judicial and legislative situations and may warrant the disqualification of a board or committee member in deciding the matter. Ultimately, the decision to recuse or not to recuse is up to the individual with the alleged conflict. Information gained through general knowledge as a citizen of the Town, or solely as the result of the individual's service in an official capacity, does not disqualify the member unless it has biased the member to such a degree that he or she cannot be impartial. The type of decision (quasi-judicial/judicial vs. legislative), not the type of board, is the primary factor for possible disqualification.

(i) A **quasi-judicial action** is any action where the board or committee acts like a judge or jury to decide a matter affecting specific individuals. For example, members are involved in a quasi-judicial action when the board or committee has a duty to notify the potential parties, hear the parties, and decide the matter only after considering and weighing such evidence and arguments as the parties choose to present. Not only do the officials, board members, and employees of the Town of New Durham have a duty to recuse themselves as outlined in Section A, but they also must recuse themselves in a quasi-judicial action if they would not be qualified to sit as a juror on a case (RSA 673:14 and 46:6). Stricter standards of fairness tend to be applied by the courts in cases where a board is acting judicial and must demonstrate impartiality.

(ii) A **legislative action** is administrative in nature and involves a matter affecting all citizens equally. For example, members are acting in a legislative capacity when they set goals, create policies, develop rules and regulations, research and write amendments, and tend to other procedural matters. Here, the need to recuse often is more the exception than the rule.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 16: To see if the Town will vote to change paragraph 6 in the Ethics Ordinance **SECTION IV. COMPLAINTS** that currently reads:

The Board of Ethics may require, with sufficient written notice, any official, board member or employee of town government to appear before it to provide testimony regarding pending complaints. The board may for this purpose administer oaths and require the production of evidence such as document.

To:

The Board of Ethics may request, with sufficient written notice, any official, board member or employee of town government to appear before it to provide testimony regarding pending complaints. The board may for this purpose request production of evidence such as documents. The Board only can make findings based on evidence provided.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 17: To see if the Town will vote to move the first paragraph in the Ethics Ordinance **SECTION IV. COMPLAINTS** that currently reads:

The Board of Selectmen shall appoint a board of no more than 5 nor less than 3 persons, with staggered terms, such board to be named Board of Ethics.

To:

A new section called **SECTION IV: BOARD OF ETHICS**, with subsequent numbering becoming **SECTION V. COMPLAINTS and SECTION VI. EFFECTIVE DATE**.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 18: To see if the Town will vote to add the following terms and their definitions to **SECTION II. DEFINITIONS**:

- **Appearance:** The outward impression of how something seems; the way something or somebody looks or seems to other people.
- **Misuse:** The incorrect or improper use or misapplication of information, position, authority, or influence, as well as Town resources, property, or time by a public servant.
- **Official Authority:** The power delegated to an individual by nature of the position that he or she holds.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 19: To see if the Town, for clarification and consistency purposes, will vote to make edits to the Ethics Ordinance as follows:

- Page 1 sidebar [**THE CODE**] that currently reads:
  No Investments in conflicts with duties
  to:
  No investments that conflict with duties
- Page 1 sidebar [**THE CODE**] that currently reads:
  No Nepotism
  to:
  No nepotism
- **SECTION I. CODE PROVISIONS I.** that currently reads:
  Investments in Conflict with Official Duties
  to:
  Investments that Conflict with Official Duties
- **SECTION I. CODE PROVISIONS G.** that currently reads:

  A Duty to Cooperate
  All officials, board members and employees of the Town of New Durham shall cooperate with the Ethics Committee regarding any complaint or inquiry alleging violation of this Code of Ethics.
  to:
  A Duty to Cooperate
  All officials, board members and employees of the Town of New Durham shall cooperate with the Board of Ethics regarding any request for information/guidance or complaint alleging violation of this Code of Ethics.
- **SECTION II: DEFINITIONS** that currently reads:
  Firm: A sole proprietorship, joint venture, partnership, corporation and any other form of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity as defined by the Ethics Committee.
  to:
  Firm: A sole proprietorship, joint venture, partnership, corporation and any other form of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity as defined by the Board of Ethics.
- **SECTION II: DEFINITIONS** that currently reads:
  Principals: Those people who are the subject of the action or application, which is before the Ethics Committee.
  to:
  Principals: Those people who are the subject of the action or application, which is before the Board of Ethics.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 20: To see if the Town, for explanatory purposes, will vote to reorder the first two sections in the Ethics Ordinance such that they read **SECTION I. DEFINITIONS** and **SECTION II. CODE PROVISIONS**.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 21: To see if the Town will vote to change the Ethics Ordinance Section 1 Code provisions that currently reads:

A. No conflicts of interest – Specific prohibition.

(i) Public servants shall avoid conflicts of interest, or when possible, the appearance of a conflict of interest.

to:

(i) Public servants shall avoid conflicts of interest.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 22: To see if the Town will vote to change the Ethics Ordinance Section 1 Code Provisions that currently reads:

A No Conflicts of Interest – Specific Prohibitions

(ii) Public servants shall not appear on behalf of a client, close, personal friend, or family member the governmental body of which the public servant is a member.

to:

(ii) Any person who is elected or appointed to a Town Board as a regular or an alternate member who owns or is employed by a business that represents clients before the same Town Board may continue to hold his or her position on the Board, and, from time to time, represent his or her clients before the Board providing the following conditions are met:

a) A written public disclosure of the member's ownership and/employment with an explanation of the possible representation is provided to the Board and the Board of Selectmen, which disclosure is made a part of the record; and

b) The member, when actually representing the client before the Board, shall step down from the Board after first publically declaring the reason for his or her stepping down.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 23: To see if the Town will change the following statement from the Ethics Ordinance Section 1 Code Provisions that currently reads:

(viii) No public servant shall misuse his / her authority or influence for the purpose of interfering with or affecting the results of an election.

to:

(viii) No public employee, official or board member shall electioneer while in the performance of his/her duties or use government property.

(Majority Vote Required) **INDEFINITELY POSTPONED**

ARTICLE 24: Moved by David Shagoury and seconded by Selectman Frederic March to see if the Town will vote to discontinue the Sidewalk Capital Reserve Fund created by Article 15 of the March 13, 2007 Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

David Shagoury explained that the $10,000 plus interest could be returned to the Town's general fund because the Town has no plans to use the funds in the near future.

A voice vote was taken on Article 24 and the Moderator declared the article passed.

PASSED

ARTICLE 25: Moved by Selectman Theresa Jarvis and seconded by Selectman David Bickford to see if the Town will vote to discontinue the addition to the New Durham Fire Station Capital Reserve Fund created by Article 10 of the March 14, 2000 Town Meeting. Said funds, with accumulated interest to date of withdrawal are to be transferred to the Town's General Fund. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

Selectman Theresa Jarvis stated that the addition to the fire station has been completed and no more additions can be added to the existing structure because of the limitation of the lot size. The balance $1,972.88 plus any interest could be returned to the Town's general fund.

A voice vote was taken on Article 25 and the Moderator declared the article passed.

PASSED

ARTICLE 26: Moved by Mary McHale and seconded by Selectman Theresa Jarvis to see if the Town will vote (i) to change the purpose of the Town Hall Computer Systems and Office Equipment Expendable Trust Fund created in Article 11 of the March 13, 1996 Town Meeting and amended in Article 20 of the March 15, 2000 Town Meeting to include all town department computer systems and office equipment, (ii) to change the name of the fund to the Computer Systems and Office Equipment Expendable Trust Fund, (iii) to raise and appropriate the sum of **$5,000** to be deposited in the Computer Systems and Office Equipment Expendable Trust Fund, and (iv) to name the Board of Selectmen as agents to expend. A 2/3 majority vote is required for passage. Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

Mary McHale explained that the trust fund purpose needed to be expanded to include all town departments not just the Town Hall. The Selectmen estimated that the impact on the tax rate to be $0.01 per thousand.

A voice vote was taken on Article 26 and the Moderator declared the article passed with a 2/3 majority vote.

PASSED $5,000

ARTICLE 27: Moved by Selectman Theresa Jarvis and seconded by Marc Behr to see if the Town will vote to rescind the provisions of RSA 31:95-c to restrict the revenues from ambulance charges to expenditures for the purpose of ambulance vehicles repairs, renovations, and new purchases. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the New Durham Special Revenue Ambulance Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. This article is contingent on article 28 passing. (Majority vote required) Special Warrant Article. The Board of Selectmen and Budget Committee recommend this article.

A voice vote was taken on Article 27 and the Moderator declared the article passed.

PASSED

ARTICLE 28: Moved by Selectman Theresa Jarvis and seconded by Marc Behr to see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of providing ambulance services. All revenues received from ambulance fees shall be deposited into the fund and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all money in the fund and shall pay out the same only upon order of the Board of Selectmen. This revolving fund will be used primarily for the purchase of a new

ambulance, and ambulance billing services. It may also be used for capital equipment in which the total cost of a single piece of equipment is over $10,000.00 and is deemed appropriate to spend by the Board of Selectmen. Further to raise and appropriate **$155,000** to deposit into this fund with such amount to come from the general fund balance. This article is contingent on article 27 passing. (Majority vote required) The Board of Selectmen and Budget Committee recommend this article.

Selectman Theresa Jarvis explained that the Town would use the new revolving fund to replace the ambulance in about four years, but would be expanding the use to buy equipment with the excess funds. The $155,000 has no impact on the tax rate because the Town is closing one account transferring the funds to the general fund and then transferring the funds again to the new fund to be known as the Ambulance Revolving Fund.

A voice vote was taken on Article 28 and the Moderator declared the article passed

PASSED $155,000

ARTICLE 29: Moved by Don Vachon and seconded by Selectman Frederic March to see if the Town will vote to raise and appropriate the sum of **$291,000** to be placed in previously established Capital Reserve Funds as follows:

NAME	ESTABLISHED	APPROPRIATION
Expansion of the Highway Garage	March 13, 2007 Article 14	$ 20,000.00
Highway Equipment	March 15, 2006 Article 12	$ 30,000.00
Highway Truck	March 4, 1988 Article 9	$ 70,000.00
Road Reconstruction	March 10, 2010 Article 5	$171,000.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.70 per thousand.

A voice vote was taken on Article 29 and the Moderator declared the article passed.

PASSED $291,000

ARTICLE 30: Moved by Cathy Orlowicz and seconded by Selectman Frederic March to see if the Town will vote to raise and appropriate the sum of **$22,000** to be placed in previously established Capital Reserve Funds, as follows:

NAME	ESTABLISHED	APPROPRIATION
Solid Waste Equipment	March 13, 2007 Article 13	$ 13,000.00
Solid Waste Facilities Improvement	March 10, 2010 Article 14	$ 9,000.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.05 per thousand.

Selectman Theresa Jarvis **made a motion** to amend Article 30, seconded by Cathy Allen to change the amount to raise and appropriate in the Solid Waste Equipment Capital Reserve Fund from $13,000 to $23,000 as suggested during the discussion in Article 9.

A voice vote was taken on the amendment to change the amount in Article 30 and the Moderator declared the amendment failed.

A voice vote was taken and the Moderator declared Article 30 as originally written passed.

PASSED $22,000

ARTICLE 31: Moved by Chief Shawn Bernier and seconded by Selectman Theresa Jarvis to see if the Town will vote to raise and appropriate the sum of **$52,500** to be placed in previously established Capital Reserve Funds, as follows:

NAME	ESTABLISHED	APPROPRIATION
Public Safety	March 10, 2010 Article 17	$ 10,000.00
Dry Hydrant	March 14, 2001 Article 10	$ 2,500.00
Fire Truck	March 12, 2003 Article 11	$ 15,000.00
Police Cruiser	March 15, 2000 Article 7	$ 25,000.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.13 per thousand. Selectman Theresa Jarvis noted that the dry hydrant fund was at zero because the Fire Department has recently installed dry hydrants alongside Tash Road, Davis Crossing Road, March's Pond and by the State boat ramp on Merrymeeting Lake.

A voice vote was taken on Article 31 and the Moderator declared the article passed.

PASSED $52,500

ARTICLE 32: Moved by Fred Quimby and seconded by Cathy Allyn to see if the Town will vote to raise and appropriate the sum of **$5,500.00** to be placed in previously established Capital Reserve Funds, as follows:

NAME	ESTABLISHED	APPROPRIATION
Library Facilities	March 13, 2007 Article 7	$ 2,000.00
Library Technologies	March 13, 2007 Article 8	$ 2,000.00
Smith Ballfield & Equipment	March 12, 2008 Article 9	$ 1,000.00
1772 Meeting House Restoration	March 15, 2000 Article 14	$ 500.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.01 per thousand.

A voice vote was taken on Article 32 and the Moderator declared the article passed.

PASSED $5,500

ARTICLE 33: Moved by Fred Quimby and seconded by Selectman David Bickford to see if the Town will vote to raise and appropriate the sum of **$28,500** to be placed in previously established Capital Reserve Funds, as follows:

NAME	ESTABLISHED	APPROPRIATION
Milfoil	March 9, 2009 Article 7	$ 7,500.00
Revaluation	March 15, 2000 Article 12	$ 20,000.00
JC Shirley Site Improvement	March 9, 1994 Article 11	$ 1,000.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.07 per thousand.

A voice vote was taken on Article 33 and the Moderator declared the article passed.

PASSED $28,500

ARTICLE 34: Moved by Selectman Theresa Jarvis and seconded by Carole Ingham to see if the Town will vote to raise and appropriate the sum of **$57,500** to be placed in previously established Expendable Trust Funds, as follows:

NAME	ESTABLISHED	APPROPRIATION
Accrued Employees Benefit	March 11, 1992 – Article 16	$ 3,500.00
Forest Fire Control Fund	March 12, 2003 – Article 15	$ 3,500.00
Record Management	March 23, 1999 – Article 23	$ 500.00
Town Building Improvement	March 15, 2000 – Article 15	$ 50,000.00

(Majority Vote Required) Special Warrant Article. The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be $0.14 per thousand.

A voice vote was taken on Article 34 and the Moderator declared the article passed.

PASSED $57,500

ARTICLE 35: Moved by Selectman David Bickford and seconded by Selectman Theresa Jarvis to see if the Town will vote to raise and appropriate **$2,000** towards the costs associated with the future acquisition of the 3 acre state owned land, identified on Map 251 and contained within Lot 21, which is surrounded by the Shirley Land Trust. This is a non-lapsing article under RSA 32:7VI and will not lapse until the project is completed or until December 31, 2016 whichever comes first. (Majority Vote Required) The Board of Selectmen and the Budget Committee recommend this article.

The Selectmen estimated that the impact on the tax rate to be less than a penny per thousand.

Selectman David Bickford explained that the State of NH Department of Transportation has approached the Town is see if the Town wants to buy the 363 feet by 363 feet (three acre) lot that town officials always thought that the Town owned. The Police Department uses the lot for a shooting range and the Highway Department uses the lot for material storage and a staging area for road projects. Chief Bernier stated his department could take out a membership at Farmington Fish & Game Club, if needed, to use as a shooting range. The old salt shed is located on this lot. The assessed value is about $45,000.

A voice vote was taken on Article 35 and the Moderator declared the article passed.

PASSED $2,000

ARTICLE 36: To conduct any other business, which may legally come before the town.

Moderator Cecile Chase mentioned that a few people have suggested moving the Town Meeting from Wednesday evening to a Saturday morning. Moderator Chase asked the public to please contact the town offices with your opinions on this matter.

The Moderator adjourned the Town Meeting at 10:50 PM

Respectfully submitted,

Carole Ingham
Town Clerk

Notes

Town of

New Durham,

New Hampshire

WARRANT & BUDGET

2012

For the Year Ended December 31, 2011

TOWN of NEW DURHAM
TOWN MEETING WARRANT 2012

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire qualified to vote in town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

Tuesday, March 13, 2012 in the New Durham School Gymnasium, located at 7 Old Bay Road, New Durham, NH, where there will be voting by official ballot for the election of Town Officers and voting for Article 2, amendments to New Durham's Zoning and Land Use Ordinances.

Wednesday, March 14, 2012, we will reconvene in the New Durham School Gymnasium at **7:00 PM** where the votes on Articles 1 and 2 will be presented. Articles 3 through 15 will be presented, discussed and acted on.

ARTICLE 1: To choose all necessary town officers for the ensuing year:
(By official ballot)

Office	Term of
(1) Selectman	3 Years
(1) Moderator	2 Years
(1) Library Trustee	3 Years
(1) Planning Board	3 Years
(1) Cemetery Trustee	3 Years
(1) Trustee of Trust Funds	3 Years
(1) Trustee of Trust Funds	2 Years
(1) Supervisor of the Checklist	6 Years
(1) Supervisor of the Checklist	2 Years

ARTICLE 2: Are you in favor of the adoption of amendments to the New Durham Zoning and Land Use Ordinance proposed by the Planning Board as follows?
(By official ballot)

Amendment 1: Are you in favor of adopting Amendment 1 as proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance as follows?

> To amend **Article V** (Town Center Mixed Use District) to extend the district east to Tash Road. If approved the district would add Old Bay Road between Brackett and Tash Roads, Tash Road to the intersection of Route 11 and the south side of Route 11 from Tash Road to Depot Road.

Amendment 2: Are you in favor of adopting Amendment 2 as proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance as follows?

> To amend **Article XIV** (Stormwater Management and Erosion Control) to clarify a) those parts of the ordinance that apply to new subdivisions only, b) the ordinance applies to any situation that would increase impermeable coverage above 20%, and c) to exempt any part of a lot left disturbed by a previous owner from calculations of total disturbance on the lot. None of these changes affect the substance of the ordinance.

This article is recommended by the Planning Board.

ARTICLE 3: To see if the Town will vote to raise and appropriate the Budget Committee's recommended budget amount of **$3,067,407**, which represents the Town of New Durham's operating budget. This article does not include special or individual articles addressed in other warrant articles.

(Majority vote required)
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 4: To see if the Town will vote (i) to establish an Expendable Trust Fund pursuant to RSA 31:19-a to be known as the Emergency Management Expendable Trust Fund, for the purpose of Emergency Management, and (ii) to raise and appropriate the sum of $5,000 to be placed in said fund with said funds to come from the Unreserved Fund Balance, and (iii) further to appoint the Board of Selectmen as agents to expend.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 5: To see if the Town will vote (i) to establish a Capital Reserve Fund pursuant to RSA 35:1 to be known as the Gravel Capital Reserve Fund, for the purpose of purchasing gravel or material to process gravel, and (ii) to raise and appropriate $15,000 to be placed in said fund to come from the Unreserved Fund Balance, and (iii) further to appoint the Board of Selectmen as agents to expend.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 6: To see if the Town will vote (i) to establish a Capital Reserve Fund pursuant to RSA 35:1 to be known as the Fuel Pump Capital Reserve Fund, for the purpose of replacement/repair and maintenance of the Town fuel pumps, and (ii) to raise and appropriate $5,000 to be placed in said funds to come from the Unreserved Fund Balance, and (iii) further to appoint the Board of Selectmen as agents to expend.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 7: To see if the Town will vote (i) to raise and appropriate the sum of $130,396 to purchase a highway truck with plow and wing, and (ii) to authorize the withdrawal of $100,000 to come from the Highway Truck Capital Reserve Fund created for this purpose, and (iii) for the remainder, $30,396, to come from the Unreserved Fund Balance. This will replace the 1999 Sterling Dump Truck with plow and wing.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 8: To see if the town will vote (i) to raise and appropriate the sum of $8,550.00 for milfoil treatment, (ii) to authorize the withdrawal of $4,275 from the Milfoil Capital Reserve Fund established for that purpose and (iii) to accept $4,275 to come from a grant from the NHDES Exotic Species Program.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 9: To see if the town will vote (i) to raise and appropriate the sum of $270,571 for the purpose of the Road Surface Management System for 2012. This sum is to be offset by $100,571 from the New Hampshire State Highway Block Grant Aid, with $170,000 to come from the Capital Reserve Fund established for that purpose.

(Majority vote required)
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 10: To see if the town will vote (i) to raise and appropriate the sum of $29,014 for the purchase of a police cruiser and (ii) to authorize withdrawal of $29,014 from the Police Cruiser Capital Reserve Fund created for this purpose. This will replace the 2005 Chevrolet Impala.

(Majority vote required) **Special Warrant Article**
The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of $36,100 for the purchase of the 3 acres of land located within Map 251, Lot 21 on Berry Road, known as the "Shirley Pit," from the State of New Hampshire, with said funds to come from the Unreserved Fund Balance.

(Majority vote required)
The Board of Selectmen and Budget Committee recommend this article.

ARTICLE 12: To see if the town will vote to raise and appropriate the sum of $383,550 to be placed in previously established Capital Reserve Funds as follows, with said funds to come from taxation.

NAME	ESTABLISHED	APPROPRIATION
Expansion of the Highway Garage	March 13, 2007 Article 14	$ 10,000
Highway Equipment	March 15, 2006 Article 12	$ 25,000
Highway Truck	March 4, 1988 Article 9	$ 55,000
Road Reconstruction	March 10, 2010 Article 5	$ 170,000
Solid Waste Equipment	March 13, 2007 Article 13	$ 5,000
Solid Waste Facilities Improvement	March 10, 2010 Article 14	$ 5,000
Public Safety Facilities	March 10, 2010 Article 17	$ 5,000
Dry Hydrant	March 14, 2001 Article 10	$ 5,000
Fire Truck	March 12, 2003 Article 11	$ 25,000
Police Cruiser	March 15, 2000 Article 7	$ 35,000
Satellite Fire Station	March 14, 2007 Article 16	$ 5,000
Library Facilities	March 13, 2007 Article 7	$ 1,000
Smith Ball Field & Equipment	March 12, 2008 Article 9	$ 2,000
1772 Meeting House Restoration	March 15, 2000 Article 14	$ 500
Milfoil	March 9, 2009 Article 7	$ 8,550
Town Master Plan	March 11, 2009 Article 8	$ 1,500
Municipal Facilities Land	March 12, 2008 Article 8	$ 5,000
Revaluation	March 15, 2000 Article 12	$ 20,000

(Majority vote required) **Special Warrant Article**

The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 13: To see if the town will vote to raise and appropriate the sum of $27,000 to be placed in previously established Expendable Trust Funds as follows, with said funds to come from taxation.

NAME	ESTABLISHED	APPROPRIATION
Accrued Employees Benefit	March 11, 1992 – Article 16	$ 2,500
Record Management	March 23, 1999 – Article 23	$ 500
Computer and Office Equipment	March 13, 1996 – Article 11	$ 4,000
Town Building Improvement	March 15, 2000 – Article 15	$ 20,000

(Majority vote required) **Special Warrant Article**

The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 14: To see if the town will vote to (i) raise and appropriate the sum of $26,600 for repairs to the Downing's Pond Dam as directed by the NH Department of Environmental Services, and (ii) to purchase an easement along the dams easterly side, with said funds to come from the Unreserved Fund Balance.

(Majority vote required) **Special Warrant Article**

The Board of Selectmen and the Budget Committee recommend this article.

ARTICLE 15: To conduct any other business which may legally come before the town.

Given under our hands and seal, this _____ day of February in the year of our Lord Two Thousand and Twelve

_____
Theresa Jarvis, Chairperson

_____
David Bickford

_____
Jeffrey Kratovil

Selectmen of New Durham

We hereby certify that on this _____day of February, 2012, we posted an attested copy of the warrant at the place of Meeting within named and a like copy at the New Durham Town Hall, a public place in said Town.

_____
Theresa Jarvis, Chairperson

_____
David Bickford

_____
Jeffrey Kratovil

Selectmen of New Durham

TOWN of NEW DURHAM
2012 WARRANT NARRATIVE

Article 1: Town Officers.

Article 2: Planning Board articles.

Article 3: The Operating Budget was finalized on February 7, 2012. The Budget Committee and the Board of Selectmen agree upon the amount of $3,067,407. The estimated impact that Article 3 will have on the tax rate is $5.86 per $1,000.

Article 4: The intent of the Emergency Management fund is to offset unforeseen personnel costs in the event of an emergency or natural disaster in which the participating departments have not budgeted for the resources used. This fund will be created with money from the unreserved fund balance and will not increase the tax rate. According to the Department of Revenue Administration (DRA) an unreserved fund balance, or surplus fund balance, is an excess balance sheet amount used in tax rate setting to offset appropriations (reduces tax rate). This year, the Board of Selectmen opted to fund several of the warrant articles with money turned back by Departments at the end of the year.

Article 5: As the Town's gravel pit will be closed in 2015 per court order, the Board of Selectmen and Road Agent recommend the creation of this fund to offset the cost for gravel after 2015. The town uses gravel on all of the dirt roads, as well as for shoulder work on all town roads. This fund will be created with money from the Unreserved Fund Balance and will not increase the tax rate.

Article 6: The Town will need to replace the 1970 gas pump located at the Highway Garage in the near future. The diesel pump was hit by a fuel truck last summer and was replaced, at no cost to the town, for approximately $8,500. There is also the future need for a better accountability system. The Board of Selectmen would like to begin by putting $5,000 away in the hopes of having enough to fully fund the replacement of the pump when it is needed. This article will be funded from the Unreserved Fund Balance and will not increase the tax rate.

Article 7: The 1999 Sterling Dump Truck with plow and wing will be replaced with a 2012 International Dump Truck with plow and wing. For this purchase $100,000 will come from the Capital Reserve Fund established for this purpose, which will have an impact of $0.25 per $100,000 on the tax rate within Article 12. $31,209 will come from the Town's unreserved fund balance. This amount will not increase the tax rate.

Article 8: The Town has received a matching grant from the New Hampshire Department of Environmental Services Exotic Species Program in the amount for $4,275 for Milfoil treatment in the town. The estimated impact for our portion of $4,275 is $0.02 per $1,000. This effect on the tax rate will be reflected in Article 12.

Article 9: Of the $270,571 requested for the Road Surface Management System, the Town is receiving $100,571.20 in State Highway Block Grant Aid. $170,000 is requested to be added to the Capital Reserve Fund for Road Repairs in 2012. This amount will have estimated impact of $0.43 per $1,000 on the tax rate within Article 12.

Article 10: The 2005 Chevrolet Impala is scheduled to be replaced in 2012, and is set to be replaced with a 2012 Ford Taurus from the State Bid List. This article will affect the tax rate in Article 12; the amount of $29,014 will have an impact of $0.07 per $1,000 on the tax rate.

Article 11: At the 2011 Town Meeting the Board of Selectmen asked if the Town was interested in looking into the purchase of the 3 acre lot on Berry Road, known as the Shirley Pit. The State has offered that property to the Town for $36,100. The property is currently used by the Town as storage for culverts and equipment. It is also used to access the old gravel pit and Police shooting range. The property is in close proximity to the Shirley Cemetery and has the same type of soil. The Town had assessed the property at $45,000. The DRA requires a recommendation from the Board of Selectmen and the Budget Committee. The Budget Committee and the Board of Selectmen recommended this article so that the Town's people could vote on whether or not to purchase the property. This article will be funded from the Unreserved Fund Balance and will not increase the tax rate.

Article 12: All Capital Reserve Funds help the Town to put away money for large purchases down the road. The intent of most of these funds is to away a portion of the money each year, so as to not pay out a large sum all at once. The requested amount for the CRFs by Departments and the CIP committee was $571,584. This year the Board of Selectmen and Budget Committee are recommending adding $383,550 into the Capital Reserve Funds in Article 12. The estimated impact of funding the Capital Reserve Funds is $0.96 per $1,000.

Article 13: The estimated impact of funding the Expendable Trust Fund accounts would be $0.07 per $1,000. Expendable Trust funds are used for maintenance and operational purposes. This year, the Board of Selectmen and Budget Committee reduced the amount going into the ETFs by $30,500 from last year. The funds that are included in this article are for the Building Improvements fund which may be used on all municipal buildings, Computer and Office Equipment for departments, Records Management used by the Town Clerk for restoring and preserving town records, and Accrued Employee Benefits holds monies should the Town need to pay out to an employee upon their retirement or leaving.

Article 14: The Town has been directed to repair Downing's Pond Dam by the New Hampshire Department of Environmental Services. The cost associated with this project includes a crane rental to complete the work. The Town is also exploring the possibility of purchasing an easement to gain access to the easterly side of the dam if you are facing the dam from Main Street. Either scenario will be covered by the cost proposed in this article. The Town must comply with the NHDES order by the end of 2012. This article will be funded from the Unreserved Fund Balance and will not increase the tax rate.

MS-7

BUDGET OF THE TOWN
WITH A MUNICIPAL BUDGET COMMITTEE

OF: NEW DURHAM

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2/8/2012

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-7
Rev. 12/11

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
	GENERAL GOVERNMENT							
4130-4139	Executive	3	138722	126943	132224		132224	
4140-4149	Election,Reg.& Vital Statistics	3	73929	69383	77718		77718	
4150-4151	Financial Administration	3	81100	73507	80208		80208	
4152	Revaluation of Property	3	45524	39418	46063		46063	
4153	Legal Expense	3	40000	32988	40000		40000	
4155-4159	Personnel Administration	3	502443	485708	539530		539530	
4191-4193	Planning & Zoning	3	38658	39476	41698		41698	
4194	General Government Buildings	3	74896	71208	101610		101610	
4195	Cemeteries	3	3700	1308	3700		3700	
4196	Insurance	3	41000	42060	42000		42000	
4197	Advertising & Regional Assoc.							
4199	Other General Government	3	5100	7331	2800		2800	
	PUBLIC SAFETY							
4210-4214	Police	3	346938	343047	343996		343996	
4215-4219	Ambulance							
4220-4229	Fire	3	163290	162821	174511		174511	
4240-4249	Building Inspection	3	25029	22493	25459		25459	
4290-4298	Emergency Management	3	15900	13091	12701		12701	
4299	Other (Including Communications)	3	38402	40287	17713		17713	
	AIRPORT/AVIATION CENTER							
4301-4309	Airport Operations							
	HIGHWAYS & STREETS							
4311	Administration							
4312	Highways & Streets	3	615032	585240	662876		662876	
4313	Bridges							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting	3	5500	5551	5500		5500	
4319	Other	3	137238	136313	123925		123925	
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	3	221025	204476	206131		206131	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration	3	1800	1700	1951		1951	
4414	Pest Control	3	1500	1550	1600		1600	
4415-4419	Health Agencies & Hosp. & Other	3	3112	3112	3612		3612	
4441-4442	Administration & Direct Assist.	3	23966	15999	25000		25000	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
	CULTURE & RECREATION							
4520-4529	Parks & Recreation	3	55592	57316	59759		59759	
4550-4559	Library	3	111164	111414	115652		115652	
4583	Patriotic Purposes	3	500	29	710		710	
4589	Other Culture & Recreation							
	CONSERVATION							
4611-4612	Admin.& Purch. of Nat. Resources	3	5513	5110	5227		5227	
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
	DEBT SERVICE							
4711	Princ.- Long Term Bonds & Notes	3	135214	135423	130198		130198	
4721	Interest-Long Term Bonds & Notes	3	37353	37345	38335		38335	
4723	Int. on Tax Anticipation Notes	3	5000		5000		5000	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY							
4901	Land		117038	25381				
4902	Machinery, Vehicles & Equipment		174955	162321				
4903	Buildings							
4909	Improvements Other Than Bldgs.		31500	18142				
	OPERATING TRANSFERS OUT							
4912	To Special Revenue Fund		155000	155000				
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

MS-7 Budget - Town of New Durham FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			3472633	3232491	3067407		3067407	

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	12	399500	399500	383550		383550	
4916	To Exp.Tr.Fund	13	62500	62500	27000		27000	
4915	ETF Emergency Management	4			5000		5000	
4915	CRF Gravel	5			15000		15000	
4915	CRF Fuel Pump	6			5000		5000	
SPECIAL ARTICLES RECOMMENDED			462000		435550		435550	

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
4902	Highway Truck w/Plow & Wing	7			130396		130396	
4909	Milfoil	8			8550		8550	
4901	RSMS	9			270571		270571	
4902	Police Cruiser	10			29014		29014	
4901	Shirley Pit Land Purchase	11			36100		36100	
4909	Downing's Pond Dam	14			26600		26600	
INDIVIDUAL ARTICLES RECOMMENDED					501231		501231	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
	TAXES				
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes	3	14076	12500	12500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes	3	104281	80000	80000
	Inventory Penalties				
3187	Excavation Tax ($.02 cents per cu yd)	3	172	172	172
	LICENSES, PERMITS & FEES				
3210	Business Licenses & Permits	3	20772	20560	20560
3220	Motor Vehicle Permit Fees	3	402842	390000	390000
3230	Building Permits	3	20735	17500	17500
3290	Other Licenses, Permits & Fees	3	7374	7000	7000
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE				
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution	3	117815	117815	117815
3353	Highway Block Grant	9	59472	100571	100571
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)	3,8	13894	10275	10275
3379	FROM OTHER GOVERNMENTS	3	9355	5000	5000
	CHARGES FOR SERVICES				
3401-3406	Income from Departments	3	53915	40000	40000
3409	Other Charges	3	800	2000	2000
	MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property	3	2586	1000	1000
3502	Interest on Investments	3	2387		
3503-3509	Other	3	35366	7000	7000
	INTERFUND OPERATING TRANSFERS IN				
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
	INTERFUND OPERATING TRANSFERS IN (cont.)				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	7,8,9,10	336545	329089	329089
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
	OTHER FINANCING SOURCES				
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance	4,5,6,7,11,	47000	118096	118096
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1249387	1258578	1258578

9.38%

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	3472633	3067407	3067407
Special Warrant Articles Recommended (from pg. 6)	462000	435550	435550
Individual Warrant Articles Recommended (from pg. 6)		501231	501231
TOTAL Appropriations Recommended	3934633	4004188	4004188
Less: Amount of Estimated Revenues & Credits (from above)		1258578	1258578
Estimated Amount of Taxes to be Raised		2745610	2745610

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 383566
(See Supplemental Schedule With 10% Calculation)

APPROVED "HOUSEKEEPING" WARRANT ARTICLES

The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.

Adopted Town Meeting 1994 Article 7:
Shall the town accept the provisions of ***RSA 202-A:4-c*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted Town Meeting 1994 Article 6:
Shall the Town vote to accept the provisions of ***RSA 31:95-b*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year.

Adopted Town Meeting 1994 Article 5:
Shall the Town vote to accept the provisions of ***RSA 33:7*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

Adopted Town Meeting 1994 Article 8:
Shall the Town vote to accept the provisions of ***RSA 80:80*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to administer, sell, or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted Town Meeting 1994 Article 9:
Shall the Town vote to authorize indefinitely, until specific rescission of such authority, under ***RSA 674:40-a***, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

Adopted Town Meeting 1997 Article 24:
Shall the Town vote to accept the provisions of ***RSA 202-A:4-d*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

Adopted Town Meeting 1998 Article 3:
To see if the Town will vote to accept the provisions of ***RSA 31: 95-e*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the

APPROVED "HOUSEKEEPING" WARRANT ARTICLES

Selectmen to accept gifts of personal property, other than money, which may be offered for any public purpose.

Adopted Town Meeting 2006 Article 18:
Shall the town vote to accept the provisions of ***RSA 41:9-a*** providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?

Adopted Town Meeting 2009 Article 12:
Shall the Town vote to accept the provisions of ***RSA 31:19*** providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Notes

Town of

New Durham,

New Hampshire

FINANCIAL REPORTS

For the Year Ended December 31, 2011

AUDITOR'S REPORT

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of New Durham
New Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of New Durham as of and for the fiscal year ended December 31, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of New Durham's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 15 to the financial statements, management has not disclosed a liability and all other related information for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that other post employment benefits be disclosed on the government wide financial statements, which would possibly result in liabilities, reduce the net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets and expenses of governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of New Durham, as of December 31, 2009, or the changes in financial position thereof for the year then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of New Durham as of December 31, 2009, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Town of New Durham has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Durham's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

March 14, 2011

Plodzik & Sanderson
Professional Association

AUDITOR'S REPORT

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS

To the Members of the Board of Selectmen
Town of New Durham
New Durham, New Hampshire

In planning and reporting our audit of the financial statements of the Town of New Durham as of and for the fiscal year ended December 31, 2009, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of New Durham's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies and other deficiencies that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control. We believe that the following deficiencies constitute material weaknesses.

Town Policies

The Town's control environment should require that management and employees establish and maintain an environment throughout the Town that sets a positive and supportive attitude toward internal control and conscientious management. The control environment established by the Board of Selectmen sets the tone for how the Town employees and elected officials conduct its business.

As the Board of Selectmen, Trustees of Trust Funds, Library Trustees, and department heads strive to achieve the goals of the Town and provide accountability for their operations, they need to continually examine internal controls to determine how well they are performing, how they may be improved, and the degree to which they help identify and address major risks for fraud, waste, abuse and mismanagement.

We noted that the Town has no formal policy covering general accounting procedures, including handling of cash receipts and related deposits, which are areas essential in managing the Town's resources. Written policies are important in minimizing interruptions due to personnel changes and also assist in facilitating supervision and evaluation.

We recommend that the Board of Selectmen develop and formally adopt the noted policy in order to clearly communicate the Town's position on these matters.

AUDITOR'S REPORT

Town of New Durham
Independent Auditor's Communication of Control Deficiencies and Other Matters

Ambulance Billings

We identified a weakness in control over ambulance revenues, as the billings invoiced by Comstar were not reconciled to the ambulance run reports in a timely manner. This reconciliation process is essential to ensure that all revenues are recorded.

We recommend that the total ambulance runs be reconciled to the Comstar billings. The reconciled information, with backup documentation, then be presented to the finance department on a monthly basis, or the ambulance run records and Comstar billing records submitted to finance so that they may perform the reconciliations, ensuring that the financial activity is properly recorded.

We also want to discuss the following other issues that we do not consider to be significant deficiencies.

Disbursements

We noted the following during our review of disbursements:

1. Ten out of sixty payments examined were not paid in a timely manner (i.e., within one month of receipt of the invoice).
2. Two instances were noted where the purchase order was backdated to the date of the invoice.
3. One instance was noted where a bid was not obtained for an expenditure in excess of $3,000, in accordance with the Town's purchasing policy.

We recommend that steps be taken to ensure that proper purchasing procedures are being followed.

This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

March 14, 2011

Plodzik & Sanderson
Professional Association

DETAILED STATEMENT OF PAYMENTS

For the year ending December 31, 2011 - Unaudited

General Fund 01

4130-Executive

Town Officers' Salaries	4,500	Equipment & Systems	4,080
Town Admin Salary	74,400	Printing	3,748
Clerical Wages	5,545	Advertising	774
Misc Clerical	1,175	Dues & Fees	2,232
Telephone	3,111	Meetings & Conf	227
Community Access	16,900	Office Supplies	4,735
Web Page & E-mail	2,672	Postage	1,763
Recording Fees	75	Mileage	1,005
Total: Executive			**126,943**

4140-Elections & Registration

Wages	61,961	Postage	1,858
Dues/Fees	170	Mileage	1,376
Printing	55	Advertising	117
Meetings & Conferences	249	Election Ballots	252
Office Supplies	604	EB2	1,522
Software Licenses - MV	917	Lunches	303
Total: Elections & Registrations			**69,383**

4150-Financial Administration

Town Officers' Salaries	20,984	Dues & Fees	20
Finance Officer's Wages	30,407	Meetings & Conf.	154
Software Licenses	5,041	Postage	2,297
Auditing Services	16,000	Mileage	250
Deed/Lien Search	1,208	BC Minute Preparer	541
Printing & Tax Bills	955	BC Advertising	88
Total: Financial Administration			**77,944**

4152-Revaluation of Property

Assessor's Salary	14,000	Tax Map Update	1,500
Assessing Wages	13,498	Dues & Fees	20
Town Forester	760	Software Licenses	7,083
Web Hosting Agreement	2,200	Training & Mileage	357
Total: Revaluation of Property			**39,418**

4153-Legal Expenses

Legal Counsel	22,988	Court Prosecution	10,000
Total: Legal Expenses			**32,988**

4155-Personnel Administration

Health Insurance	227,610	Longevity Pay	5,800
Dental Insurance	14,343	Unemployment Comp	4,074
Disability Insurance	7,645	Worker's Comp	36,316
Social Security Taxes	71,328	Pay in Lieu of Ins.	15,600
NH Retirement System	99,422	New Hire	1,382
Deferred Compensation	1,675	DOT Drug & Alcohol	512
Total: Personnel Administration			**485,708**

4191-Planning Board

Wages	25,886	Dues & Fees	2,969
Contracted Services	1,849	Software License	470
Telephone	663	Postage	213
Registry Costs	363	Books & Subscriptions	159
Advertising	688	Mileage	76
Total: Planning Board			**33,335**

4192-Zoning Board of Adjustment

Wages	5,457	Postage	352
Advertising	322	Mileage	10
Training	0		
Total: Planning & Zoning			**6,141**

4194-General Government Buildings

TH Wages - Janitorial	8,937	Fire Electricity	4,437
TH Electricity	3,468	Fire Oil/Service/Prop	10,183
TH Heating Oil & Service	7,472	Fire Supplies	457
TH Building Maint.	1,139	Fire Building Maint.	1,244
TH Lawn Maint.	179	Fire Alarms	304
TH Supplies	1,556	Hwy Elect.	8,310
TH Alarms	1,489	Hwy Oil/Service	6,020
Police Janitorial	859	Hwy Septic	459
Police Electricity	4,167	Hwy Maintenance	1,155
Police Oil/Service	3,529	Hwy Building Supplies	24
Police Septic	295	Hwy Alarm	304
Police Building Maint.	1,264	Ball field Electricity	864
Police Building Supplies	543	Meetinghouse Elect.	161
Police Alarms	280	SWR Building Maint.	1,447
Generator Maintenance	663		
Total: General Government Buildings			**71,208**

4195-Cemeteries

Opening Graves	469	Supplies	644
Electricity	195		
Total: Cemeteries			**1,308**

4196-Insurance

Property & Liability Cover	38,190	Accident Charges	3,870
Total: Insurance			**42,060**

4199-Other General Government

Dam Monitoring	1,900	Perambulation Survey	1,836
Contracted Services	2,695	Repeater Lease	900
Total: Other General Government			**7,331**

4210-Police Department

Wages	303,101	Uniforms	3,401
Telephone	6,035	Office Supplies	2,388
Nextel	1,187	Water	444
Radio Maintenance	1,253	Postage	422
Printing	419	Computers & Office	1,050
Dues & Fees	100	Gasoline	17,376
Training	2,052	Books/Subscriptions	644
Digital Media Supplies	553	Mileage	16
Ammo	1,669	Drug & Alcohol Test	278
Hiring & Advertising	555		
Total: Police Department			**342,944**

4220-Fire Department

Wages	100,777	Vehicle Fuel	5,272
Inspections	489	Postage	96
Fire Prevention Program	601	Training	6,729
Telephone	2,025	Uniforms	2,160
Custodial Supplies	139	Equipment Maint.	15,041
Dues/Fees	470	Medical Supplies	5,667
Office Supplies	793	Equipment	9,042
Software Maint/Support	1,745	Protective Clothing	7,765
Radio/Equipment Maint	4,010		
Total: Fire Department			**162,821**

4240-Building Inspection

Wages	19,533	Supplies	85
Telephone	679	Mileage	1,886
Printing	0	Training	310
Total: Building Inspection			**22,493**

4290-Emergency Management

EM Wages	2,400	Equipment Maint	25
EM Supplies & Food	707	Forestry Equipment	4,556
Forest Fire Suppression	4,397	Protective Clothing	408
Forestry Drinking Water	259	Forestry Vehicle Fuel	340
Total: Emergency Management			**13,091**

4299-Other Public Safety

PD & FD Dispatch	28,170	Outside Details	2,395
Grant Details	7,721	Chances	2,000
Total: Other Public Safety			**40,287**

4312-Highway & Streets

Wages	298,244	Diesel	53,927
Telephone	2,197	Salt	81,757
Equipment Rental	9,509	Sand	20,257
Brush Cutter	2,529	Gravel & Calcium	13,356
Safety Equipment/Train	1,564	Cold Patch	2,721
Supplies	6,336	Tar	58,000
Uniforms	2,658	Culverts	8,081
Office Supplies	1,070	Equipment	9,104
Radio Maintenance	3,080	Mileage	418
Advertising	64	Advertising	652
Gas	9,090		
Total: Highways & Streets			**584,613**

4316-Street Lights

Total: Street Lights	**5,551**

4319-Equipment Mechanic

Wages	47,600	Mechanic's Vehicle	2,559
Contracted Services	23,558	Highway Vehicles	31,640
Telephone	676	Police Vehicles	4,860
Supplies	15,370	Fire Vehicles	4,826
Uniforms	1,084	SWR Equipment	2,628
Rec Department Equipmen	378	EM Equipment	1,114
Total: Equipment Mechanic			**136,293**

4324-Solid Waste Recycling

Wages	73,511	Dues & Fees	201
Telephone	673	Hauling Fees	15,354
Demolition & Debris	14,986	Training	514
Solid Waste Disposal	67,395	Supplies	3,443
Landfill Monitoring	8,535	Uniforms	383
Recycling Disposal	7,767	Office Supplies	280
Equipment Maintence	6,383	Mileage	26
Equipment Rental	2,050	Vehicle Fuel	2,977
Total: Solid Waste Recycling			**204,476**

4411-Health

Salary	1,400	Mileage	300
Total: Health			**1,700**

4414-Animal Control

Total: Animal Control			**1,550**

4415-Health Agencies

Strafford County CAP	1,500	Casa for Children	500
Homemakers of Strafford	1,112		
Total: Health Agencies			**3,112**

4441-Public Assistance

Wages	2,526	DA - Fuel	2,651
Telephone	700	DA - Utility	2,623
Dues & Fees	55	DA - Rent	6,794
Training & Mileage	176	DA - Medical	400
Postage	15	DA - Other	60
Total: Public Assistance			**15,999**

4520-Parks & Recreation

Wages	39,772	Postage	55
Contracted Services	2,060	Gas	124
Telephone	1,382	First Aid Kits	616
Ball field Maintenance	7,226	Mileage	554
Dues/Fees	3,078	Sports Equipment	2,009
Office Supplies	100	Town Beach	341
Total: Parks & Recreation			**57,316**

4550-Library

Wages	62,498	Longevity	150
Health Insurance	17,030	Electricity	2,092
Dental Insurance	951	Heating Oil	3,317
Retirement	3,861	Alarm Monitoring	304
Disability	420	Operating Funds	20,790
Total: Library			**111,264**

4583-Town Historian

Patriotic Expenses	29		
Total: Town Historian			**29**

4612-Conservation Commission

Wages	3,530	Office Supplies	45
MMLA H2O Quality Test	1,000	Postage	35
Dues & Fees	500	Transfer to Rollover	403
Total: Conservation Commission			**5,513**

Debt Service

Principal - L/T Note	135,423	Interest - L/T Note	37,345
Total: Debt Service			**172,768**

Capital Items

Land & Improvements	
Road Paving	25,381
Total Land & Improvements	**25,381**
Equipment	
Police Vehicle Acquisition	37,050
HD Dump Truck with Plow & Wing	125,271
Total: Equipment	**162,321**
Improvements Other than Buildings	
Historic Building Assessment	1,000
Milfoil Treatment	7,500
Boodey House Dismantling (gross)	9,642
Total: Improvements Other than Buildings	**18,142**
Transfer to Ambulance Revolving Fund	**155,000**

Transfers to Capital Reserves

CRF Highway Equip	30,000	Public Safety Facility	10,000
CRF Highway Truck	70,000	Meeting House	500
CRF Library Facilities	2,000	CRF Milfoil	7,500
CRF Library Technology	2,000	CRF Dry Hydrants	2,500
CRF SWR Facilities Imp	9,000	CRF Fire Trucks	15,000
CRF SWR Equipment	13,000	CRF Highway Bldg	20,000
CRF Smith Ballfield	1,000	CRF Revaluation	20,000
CRF Police Cruisers	25,000	Road Reconstruction	171,000
CRF Shirley Cemetery	1,000		
Total Transfers to Capital Reserve Funds			**399,500**

Transfers to Expendable Trust Funds

ETF Accrued Benefits	3,500	ETF Records Manage	500
ETF Office Systems	5,000	ETF Town Buildings	50,000
ETF Forest Fire Control	3,500		
Total Transfers to Expendable Trust Funds			**62,500**

Due to

Taxes Paid to County	1,098,185	State Fees Collected	12,572
Taxes Paid to Precincts	94,801	Taxes bought by Town	201,067
Payments to School	4,777,889	Return of Road Bonds	1,502
E Fees Payable	83	Motor Vehicle to State	121,947
Total Due to			**6,308,045**

Grants & Special Funds:

TOTF Scholarships	2,550	ETF Records Managem	272
CRF Smith Ballfield	600	ETF Town Bldgs	15,368
CRF Public Safety Facility	21,563	Metro Spike System	196
CRF Road Reconstruct	143,221	FF Grant	4,750
ETF Office Systems	3,896	Deferred HBG	37,225
Add. Penny Lane Paving	11,164		
Total Grants & Special Funds:			**240,805**

Grand Total of All Expenditures General Fund **10,241,768**

Recreational Revolving Fund (02)

Personnel Administration	4,044	Daycare Expenses	45,979
Parks & Rec Expenses	38,760		
Total Recreational Revolving Fund (02)			**88,783**

Capital Project Fund (03)

Fema Culverts ~ Constr	2,500	Fema Culverts ~ Eng	301
Total Capital Project Fund			**2,801**

Ambulance Fund (04)

Comstar Fee	2,259	Transfers to GF	157,421
Ambulance Repairs	30,682		
Total Ambulance Fund			**190,362**

DETAILED STATEMENT OF RECEIPTS

For the year ending December 31, 2011 - Unaudited

General Fund (01)

Taxes:			
2011 Taxes	9,313,363	Yield Tax	14,076
Excavation Tax	172	Interest	104,281
Total Taxes			**9,431,892**
Business Licenses & Permits:			
Cable Franchise Fee	20,327	UCC	445
Total Business Licenses & Permits:			**20,772**
Total Motor Vehicle Permits:			**402,842**
Building Permits:			**20,735**
Other Licenses, Permits & Fees:			
Dog Licenses/Fines	3,759	Vital Records	376
Pistol Permits	760	OHRV Permits	438
Wetland Permits	132	Civil Forfeitures	750
Marriage Licenses	119	Other Fees	1,040
E-Convenience Fee Payal	95		
Total Other Licenses, Permits & Fees			**7,469**
Revenues Collected for the State of New Hampshire			
Dogs	1,891	Vital Records	984
Marriage License	686	OHRV	8,977
Motor Vehicle Reg	121,947		
Total Revenues Collected for the State			**134,484**
Revenue From the State of New Hampshire:			
Meals & Room	117,815	Safety Grant	9,431
Highway Block Grant	22,248	Other State Grants	5,541
Fema Grant ~ to be defer	26,509	2010 HBG	37,225
Total Revenue From the State of New Hampshire			**218,769**
Homeland Security Grant			**4,750**
Reimbursements From Other Governments			**9,355**
Income From Departments:			
Police Details	3,125	SWR Coupons/Decals	2,274
Planning Board	2,330	Police Reports	900
ZBA	1,226	Court Witness Fees	1,332
Recycling Revenue	25,645	Driveway Permits	50
Solid Waste Disposal Fee	18,511	Cemetery Revenue	800
Total Income From Departments:			**56,193**
Sale of Municipal Property:			**2,586**
Interest on Investments:			**2,414**

DETAILED STATEMENT OF RECEIPTS

Fines & Forfeits:			**14,581**
Insurance Reimbursements			**2,870**
Donations			**3,793**
Penny Lane Reimbursement			**11,164**
Welfare Lien Release			**2,875**
Transfers from Capital Reserve Funds & ETF			**336,545**
Interfund Transfers			
Recreational Fund	77,005	Road Bonds	1,502
Ambulance Fund	33,753	TOTF ~ Scholarships	2,550
Total Interfund Transfers			**114,810**
Total General Fund (01)			**10,798,900**

Recreational Revolving Fund (02)

Daycare Revenue	50,433	Basketball Revenue	2,280
Concession Stand	1,151	Soccer Revenue	7,925
Craft Fair Revenue	1,105	Swim Revenue	3,096
Baseball Revenue	6,772	Bingo	159
Volleyball Revenue	575	Special Event Revenue	11,417
Fireworks	2,006	Interest Income	99
Total Recreational Revolving Fund (02)			**87,019**
Capital Project Fund (03)			**15,461**

Ambulance Special Revenue Fund (04)

Ambulance Billing	20,232	Interest Income	256
Ambulance Intercept Rev	4,368	Transfer from GF	155,000
Total Ambulance Special Revenue Fund (04)			**179,857**
Impact Fee Fund (06)			**23,147**

Conservation Fund (30)

Land Use Change Taxes	6,600	Transfers G/F	25,419
Interest Income	160		
Total Conservation Fund (30)			**32,179**

COMPARATIVE STATEMENT OF APPROPRIATIONS

2011 (Unaudited)

Title	Appropriations	Expenditure	Encumbrance	Unexpended	Overdraft
General Government Operations					
Executive Office	$138,722	$126,943		$11,779	
Election/Town Clerk	$73,929	$69,383		$4,546	
Financial Admin.	$81,100	$77,944		$3,156	
Assessing	$45,524	$39,418		$6,106	
Legal Expenses	$40,000	$32,988		$7,012	
Personnel Admin	$502,443	$485,708		$16,735	
Planning / ZBA	$38,658	$37,245	$1,000	$413	
Gen. Govt Bldgs.	$74,896	$71,208		$3,688	
Cemeteries	$3,700	$1,308		$2,392	
Insurance	$41,000	$42,060			($1,060)
Other Government	$5,100	$7,331			($2,231)
Public Safety					
Police	$346,938	$342,880		$4,058	
Fire	$163,290	$162,821		$469	
Bldg. & Code Enf.	$25,029	$22,493		$2,536	
Emer. Mgmt.	$15,900	$12,941		$2,959	
Other Public Safety*	$38,402	$40,287			($1,885)
*Special Detail Revenue to defray the overage					
Highways, Streets & Sanitation					
Public works	$615,032	$584,599		$30,433	
Street Lights	$5,500	$5,551			($51)
Mechanic	$137,238	$136,293		$945	
Solid Waste Disposal	$221,025	$204,477		$16,548	
Health & Welfare					
Health Officer	$1,800	$1,700		$100	
Pest Control	$1,500	$1,550			($50)
Regional Assns.	$3,112	$3,112			
Human Services	$23,966	$15,799		$8,167	
Culture & Recreation					
Parks & Recreation	$55,592	$57,316			($1,724)
Library	$111,164	$111,414			($250)
Town Historian	$500	$29		$471	
Conservation					
Conservation*	$5,513	$5,513			
*Unexpended Funds lapse to Conservation Fund, not General Fund per statute.					
Long Term Bonds & Notes					
Principal	$135,214	$135,423			($209)
Interest	$37,353	$37,345		$8	
Tan	$5,000			$5,000	

COMPARATIVE STATEMENT OF APPROPRIATIONS

2011 (Unaudited)

Title	Appropriations	Expenditure	Encumbrance	Unexpended	Overdraft
Capital Projects					
Road Reconstruction	$117,038	$25,381	$91,657		
Police Vehicle Acquisition	$36,955	$37,050			($95)
HD Dump Truck w/Plow &	$138,000	$125,271		$12,729	
Historic Building Assessmer	$15,000	$1,000	$14,000		
Milfoil Treatment	$7,500	$7,500			
Boodey House Dismantling	$7,000	$6,149		$851	
Land Purchase	$2,000	$0	$2,000		
Transfers to Other Funds					
Transfers to Ambulance Rev	$155,000	$155,000			
Capital Reserves					
Highway Equipment	$30,000	$30,000			
Highway Trucks	$70,000	$70,000			
Library Facilities	$2,000	$2,000			
Library Technology	$2,000	$2,000			
Milfoil	$7,500	$7,500			
Solid Waste Facilities Imp	$9,000	$9,000			
SW Equipment	$13,000	$13,000			
Police Cruisers	$25,000	$25,000			
Smith Ballfield	$1,000	$1,000			
Shirley Cemetery	$1,000	$1,000			
Fire Trucks	$15,000	$15,000			
Highway Bldg Expansion	$20,000	$20,000			
Meeting House Restoration	$500	$500			
Revaluation	$20,000	$20,000			
Road Reconstruction	$171,000	$171,000			
Public Safety Facilities	$10,000	$10,000			
Dry Hydrants	$2,500	$2,500			
Expendable Trusts					
Benefit Liability	$3,500	$3,500			
Office Sys. Maint.	$5,000	$5,000			
Forest Fire Control	$3,500	$3,500			
Town Bldgs Imp.	$50,000	$50,000			
Records Management	$500	$500			
General Fund					
Totals	**$3,934,633**	**$3,692,429**	**$108,657**	**$141,101**	**($7,554)**
Unaudited End of Year surplus on the Expense ledger					**$133,547**
Unaudited End of Year Surplus on the Revenue ledger					**$71,850**
Amount of Undesignated Fund Balance used to set 2011 Tax Rate					**$0**
Unaudited Total unexpended funds to General Fund Balance					**$205,397**

COMPARATIVE STATEMENT OF REVENUES FOR SURPLUS OVERDRAFT 2011

Account Number and Name	MS-4 Tax Rate Setting	Year End Actual Revenue	Surplus $$$	Overdraft $$$
Revenue from Taxes				
3185 Timber Taxes	$15,000	$14,076		($924)
3189 Gravel Taxes	$172	$172		
3190 Interest & Penalties	$90,000	$104,281	$14,281	
Licenses, Permits & Fees				
3210 Bus. Lic. & Permits	$20,560	$20,772	$212	
3220 Motor Vehicle Fees	$390,000	$402,842	$12,842	
3230 Building Permits	$16,000	$20,735	$4,735	
3290 Other Licenses	$6,750	$7,374	$624	
From State of NH				
3353 Highway Block Grant	$113,905	$113,905		
3359 Rooms & Meals	$117,815	$117,815		
3359 Grants	$14,715	$19,723	$5,008	
From Other Governments	$7,000	$9,355	$2,355	
Charges for Services				
3401-3404 Income Depts.	$40,000	$53,915	$13,915	
3409 Other / Cemetery	$500	$800	$300	
3501 Sale of Mun. Property		$2,586	$2,586	
3502 Interest on Invest.	$1,800	$2,387	$587	
3504-3509 Other	$19,000	$31,873	$12,873	
Interfund Operating Transfers In				
3915 Capital Reserve Funds	$142,240	$144,697	$2,457	
Totals	**$995,457**	**$1,067,307**	**$72,774**	**($924)**
Total Excess Revenues to Fund Balance				**$71,850**

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2011

Municipal Services Division

PO BOX 487, Concord, NH 03302-0487 Phone (603) 230-5950

Email Address: equalization@rev.state.nh.us

2011

Original Date: _____

Copy (check box if copy) ☐

Revision Date: _____

CITY/TOWN OF New Durham IN Strafford COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief.
Rev 1707.03(d)(7)

PRINT NAMES OF CITY/TOWN OFFICIALS	SIGNATURES OF CITY/TOWN OFFICIALS* (Sign in Ink)
Theresa A. Jarvis	
David A. Bickford	
Jeffrey M. Kratovil	

*Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed 10/11/2011

Check one: Governing Body ☒
Assessors ☐

City/Town Telephone # 603.859.2091

Due date: September 1, 2011

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink.

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions tab for individual items.

THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1ST.

Village Districts - pages 8-9 must be completed for EACH village district within the municipality.

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO:

N.H. DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
PO BOX 487
CONCORD, NH 03302-0487

Under penalties of perjury, I declare that I have examined this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer: Vickie L. Blackden (Print/type) E-Mail Address: ndfunds@metrocast.net

FOR DRA USE ONLY

Regular office hours: 9-5 Monday - Friday

See Instructions (pdf link) on page 10, as needed.

FORM

MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2011

2011

PO BOX 487, (BUILDINGS	Lines 1 A, B, C, D, E, F & G List all improved and unimproved land - include wells, septic & paving. Lines 2 A, B, C, D & E List all buildings.	NUMBER OF ACRES	2011 ASSESSED VALUATION BY CITY/TOWN
1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B and 4			
A	Current Use **(At Current Use Values)** RSA 79-A (See page 10)	17,755.00	$1,196,104
B	Conservation Restriction Assessment **(At Current Use Values)** RSA 79-B	138.00	$9,516
C	Discretionary Easement RSA 79-C	0.00	$0
D	Discretionary Preservation Easement RSA 79-D	0.06	$1,800
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F	0.00	$0
F	Residential Land (Improved and Unimproved Land)	6,211.94	$216,232,830
G	Commercial/Industrial Land (**Do Not** include Utility Land)	362.00	$2,619,470
H	Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	24,467.00	$220,059,720
I	Tax Exempt & Non-Taxable Land	1,363.00	$5,793,250
2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B			
A	Residential		$182,738,660
B	Manufactured Housing as defined in RSA 674:31		$4,347,700
C	Commercial/Industrial **(DO NOT Include Utility Buildings)**		$8,578,040
D	Discretionary Preservation Easement RSA 79-D Number of Structures	2	$4,700
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F # of Structures	0	$0
F	Total of Taxable Buildings (Sum of lines 2A, 2B, 2C, 2D and 2E)		$195,669,100
G	Tax Exempt & Non-Taxable Buildings		$7,889,400
3 UTILITIES (see RSA 83-F:1 V for complete definition)			
A	Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipellnes etc.)		$2,477,100
B	Other Utilities (Total of Section B from Utility Summary)		$0
4 MATURE WOOD and TIMBER RSA 79:5			$0
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4) This figure represents the gross sum of all taxable property in your municipality.			**$418,205,920**
6 Certain Disabled Veterans RSA 72:36-a (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)	Total # granted	0	$0
7 Improvements to Assist the Deaf RSA 72:38-b V	Total # granted	0	$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	Total # granted	0	$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To $150,000 maximum for each)	Total # granted	0	$0
10 Water and Air Pollution Control Exemptions RSA 72:12-a	Total # granted	0	$0
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9, and 10) This figure will be used for calculating the total equalized value for your municipality.			**$418,205,920**
12 Blind Exemption RSA 72:37	Total # granted	1	
	Amount granted per exemption	$15,000	$15,000
13 Elderly Exemption RSA 72:39-a & b	Total # granted	23	$1,547,900
14 Deaf Exemption RSA 72:38-b	Total # granted	0	
	Amount granted per exemption	$0	$0
15 Disabled Exemption RSA 72:37-b	Total # granted	8	
	Amount granted per exemption	$13,400	$107,200

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2011

16 **Wood-Heating Energy Systems Exemption** RSA 72:70	Total # granted	0	$0
17 **Solar Energy Exemption** RSA 72:62	Total # granted	2	$25,000
18 **Wind Powered Energy Systems Exemption** RSA 72:66	Total # granted	0	$0
19 **Additional School Dining/Dormitory/Kitchen Exemptions** RSA 72:23 IV	Total # granted	0	$0
20 **TOTAL DOLLAR AMOUNT OF EXEMPTIONS** (Sum of Lines 12-19)			$1,695,100
21 **NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED** (Line 11 minus Line 20)			**$416,510,820**
22 **Less Utilities (Line 3A) Do NOT Include the value of OTHER utilities listed in Line 3B.**			$2,477,100
23 **NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED** (Line 21 minus Line 22)			**$414,033,720**

Additional notes (example: update, reval, changes to exemptions, mapping, increases to value, decreases to value, etc.)

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2011

2011

UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER

List by individual company/legal entity the valuation of operating plants employed in the production, distribution, and transmission of electricity, gas pipeline, water and petroleum products. Include **ONLY** the names of the companies listed on the Instruction Sheets. (See instructions page 11)

WHO APPRAISES AND ESTABLISHES THE UTILITY VALUE IN YOUR MUNICIPALITY?	NHDRA			
DOES YOUR MUNICIPALITY USE THE DRA UTILITY VALUES?	**YES**	■	**NO**	☐
IF YES, DO YOU EQUALIZE IT BY THE RATIO? (please check appropriate box, if applicable)	**YES**	■	**NO**	☐

SECTION A: LIST ELECTRIC COMPANIES: (Attach additional sheet if needed.) (See instructions page 11)	**2011 VALUATION**
New Hampshire Electric Coop	$1,323,000
Public Service Company of New Hampshire	$1,154,100
	$0
	$0
	$0
	$0
	$0
A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION: (See instructions page 11 for the names of the limited number of companies)	**$2,477,100**
GAS COMPANIES	
	$0
	$0
	$0
A2 TOTAL OF ALL GAS COMPANIES LISTED: (See instructions page 11 for the names of the limited number of companies)	**$0**
WATER & SEWER COMPANIES	
	$0
	$0
	$0
A3 TOTAL OF ALL WATER & SEWER COMPANIES LISTED: (See page 11 for the names of the limited number of companies)	**$0**
GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1, A2 AND A3). This grand total of all sections must agree with the total listed on page 2, Line 3A.	**$2,477,100**

SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies): (Attach additional sheet if needed.)	**2011 VALUATION**
	$0
	$0
	$0
TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B: Total must agree with total on page 2, line 3B.	**$0**

MS-1
Rev. 7/2011

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2011

2011

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
RSA 72:28 Veterans' Tax Credit / Optional Veterans' Tax Credit $50 Standard Credit $51 up to $500 upon adoption by city or town	$500	170	$85,000
RSA 72:29-a Surviving Spouse "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." **$700 Standard Credit** **$701 up to $2,000 upon adoption by city or town**	$0	0	$0
RSA 72:35 Tax Credit for Service-Connected Total Disability "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury...." **$700 Standard Credit** **$701 up to $2,000 upon adoption by city or town**	$1,400	6	$8,400
TOTAL NUMBER AND AMOUNT * If both husband and/or wife qualify for the credit, they count as 2. * If someone is living at a residence such as brother & sister, and one qualifies, count as 1, not one-half.		**176**	**$93,400**

DISABLED EXEMPTION REPORT - RSA 72:37-b

INCOME LIMITS:			ASSET LIMITS:		
	SINGLE	$26,000		SINGLE	$60,000
	MARRIED	$35,000		MARRIED	$60,000

DEAF EXEMPTION REPORT - RSA 72:38-b

INCOME LIMITS:			ASSET LIMITS:		
	SINGLE	$0		SINGLE	$0
	MARRIED	$0		MARRIED	$0

ELDERLY EXEMPTION REPORT - RSA 72:39-a

NUMBER OF **FIRST TIME** FILERS GRANTED ELDERLY EXEMPTION FOR **CURRENT YEAR**		**PER AGE CATEGORY**	**TOTAL NUMBER** OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTIONS GRANTED			
AGE	**#**	**AMOUNT PER INDIVIDUAL**	**AGE**	**#**	**MAXIMUM ALLOWABLE EXEMPTION AMOUNT**	**TOTAL ACTUAL EXEMPTION AMOUNT**
65-74	2	**$45,000**	65-74	7	$315,000	$315,000
75-79	0	**$65,000**	75-79	8	$520,000	$520,000
80+	1	**$90,000**	80+	8	$720,000	$712,900
			TOTAL	**23**	$1,555,000	**$1,547,900**

INCOME LIMITS:			ASSET LIMITS:		
	SINGLE	$26,000		SINGLE	$60,000
	MARRIED	$35,000		MARRIED	$60,000

COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E

ADOPTED:	YES		NO		NUMBER ADOPTED	

MS-1
Rev. 7/2011

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2011

2011

CURRENT USE REPORT - RSA 79-A

	TOTAL NUMBER ACRES RECEIVING CURRENT USE	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	513.00	$91,600	RECEIVING 20% RECREATION ADJUSTMENT	11445.00
FOREST LAND	9,893.00	$814,940	REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR	6.58
FOREST LAND WITH DOCUMENTED STEWARDSHIP	6,329.00	$271,964		
UNPRODUCTIVE LAND	248.00	$4,200		TOTAL NUMBER
WET LAND	772.00	$13,400	TOTAL NUMBER OF OWNERS IN CURRENT USE	221
TOTAL (must match page 2)	**17,755.00**	**$1,196,104**	TOTAL NUMBER OF PARCELS IN CURRENT USE	347

LAND USE CHANGE TAX

GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN. 1, 2010 THRU DEC. 31, 2010).				$0
CONSERVATION ALLOCATION:	PERCENTAGE	100%	AND/OR	DOLLAR AMOUNT $0
MONIES TO CONSERVATION FUND				$6,600
MONIES TO GENERAL FUND				$0

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B

	TOTAL NUMBER ACRES RECEIVING CONSERVATION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	0.00	$0	RECEIVING 20% RECREATION ADJUSTMENT	0.00
FOREST LAND	138.00	$9,516	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	0.00
FOREST LAND WITH DOCUMENTED STEWARDSHIP	0.00	$0		
UNPRODUCTIVE LAND	0.00	$0		TOTAL NUMBER
WET LAND	0.00	$0	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	2
TOTAL	**138.00**	**$9,516**	TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	5

DISCRETIONARY EASEMENTS - RSA 79-C

TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (i.e.: Golf Course, Ball Park, Race Track, etc.)
0.00	0	DESCRIPTION
ASSESSED VALUATION		DESCRIPTION
$0		DESCRIPTION
		DESCRIPTION

TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F

TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0.00	$0	$0

MS-1
Rev. 7/2011

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

2011

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2011

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D Historic Agricultural Structures		
TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e.; Barns, Silos etc.) MAP & LOT - PERCENTAGE GRANTED	
2	Barn - Ridge Road .04 acres	DESCRIPTION
TOTAL NUMBER OF ACRES	Barn - Old Bay Road .02 acres	DESCRIPTION
0.06	DESCRIPTION	DESCRIPTION
ASSESSED VALUATION	DESCRIPTION	DESCRIPTION
$1,800 L/O	DESCRIPTION	DESCRIPTION
$4,700 B/O	DESCRIPTION	DESCRIPTION
TOTAL NUMBER OF OWNERS	DESCRIPTION	DESCRIPTION
2	DESCRIPTION	DESCRIPTION
	DESCRIPTION	DESCRIPTION
	DESCRIPTION	DESCRIPTION
	DESCRIPTION	DESCRIPTION

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See Tax Increment Finance Dist Tab for instructions)	TIF #1	TIF #2	TIF #3	TIF #4
Date of Adoption\Modification	mm/dd/yy	mm/dd/yy	mm/dd/yy	mm/dd/yy
A Original assessed value	$0	$0	$0	$0
B + Unretained captured assessed value	$0	$0	$0	$0
C = Amounts used on page 2 (for tax rate purposes)	$0	$0	$0	$0
D + Retained captured assessed value (*be sure to manually add this figure when running your warrant*)	$0	$0	$0	$0
E Current assessed value	$0	$0	$0	$0

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX Amounts listed below should not be included in assessed valuation column on page 2.	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes	
		Number of Acres	
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357.	$0	0.00	
White Mountain National Forest, Only acct. 3186.	$0	0.00	
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
Other from MS-4, acct. 3186	$0		
TOTALS of account 3186 (Exclude WMNF)	$0		

* RSA 362-A:6 was reinstated, effective 4/1/2006. This statute allows municipalities to enter into payment in lieu of tax agreements with small scale power facilities. However, these new PILOT agreements are also taxable under RSA 83-F.

Questions regarding these laws please consult with the DRA Utility Tax Appraiser at (603) 230-5950.

MS-1
Rev. 7/2011

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2011

2011

VILLAGE DISTRICT/PRECINCT ONLY

LAND BUILDINGS	Lines 1 A, B, C, D, E, F & G List all improved and unimproved land - include wells, septic & paving. Lines 2 A, B, C, D & E List all buildings.	NUMBER OF ACRES	2011 ASSESSED VALUATION BY CITY/TOWN
1 VALUE OF LAND ONLY - Exclude Amount Listed In Lines 3A, 3B and 4			
A	Current Use **(At Current Use Values)** RSA 79-A (See page 10)	25.70	$1,950
B	Conservation Restriction Assessment **(At Current Use Values)** RSA 79-B	0.00	$0
C	Discretionary Easement RSA 79-C	0.00	$0
D	Discretionary Preservation Easement RSA 79-D	0.00	$0
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F	0.00	$0
F	Residential Land (Improved and Unimproved Land)	142.10	$4,623,100
G	Commercial/Industrial Land (Do Not Include Utility Land)	0.00	$0
H	Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	167.80	$4,625,050
I	Tax Exempt & Non-Taxable Land	87.15	$485,550
2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A, and 3B			
A	Residential		$8,791,800
B	Manufactured Housing as defined in RSA 674:31		$0
C	Commercial/Industrial **(DO NOT Include Utility Buildings)**		$0
D	Discretionary Preservation Easement RSA 79-D Number of Structures	0	$0
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F # of Structures	0	$0
F	Total of Taxable Buildings (Sum of lines 2A, 2B, 2C, 2D and 2E)		$8,791,800
G	Tax Exempt & Non-Taxable Buildings		$251,600
3 UTILITIES (see RSA 83-F:1 V for complete definition) within district			
A	Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.		$0
B	Other Utilities (Total of Section B from Utility Summary)		$0
4 MATURE WOOD and TIMBER RSA 79:5			$0
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4) This figure represents the gross sum of all taxable property in your municipality.			**$13,416,850**
6 Certain Disabled Veterans RSA 72:36-a (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)	Total # granted	0	$0
7 Improvements to Assist the Deaf RSA 72:38-b V	Total # granted	0	$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	Total # granted	0	$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To $150,000 maximum for each)	Total # granted	0	$0
10 Water and Air Pollution Control Exemptions RSA 72:12-a	Total # granted	0	$0
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for calculating the total equalized value for your municipality.			**$13,416,850**
12 Blind Exemption RSA 72:37	Total # granted	0	
	Amount granted per exemption	$0	$0
13 Elderly Exemption RSA 72:39-a & b	Total # granted	0	$0
14 Deaf Exemption RSA 72:38-b	Total # granted	0	
	Amount granted per exemption	$0	$0
15 Disabled Exemption RSA 72:37-b	Total # granted	1	
	Amount granted per exemption	$13,400	$13,400

MS-1
Rev. 7/2011

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2011

VILLAGE DISTRICT/PRECINCT ONLY

16 Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	0	$0
17 Solar Energy Exemption RSA 72:62	Total # granted	0	$13,500
18 Wind Powered Energy Systems Exemption RSA 72:66	Total # granted	0	$0
19 Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV	Total # granted	0	$0
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			$26,900
21 NET VALUATION ON WHICH THE TAX RATE FOR VILLAGE DISTRICT IS COMPUTED (Line 11 minus Line 20)			**$13,389,950**

SCHEDULE OF TOWN PROPERTY

MAP - LOT	LOCATION	BUILDING	LAND	TOTAL
250-001-000	Land, 4&6 Main Street		77,400	77,400
	Town Hall	437,700		437,700
	Police Department Facility	228,300		228,300
	New Durham Fire Station	314,100		314,100
		980,100	77,400	1,057,500
250-113-000	Land, 1 Birch Hill Road		51,000	51,000
	New Durham Public Library	259,800		259,800
		259,800	51,000	310,800
252-066-000	Land, 56 Tash Road		118,200	118,200
	Highway Garage & Transfer Station	578,000		578,000
		578,000	118,200	696,200
252-067-000	Land, Tash Road		15,900	15,900
251-022-000	Cemetery, Stockbridge Corner Road	3,600	48,000	51,600
250-011-000	Ball Field, 10 Smittys Way	15,400	87,100	102,500
232-003-000	Old Dump Lot, Merrymeeting Road		4,400	4,400
240-045-000	Old Dump Lot, Brackett Road		104,900	104,900
240-007-000	Old Dump Lot, Brackett Road		67,100	67,100
121-081-000	Land, South Shore Road		13,000	13,000
250-080-000	Water Hole, Birch Hill Road		1,500	1,500
234-082-000	Land & Marsh Pond Dam, 361 Birch Hill Road	500	2,300	2,800
253-044-000	Land, 207 Old Bay Road		62,300	62,300
	Town Pound & Town Meeting House	69,300		69,300
		69,300	62,300	131,600
119-035-000	Town Beach, 6 South Shore Road	500	333,500	334,000
119-044-000	Town Parking Lot, South Shore Road		41,000	41,000
109-059-000	Land, North Shore Road (Fletcher Lot)		4,100	4,100
TOTAL TOWN PROPERTY				**$ 2,938,900**
	CONSERVATION LANDS			
251-023-000	Shirley Forest, Stockbridge Corner Road		144,500	144,500
251-021-000	Shirley Forest, Stockbridge Corner Road	10,400	190,000	200,400
252-042-000	Land, Drew Road		58,400	58,400
252-055-000	Land, Drew Road		66,000	66,000
TOTAL CONSERVATION LANDS				**$ 469,300**

LAND & BUILDINGS ACQUIRED THROUGH TAX COLLECTOR'S DEED

Map-Lot	Location	Area	Date	Book/Page	Assessed Value
235-041	Brienne Road, Land	1.84	07/11/2002	2541/0486	42,200
210-033	Deer Lane, Land	0.425	11/07/1997	1965/0020	12,600
216-004	Devils Den, Land	21.00	07/11/2002	2541/0487	35,000
210-097	Franconia Drive, Land	0.521	07/11/2002	2541/0490	17,700
210-039	Franconia Drive, Land	0.347	07/11/2002	2541/0489	15,200
210-075	Franconia Drive, Land	0.352	11/12/1998	2056/0710	3,400
210-078	5 Franconia Drive, L &B	0.381	01/11/2011	3897/0287	84,800
210-112	Innsbruck Drive, Land	0.514	11/12/1998	2056/0709	2,000
210-136	Garmish Drive, Land	0.489	11/12/2002	2541/0492	6,600
209-062	Garmish Drive, Land	0.539	11/12/2002	2541/0491	8,000
234-069	Grove Road, Land	0.43	11/12/1998	2056/0708	12,400
210-125	Innsbruck Drive, Land	0.459	01/05/2004	2924/0003	1,800
210-104	Innsbruck Drive, Land	0.492	12/08/1995	1836/0121	*
210-111	Innsbruck Drive, Land	0.617	07/11/2002	2541/0494	2,200
210-112	Innsbruck Drive, Land	0.514	11/12/1998	2056/0709	2,000
210-128	Innsbruck Drive, Land	0.489	11/19/2006	3448/0789	30 CU
210-130	Innsbruck Drive, Land	0.468	11/12/2002	2541/0493	1,800
210-140	Interlaken Drive, Land	11.60	10/19/2006	3448/0787	720 CU
210-058	Interlaken Drive, Land	0.455	10/19/2006	3448/0788	30 CU
209-046	Kings Highway, Land	54.00	10/19/2006	3448/0790	5,400
206-023	Kings Highway, Land	0.14	-	-	4,300
209-102	Lucerne Lane, Land	0.630	11/12/2002	2541/0495	6,900
209-104	Lucerne Lane, Land	0.515	02/05/2009	3709/0036	6,700
240-056	Merrymeeting Road, Land	0.20	11/07/1997	1965/0022	17,200
210-103	Mountain Drive, Land	0.21	12/05/1995	1836/0121	10,200
210-037	Mountain Drive, Land	0.356	12/05/1995	1836/0119	14,900
209-094	Mountain Drive, Land	0.515	11/12/2002	2541/0496	15,300
253-030	241 Old Bay Road, L&B	1.9	01/11/2011	3897/0290	49,800
209-068	Saint Moritz Road, Land	0.881	11/12/2002	2541/0498	18,000
209-076	Saint Moritz Road, Land	0.692	11/12/2002	2541/0497	17,500
209-079	Saint Moritz Road, Land	0.448	01/11/2011	3897/0289	15,200
267-023	105 Ten Rod Road, L&B	3.00	01/11/2011	3897/0288	51,500

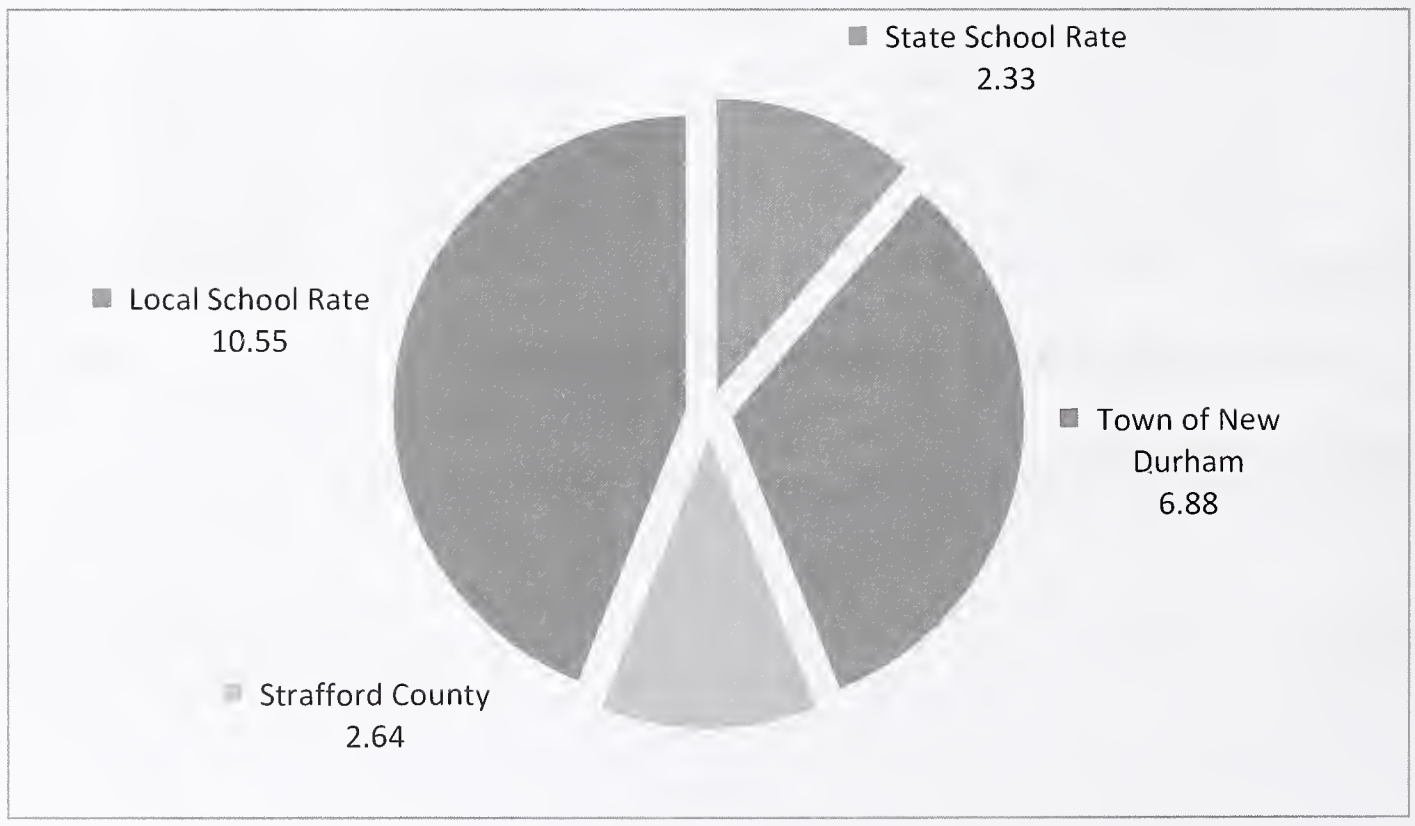
TOTAL ACQUIRED THROUGH TAX COLLECTOR'S DEEDS **$481,380**

CU~ Current Use Assessment
Assessed value is currently included in Map 210-103

NEW DURHAM'S 2011 TAX RATE

$22.40 per thousand of assessed value.
2011 Equalization 104%

	2007	2008	2009	2010	**2011**
Town Rate	5.76	6.11	6.32	6.95	**6.88**
Local Education	8.05	8.14	9.23	9.32	**10.55**
State Education	2.22	2.36	2.28	2.37	**2.33**
County	2.21	2.38	2.41	2.55	**2.64**
Total	18.24	18.99	20.24	21.19	**22.40**
Copple Crown	5.53	5.89	5.85	7.03	**7.08**
Village District	23.77	24.88	26.09	28.22	**29.48**



DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division

2011 Tax Rate Calculation

TOWN/CITY: NEW DURHAM

Gross Appropriations	3,934,633
Less: Revenues	1,195,457
	0
Add: Overlay (RSA 76:6)	34,298
War Service Credits	93,400

Barbara J Robinson
10/27/11

Net Town Appropriation		2,866,874
Special Adjustment		0

Approved Town/City Tax Effort	2,866,874	**TOWN RATE 6.88**

SCHOOL PORTION

Net Local School Budget: Gross Approp. - Revenue	0	0	0
Regional School Apportionment			6,020,356
Less: Education Grant			(661,344)

Education Tax (from below)	(965,054)	
Approved School(s) Tax Effort	4,393,958	**LOCAL SCHOOL RATE 10.55**

EDUCATION TAX

Equalized Valuation(no utilities) x		$2.325	
415,076,820			965,054
Divide by Local Assessed Valuation (no utilities)			
414,033,720			

STATE SCHOOL RATE 2.33

COUNTY PORTION

Due to County	1,098,185
	0

Approved County Tax Effort	1,098,185	**COUNTY RATE 2.64**

Total Property Taxes Assessed	9,324,071	**TOTAL RATE 22.40**
Less: War Service Credits	(93,400)	
Add: Village District Commitment(s)	94,801	
Total Property Tax Commitment	**9,325,472**	

PROOF OF RATE

	Local Assessed Valuation		Tax Rate	Assessment
Education Tax	(no utilities)	414,033,720	2.33	965,054
All Other Taxes		416,510,820	20.07	8,359,017
				9,324,071

TRC#
83

TRC#
83

TOWN CLERK'S REPORT

For the Fiscal Year Ending December 31, 2011

STATE FEES:	Year 2011	Year 2010	Year 2009
Boats	********	11,473.50	5,606.00
Dogs	1,891.00	1,908.00	1,926.50
Marriage Licenses	686.00	901.00	532.00
OHRV	8,976.50	8,555.00	9,520.00
Vital Records	984.00	818.00	946.00
Motor Vehicle & Boat	121,946.58	0.00	0.00
TOTAL PAYMENTS DUE STATE:	**$ 134,484.08**	**$ 23,655.50**	**$ 18,530.50**
E-Convenience Fee Payable	93.00		
TOTAL PAYMENTS DUE INTERWARE:	**$ 93.00**		
TOWN REVENUES:			
Aqua Therm	1.00	2.50	0.50
Boat Fees	********	3,893.15	2,401.73
Civil Forfeiture	750.00	950.00	650.00
Building Permits Fees	20,734.50	25,174.50	2,475.00
Dog Licenses	3,589.50	3,561.00	3,512.00
Dog Licenses – Late Fee	169.00	149.00	122.00
Driveway Permits	50.00	70.00	20.00
Transfer Station Decals	796.00	957.00	1,117.00
Solid Waste Disposal Coupons	1,476.00	1,048.00	697.00
Marriage Licenses	119.00	154.00	98.00
Motor Vehicle Registrations/Boats	402,841.80	405,412.50	423,696.56
Off Highway Recreational Vehicles	438.00	391.00	364.00
Fines/Fees from Other Depts.	1,368.00	650.00	850.00
Photocopies	789.43	990.40	344.00
Pistol Permits	760.00	590.00	400.00
UCC/Fed & State liens/Pole lic	445.00	685.00	360.00
Vital Records	376.00	352.00	506.00
Wetland Permits	132.00	358.00	94.00
TOTAL TOWN REVENUES:	**434,835.23**	**445,388.05**	**437,707.79**
Mics. Refunds	412.60		
NFS Checks at year end.	340.33		
TOTAL PAID TO TREASURER:	**$ 570,165.24**	**$469,043.55**	**$456,238.29**

Respectfully Submitted,
Carole Ingham
Town Clerk

1. Boat fees are reported in the same account as motor vehicle fees.
2. State's motor vehicle and boat revenue is transferred daily from a town account to a state account (As of 6/2011)

TOWN OF NEW DURHAM
GRANTS AND DONATIONS
2011

Town of New Durham Grants – 2011

Source	Grant Amount
FEMA Disaster 4026 Grant	$26,509
State of NH Hazard Mitigation Grant ~ Valley Road	$15,451
Assistance to Firefighters Grant	$4,750
State of NH Speed Enforcement Patrol Grant	$4,858
State of NH DUI Enforcement Patrol Grant	$3,448
State of NH OHRV Patrols Grant	$1,125
State of NH in Cruiser Video	$2,097
PD Tire Deflation Grant	$196
New Hampshire the Beautiful	$500
State of New Hampshire Used Oil Clean Up Grant	$1,650
Total	**$60,594**

Town of New Durham Donations – 2011

Source	Amount
Zechariah Boodey House Donations	$3,493
Countway Milfoil Donation	$300
Total	**$3,793**

MS-9 REPORT OF TRUST FUNDS OF THE TOWN OF NEW DURHAM
FOR THE YEAR ENDING DECEMBER 31, 2011

Funds held municipal bank accounts										
NAME		PRINCIPAL				INCOME				GRAND
DATE OF CREATION	NAME OF TRUST FUND	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	TOTAL OF PRINCIPAL & INCOME AT
COMMON TRUST:										
4/1/1900	OLD CEMETERY PERPETUAL CARE	$3,775.00			$3,775.00	$9,013.04	$21.78		$9,034.82	$12,809.82
9/3/1976	SHIRLEY CEMETERY PERPETUAL CARE	$5,750.00			$5,750.00	$12,577.47	$30.90	($249.20)	$12,359.17	$18,109.17
	Subtotals:	$9,525.00	$0.00		$9,525.00	$21,590.51	$52.68	($249.20)	$21,393.99	$30,918.99
CAPITAL RESERVE FUNDS										
4/15/1988	CRF HIGHWAY TRUCK	$117,337.85	$70,000.00	($100,000.00)	$87,337.85	$11,849.39	$228.55		$12,077.94	$99,415.79
4/11/1994	CRF JC SHIRLEY SITE IMPROVEMENT	$1,672.56			$1,672.56	$52.26	$2.93		$55.19	$1,727.75
7/22/2000	CRF FIRE STATION ADDITION - Closed 2011	$0.00			$0.00	$1,972.88	$2.46	($1,975.34)	$0.00	$0.00
7/22/2000	CRF POLICE CRUISER	$9,710.47	$25,000.00	($32,240.00)	$2,470.47	$1,236.88	$21.66		$1,258.54	$3,729.01
7/22/2000	CRF REVALUATION	$109,289.49	$20,000.00		$129,289.49	$13,779.46	$212.11		$13,991.57	$143,281.06
7/22/2000	CRF 1772 MEETING HOUSE	$24,713.38	$500.00		$25,213.38	$1,882.46	$45.38		$1,927.84	$27,141.22
8/9/2001	CRF DRY HYDRANTS	$0.00	$2,500.00		$2,500.00	$0.00	$0.30		$0.30	$2,500.30
11/1/2003	CRF FIRE TRUCK	$194,927.82	$15,000.00		$209,927.82	$8,179.23	$348.53		$8,527.76	$218,455.58
9/20/2005	CRF COPPLE CROWN SAND LOADER	$0.00			$0.00	$226.73	$0.40		$227.13	$227.13
9/20/2005	CRF COPPLE CROWN WATER SYSTEM	$1,453.00			$1,453.00	$1,485.59	$4.99		$1,490.58	$2,943.58
3/14/2006	CRF HIGHWAY EQUIPMENT PURCHASES	$128,450.00	$30,000.00		$158,450.00	$988.71	$224.12		$1,212.83	$159,662.83
3/14/2007	CRF LIBRARY FACILITIES IMPROVEMENT	$2,955.00	$2,000.00	($1,414.00)	$3,541.00	$108.89	$4.93		$113.82	$3,654.82
3/14/2007	CRF LIBRARY TECHNOLOGY IMPROVEMENTS	$6,640.10	$2,000.00	($1,477.99)	$7,162.11	$85.86	$11.15		$97.01	$7,259.12
3/14/2007	CRF PURCHASE EQUIP for TRANSFER STATION	$8,500.00	$13,000.00		$21,500.00	$268.06	$16.51		$284.57	$21,784.57
3/14/2007	CRF CONSTR> EXPANSION HIGHWAY GARAGE	$75,000.00	$20,000.00		$95,000.00	$920.66	$131.79		$1,052.45	$96,052.45
3/14/2007	CRF SIDEWALKS -Closed 2011	$10,000.00		($10,000.00)	$0.00	$198.21	$11.91	($210.12)	$0.00	$0.00
3/14/2007	CRF Plan, design, & constr. Satellite Fire Station Div II	$25,000.00			$25,000.00	$781.20	$43.93		$825.13	$25,825.13
3/12/2008	CRF SMITH BALL FIELD IMPROVEMENTS	$2,800.00	$1,600.00	($600.00)	$3,800.00	$13.19	$5.65		$18.84	$3,818.84
3/12/2008	CRF MUNICIPAL FACILITY LAND ACQUISITION	$40,000.00			$40,000.00	$212.34	$68.53		$280.87	$40,280.87
3/11/2009	CRF MILFOIL TREATMENT	$433.00	$7,500.00	($7,200.00)	$733.00	$23.52	$1.71		$25.23	$758.23
3/11/2009	CRF SHIRLEY CEMETERY IMPROVEMENTS	$4,000.00	$1,000.00		$5,000.00	$5.55	$6.95		$12.50	$5,012.50
3/11/2009	CRF TOWN MASTER PLAN	$4,000.00			$4,000.00	$5.55	$6.83		$12.38	$4,012.38
3/10/2010	CRF PUBLIC SAFETY FACILITIES	$94,585.00	$10,000.00	($21,562.86)	$83,022.14	$15.15	$162.43		$177.58	$83,199.72
3/10/2010	CRF SOLID WASTE FACILITIES IMPROVEMENT	$2,677.10	$9,000.00		$11,677.10	$0.43	$5.63		$6.06	$11,683.16
3/10/2010	CRF VEHICLE & EQUIPMENT MAINTENANCE	$20,000.00			$20,000.00	$3.20	$34.08		$37.28	$20,037.28
3/10/2010	CRF ROAD RECONSTRUCTION	$0.00	$171,000.00	($143,221.34)	$27,778.66	$0.00	$20.55		$20.55	$27,799.21
	Subtotals:	$884,144.77	$400,100.00	($317,716.19)	$966,528.58	$44,295.40	$1,624.01	($2,185.46)	$43,733.95	$1,010,262.53
GENERAL FUND TRUST										
9/2/1985	FIRE DEPT SCHOLARSHIP TRUST	$18,535.83	$253.72		$18,789.55	$835.92	$32.21	($800.00)	$68.13	$18,857.68
7/18/1986	E.C. SMITH SCHOLARSHIP TRUST	$109,831.60			$109,831.60	$14,598.19	$209.50	($1,750.00)	$13,057.69	$122,889.29
10/3/1986	SMITH GARDEN TRUST	$26,027.03			$26,027.03	$5,098.63	$53.06		$5,151.69	$31,178.72
7/9/1957	JC SHIRLEY CHARITY TRUST	$13,878.41			$13,878.41	$10,643.15	$41.99		$10,685.14	$24,563.55
6/9/1988	UNCARED FOR GRAVEYARD TRUST	$17,600.00			$17,600.00	$8,361.32	$44.24		$8,405.56	$26,005.56
	Subtotals:	$185,872.87	$253.72		$186,126.59	$39,537.21	$381.00	($2,550.00)	$37,368.21	$223,494.80
EXPENDABLE FUNDS										
5/30/1996	EXP COMPUTER & OFFICE MAINT	$2,152.71	$5,000.00	($3,895.55)	$3,257.16	$224.42	$4.63		$229.05	$3,486.21
12/31/1992	EXP ACCRUED EMPLOYEES BENEFIT	$19,510.59	$3,500.00		$23,010.59	$815.16	$35.04		$850.20	$23,860.79
9/16/1988	SHIRLEY CEMETERY GEN. FUND TRUST	$77,375.09	$1,050.00	($1,328.03)	$77,097.06	$9,812.65	$148.00		$9,960.65	$87,057.71
10/4/1982	VIETNAM MEMORIAL	$244.99			$244.99	$506.87	$1.29		$508.16	$753.15
6/4/1961	JC SHIRLEY TIMBER TRUST	$18,326.91			$18,326.91	$7,401.63	$43.85		$7,445.48	$25,772.39
12/1/1999	RECORD MANAGEMENT	$3,610.44	$500.00	($271.50)	$3,838.94	$122.17	$6.31		$128.48	$3,967.42
7/22/2000	TOWN BUILDINGS IMPROVEMENTS	$47,918.03	$50,000.00	($15,368.06)	$82,549.97	$2,087.54	$91.24		$2,178.78	$84,728.75
8/9/2001	EXP SURPLUS VEHICLES & EQUIP	$1,900.00			$1,900.00	$403.23	$3.90		$407.13	$2,307.13
11/28/2003	EXP FOREST FIRE CONTROL FUND	$14,599.68	$3,500.00		$18,099.68	$497.38	$26.16		$523.54	$18,623.22
	Subtotals:	$185,638.44	$63,550.00	($20,863.14)	$228,325.30	$21,871.05	$360.42	$0.00	$22,231.47	$250,556.77
	Grand Totals:	$1,265,181.08	$463,903.72	($338,579.33)	$1,390,505.47	$127,294.17	$2,418.11	($4,984.66)	$124,727.62	$1,515,233.09

MS-10 REPORT OF THE TRUST FUNDS OF THE TOWN OF NEW DURHAM ON DECEMBER 31, 2011 PAGE 2/4

Invested in Muncipal Banking

NAME					PRINCIPLE		INCOME				GRAND
DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	XPENDE DURING YEAR	BALANCE END YEAR	TOTAL OF PRINCIPAL & INCOME AT END OF YEAR
OLD CEMETERIES PERPETUAL CARE TRUST FUND - Common Trust Fund #1											
4/1/1900	Durgin	Perpetual Care	Common	1.97%	75.00	75.00	122.88	0.43	0.00	123.31	198.31
10/13/1912	Hayes	Perpetual Care	Common	2.65%	100.00	100.00	667.16	0.58	0.00	667.74	767.74
2/1/1923	Brackett	Perpetual Care	Common	2.65%	100.00	100.00	573.35	0.58	0.00	573.93	673.93
2/1/1923	Rollins	Perpetual Care	Common	1.32%	50.00	50.00	128.76	0.29	0.00	129.05	179.05
5/1/1929	Chamberlin	Perpetual Care	Common	1.32%	50.00	50.00	128.52	0.29	0.00	128.81	178.81
2/9/1929	Davis, John	Perpetual Care	Common	2.65%	100.00	100.00	59.92	0.58	0.00	60.50	160.50
4/8/1950	Davis	Perpetual Care	Common	2.65%	100.00	100.00	227.38	0.58	0.00	227.96	327.96
10/26/1932	Tash	Perpetual Care	Common	3.94%	150.00	150.00	603.47	0.86	0.00	604.32	754.32
5/28/1933	Gray	Perpetual Care	Common	5.30%	200.00	200.00	991.84	1.15	0.00	992.99	1,192.99
3/1/1941	Reed	Perpetual Care	Common	3.94%	150.00	150.00	890.87	0.86	0.00	891.73	1,041.73
8/21/1945	Brown-French	Perpetual Care	Common	5.30%	200.00	200.00	966.97	1.15	0.00	968.12	1,168.12
7/9/1949	Willey	Perpetual Care	Common	5.30%	200.00	200.00	691.01	1.15	0.00	692.16	892.16
10/9/1949	Downing-Roberts	Perpetual Care	Common	2.65%	100.00	100.00	270.82	0.58	0.00	271.40	371.40
3/15/1966	Col. Tash	Perpetual Care	Common	2.65%	100.00	100.00	342.98	0.58	0.00	343.56	443.56
7/7/1982	Towle	Perpetual Care	Common	2.65%	100.00	100.00	166.87	0.58	0.00	167.45	267.45
10/20/1990	Trafton-Coburn	Perpetual Care	Common	53.07%	2000.00	2,000.00	2180.22	11.56	0.00	2,191.78	4,191.78
				100.00%	3775.00	3,775.00	9,013.04	21.78	0.00	9,034.82	12,809.82

MS-10 REPORT OF THE TRUST FUNDS OF THE TOWN OF NEW DURHAM ON DECEMBER 31, 2011 PAGE 3/4

Invested in Muncipal Banking

NAME				PRINCIPAL			INCOME				GRAND TOTAL
DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	# lots	BALANCE BEGINNING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	OF PRINCIPAL & INCOME AT END OF YEAR
SHIRLEY CEMETERY PERPETUAL CARE TRUST FUND - Common Trust Funds #2											
9/3/1976	C & L Rines	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
9/3/1976	S Cardinal	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
5/2/1977	Tibbetts	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
5/2/1977	Naples	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
5/2/1977	H & J Nutter	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
5/2/1977	J & M Fuller	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
5/9/1977	R & M MacKay	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
11/27/1977	Shields	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
9/11/1978	Thibedeau	Perpetual Care	Common	3	150.00	150.00	425.08	0.97	(4.45)	421.60	571.60
11/9/1978	Albert Rines	Perpetual Care	Common	1	50.00	50.00	135.92	0.31	(4.45)	131.79	181.79
6/11/1979	Viera	Perpetual Care	Common	2	100.00	100.00	282.06	0.64	(4.45)	278.25	378.25
9/25/1979	Miles	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
10/29/1979	Steven Smith	Perpetual Care	Common	1	50.00	50.00	135.92	0.31	(4.45)	131.79	181.79
6/2/1980	J & M Bergaglio	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
7/28/80	Sylvia Adams	Perpetual Care	Common	1	50.00	50.00	135.92	0.31	(4.45)	131.79	181.79
8/18/1980	Ingham	Perpetual Care	Common	4	200.00	200.00	546.94	1.26	(4.45)	543.75	743.75
3/30/1981	Frank Parson Jr.	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
6/18/1981	Frank Gray	Perpetual Care	Common	1	50.00	50.00	137.42	0.32	(4.45)	133.28	183.28
6/18/1981	Taber	Perpetual Care	Common	2	100.00	100.00	282.44	0.64	(4.45)	278.63	378.63
12/7/1981	Grenier	Perpetual Care	Common	1	50.00	50.00	137.42	0.32	(4.45)	133.28	183.28
10/11/1979	Leon Hayes	Perpetual Care	Common	2	100.00	100.00	282.47	0.64	(4.45)	278.66	378.66
3/30/1981	Jacklin	Perpetual Care	Common	2	100.00	100.00	263.05	0.61	(4.45)	259.21	359.21
10/24/1981	Daniels	Perpetual Care	Common	1	50.00	50.00	125.49	0.30	(4.45)	121.34	171.34
1/21/1982	George Smith	Perpetual Care	Common	5	250.00	250.00	558.05	1.36	(4.45)	554.97	804.97
3/22/1982	Lynch	Perpetual Care	Common	1	50.00	50.00	107.58	0.27	(4.45)	103.40	153.40
5/31/1982	Joseph Berry	Perpetual Care	Common	1	50.00	50.00	106.02	0.26	(4.45)	101.83	151.83
6/28/1982	Roger C Adams	Perpetual Care	Common	2	100.00	100.00	221.25	0.54	(4.45)	217.34	317.34
7/12/1982	Roger Randall	Perpetual Care	Common	2	100.00	100.00	221.25	0.54	(4.45)	217.34	317.34
7/12/1982	James Randall	Perpetual Care	Common	1	50.00	50.00	109.04	0.27	(4.45)	104.86	154.86
1/31/1983	Ed & Dorothy Miles	Perpetual Care	Common	4	200.00	200.00	430.56	1.06	(4.45)	427.18	627.18
6/27/1983	Julianne Hobson	Perpetual Care	Common	1	50.00	50.00	103.11	0.26	(4.45)	98.92	148.92

	A	B	C	D	E	F	H	I	J	K	L	M
42	***MS-10 REPORT OF THE TRUST FUNDS OF THE TOWN OF NEW DURHAM ON DECEMBER 31, 2010***											***PAGE 4/4***
43	Invested in Muncipal Banking											
44	**NAME**				**PRINCIPAL**			**INCOME**				**GRAND**
45	*DATE*	*NAME OF*	*PURPOSE*	*HOW*	# lots	*BALANCE*	*BALANCE*	*BALANCE*	*INCOME*	*EXPENDED*	*BALANCE*	**TOTAL**
46	*OF*	*TRUST*	*OF TRUST*	*INVESTED*		*BEGINNING*	*END*	*BEGINNING*	*DURING*	*DURING*	*END*	*OF PRINCIPAL*
47	*CREATION*	*FUND*	*FUND*			*YEAR*	*YEAR*	*YEAR*	*YEAR*	*YEAR*	*YEAR*	*& INCOME AT*
48												*END OF YEAR*
49	SHIRLEY CEMETERY PERPETUAL CARE TRUST FUND - Common Trust Funds #2											
50												
51	8/22/1983	Frank & Bea Laney	Perpetual Care	Common	2	100.00	100.00	209.35	0.52	(4.45)	205.43	305.43
52	1/16/1984	Geo & Eloise Bickford	Perpetual Care	Common	3	150.00	150.00	299.70	0.76	(4.45)	296.01	446.01
53	7/2/1984	Geo Kellerhouse	Perpetual Care	Common	1	50.00	50.00	94.16	0.24	(4.45)	89.95	139.95
54	8/27/1984	Robert Colbath	Perpetual Care	Common	1	50.00	50.00	94.16	0.24	(4.45)	89.95	139.95
55	11/12/1984	Elmer C Smith	Perpetual Care	Common	1	50.00	50.00	135.22	0.31	(4.45)	131.08	181.08
56	11/12/1984	Elmer & Ellen Berry	Perpetual Care	Common	2	100.00	100.00	243.67	0.58	(4.45)	239.80	339.80
57	3/11/1985	Clarence & Marion Bartlett	Perpetual Care	Common	2	100.00	100.00	150.37	0.42	(4.45)	146.34	246.34
58	2/25/1985	Wm. & Bernice Woodside	Perpetual Care	Common	2	100.00	100.00	179.48	0.47	(4.45)	175.50	275.50
59	9/2/1985	Carl Lytle	Perpetual Care	Common	1	50.00	50.00	123.28	0.29	(4.45)	119.12	169.12
60	9/8/1985	Harry & R & T Hillsgrove	Perpetual Care	Common	3	150.00	150.00	196.05	0.58	(4.45)	192.18	342.18
61	12/9/1985	Nelson & Freda Chamberlin	Perpetual Care	Common	4	200.00	200.00	318.63	0.87	(4.45)	315.06	515.06
62	3/24/1986	M, T & V Bates	Perpetual Care	Common	3	150.00	150.00	250.36	0.67	(4.45)	246.58	396.58
63	5/19/1986	W & A Pearson	Perpetual Care	Common	2	100.00	100.00	166.03	0.45	(4.45)	162.03	262.03
64	6/2/1986	L & N Smith	Perpetual Care	Common	2	100.00	100.00	166.03	0.45	(4.45)	162.03	262.03
65	9/8/1986	Sherry Watson	Perpetual Care	Common	1	50.00	50.00	82.26	0.22	(4.45)	78.03	128.03
66	9/15/1986	A & S Berry	Perpetual Care	Common	1	50.00	50.00	82.26	0.22	(4.45)	78.03	128.03
67	10/6/1986	Roger Randall Family	Perpetual Care	Common	4	200.00	200.00	323.74	0.88	(4.45)	320.18	520.18
68	10/13/1986	Peter Bailey	Perpetual Care	Common	1	50.00	50.00	82.26	0.22	(4.45)	78.03	128.03
69	10/13/1986	L & R Murray	Perpetual Care	Common	2	100.00	100.00	164.54	0.45	(4.45)	160.53	260.53
70	12/1/1986	Thelma Grahn	Perpetual Care	Common	1	50.00	50.00	80.77	0.22	(4.45)	76.54	126.54
71	12/1/1986	E & B Kenlston	Perpetual Care	Common	4	200.00	200.00	336.05	0.90	(4.45)	332.50	532.50
72	12/29/1986	Paul & Lois Gelinas Sr	Perpetual Care	Common	2	100.00	100.00	163.04	0.44	(4.45)	159.04	259.04
73	2/16/1987	F & K Twitchell	Perpetual Care	Common	1	100.00	100.00	163.42	0.44	(4.45)	159.41	259.41
74	6/8/1987	J & C Gustartis	Perpetual Care	Common	2	200.00	200.00	312.49	0.86	(4.45)	308.90	508.90
75	10/16/1987	R & E Bickford	Perpetual Care	Common	2	200.00	200.00	306.00	0.85	(4.45)	302.41	502.41
76												
77					110.00	5750.00	5,750.00	12,577.47	30.90	(249.20)	12,359.17	**18,109.17**

TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 2011

	Levy 2011	Levy 2010
DEBITS		
Uncollected Taxes - Beginning of Fiscal Year 2011:		
Property Tax		597,113.48
Land use Change Tax		6,000.00
Yield Tax		3,722.75
Excavation Tax @$.02/yd		643.98
Court Ordered Legal Charges		1,101.10
Prepayment Property Tax 2011		(12,733.05)
Taxes Committed to Collector During Fiscal Year 2011:		
Property Tax	$9,326,155.00	
Land Use Change Tax	4,700.00	6,200.00
Yield Tax	10,842.37	3,233.63
Excavation Tax @$.02/yd	172.18	
Refunds Property Tax	12,791.65	3,258.82
Interest and Cost	6,136.55	41,841.45
Total Debits	**$9,360,797.75**	**$650,382.16**
CREDITS		
Remitted to Treasurer During Fiscal Year 2011:		
Property Tax	8,719,892.90	403,986.40
Land Use Change Tax	4,700.00	12,200.00
Yield Tax	10,641.73	6,956.38
Excavation Tax @$.02/yd	76.90	643.98
Conversion to Lien (Principal Only)		181,116.55
Interest and Cost	6,136.55	41,841.45
Prepayment Property Tax 2011		(12,733.05)
Levy Deeded		6,603.10
Abatements Made:		
Property Tax	4,435.16	9,767.35
Excavation Tax@$.02/yd	70.00	
Uncollected Taxes - December 31, 2010:		
Property Tax	622,179.61	
Yield Tax	200.64	
Excavation Tax @.02/yd	25.28	
Prepayment Property Tax 2012	(7,561.02)	
Total Credits	**$9,360,797.75**	**$650,382.16**

TAX COLLECTOR'S REPORT

Summary of Tax Lien Accounts
Fiscal Year Ended December 31, 2011

Levies of:	2010	2009	2008	2007 and prior
DEBITS				
Unredeemed Taxes Beginning of Fiscal Year 2011		$169,902.69	$87,506.67	$40,623.39
Liens executed during the fiscal year	$201,066.84			
Interest and Cost After Lien Execution	2,134.80	17,568.49	24,481.43	12,119.67
Refunds				478.64
Total Debits	**$203,201.64**	**$187,471.18**	**$111,988.10**	**$53,221.70**
CREDITS				
Remitted to Treasurer:				
Redemptions	$35,532.74	$97,511.34	$64,350.92	$25,690.09
Interest and Cost After Lien Execution	$2,134.80	$17,568.49	$24,481.43	$12,119.67
Liens Deeded to Municipality		$6,697.56	$6,352.84	$11,671.26
Unredeemed Taxes	$165,534.10	$65,693.79	$16,802.91	$3,740.68
Total Credits	**$203,201.64**	**$187,471.18**	**$111,988.10**	**$53,221.70**

Important Dates:

May 1st is the date that the 2011 property tax amount and interest done must be paid in full to prevent further action of the tax lien process. The collector shall give notice to the current owner, if known, of impending liens at least 30 days prior to the execution of any lien and send a notice to all persons holding a mortgage within 45 days from the date of the execution of a lien. The interest rate changes from 12% to 18% per annum on any remaining balance that is not paid by the date of the lien execution.

July 1st is usually when the first issue of the property tax bill is due. The first bill is an estimated bill based on half of the previous year's tax bill, unless you have made improvements to your property or your assessed value has changed.

December 1st is usually when the second issue property tax bill is due. This bill is calculated using the new tax rate, that is calculated in October, multiple by the assessed value of your property as of April 1st. The tax year runs from April 1st to March 31st.

Respectfully submitted,
Carole M. Ingham
Tax Collector

LONG TERM DEBT SCHEDULES

2008 SERIES A NON GUARANTEED

NEW HAMPSHIRE MUNICIPAL BOND BANK

15 YEAR LEVEL DEBT SCHEDULE FOR:

TOWN OF NEW DURHAM, MARCH'S POND DAM RECONSTRUCTION

DATE PREPARED:	08/12/2008	Amount of Loan to be Paid:	$594,895.00
BONDS DATED: 07/01/08	08/15/2008	Premium	$25,105.00
INTEREST START DATE: 208 days	07/17/2007	Total Proceeds	$620,000.00
FIRST INTEREST PAYMENT	02/15/2009		
NET INTEREST COST:	4.08%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	2/15/09				$16,236.75	$16,236.75	
1	5/15/09	$594,895.00	$29,895.00	4.000%	14,051.03	43,946.03	$60,182.78
	2/15/10				13,453.13	13,453.13	
2	8/15/10	565,000.00	30,000.00	4.000%	13,453.13	43,453.13	56,906.26
	2/15/11				12,853.13	12,853.12	
3	8/15/11	535,000.00	30,000.00	5.000%	12,853.13	42,853.13	55,706.26
	2/15/12				12,103.13	12,103.13	
4	8/15/12	505,000.00	30,000.00	5.000%	12,103.13	42,103.13	54,206.26
	2/15/13				11,353.13	11,353.13	
5	8/15/13	475,000.00	35,000.00	5.250%	11,353.13	46,353.13	57,706.26
	2/15/14				10,434.38	10,434.38	
6	8/15/14	440,000.00	35,000.00	5.250%	10,434.38	45,434.38	55,868.76
	2/15/15				9,515.63	9,515.63	
7	8/15/15	405,000.00	35,000.00	5.250%	9,515.63	44,515.63	54,031.26
	2/15/16				8,596.88	8,596.88	
8	8/15/16	370,000.00	40,000.00	5.250%	8,596.88	48,596.88	57,193.76
	2/15/17				7,546.88	7,546.88	
9	8/15/17	330,000.00	40,000.00	5.250%	7,546.88	47,546.88	55,093.76
	2/15/18				6,496.88	6,496.88	
10	8/15/18	290,000.00	45,000.00	5.250%	6,496.88	51,496.88	57,993.76
	2/15/19				5,315.63	5,315.63	
11	8/15/19	245,000.00	45,000.00	5.000%	5,315.63	50,315.63	55,631.26
	2/15/20				4,190.63	4,190.63	
12	8/15/20	200,000.00	45,000.00	4.125%	4,190.63	49,190.63	53,381.26
	2/15/21				3,262.50	3,262.50	
13	8/15/21	155,000.00	50,000.00	4.125%	3,262.50	53,262.50	56,525.00
	2/15/22				2,231.25	2,231.25	
14	8/15/22	105,000.00	50,000.00	4.250%	$2,231.25	$52,231.25	$54,462.50
	2/15/23				$1,168.75	$1,168.75	
15	8/15/23	55,000.00	55,000.00	4.250%	$1,168.75	$56,168.75	$57,337.50
TOTALS:			$594,895.00		$247,331.64	$842,226.64	$842,226.64

LONG TERM DEBT SCHEDULES

LEASE PAYMENT SCHEDULE
FIRE DEPARTMENT PUMPER/RESCUE LEASE AGREEMENT

RE: Municipal Lease Agreement dated as of May 15, 2009, Ocean Bank (Lessor) and Town of New Durham (Lessee) – Town Meeting Vote March 2008

Date of First Payment:	**July 15, 2008**
Original Balance:	**$249,413.00**
Total Number of Payments:	**Five (5)**
Number of Payments Per Year:	**One (1)**

Pmt. No.	Due Date	Lease Payment	Applied to Interest	Applied to Principal
1	7/15/2008	51,495.47	1,612.87	49,882.60
2	7/15/2009	57,624.38	7,741.78	49,882.60
3	7/15/2010	55,688.93	5,806.33	49,882.60
4	7/15/2011	53,753.49	3,870.89	49,882.60
5	7/15/2012	51,818.04	1,953.44	49,882.60

2004 SERIES B NON GUARANTEED - AFTER 2010 SERIES A REFUNDING

20 YEAR DEBT SCHEDULE FOR

TOWN OF NEW DURHAM

NHMBB

NEW HAMPSHIRE MUNICIPAL BOND BANK

DATE PREPARED:	11/01/10	Amount of Loan to be Paid	$248,600.00
BONDS DATED:	08/15/04	Premium	$11,400.00
INTEREST START DATE: 203 days	07/22/04	Total Received	$260,000.00
FIRST INTEREST PAYMENT:	02/15/05		
NET INTEREST COST:	4.3100%		

DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	Less 2010A Refunding	INTEREST after refunding	TOTAL PAYMENT	CALENDAR YEAR TOTAL PAYMENT
	02/15/05				$6,742.98		$6,742.98	$6,742.98	
1	08/15/05	$248,600.00	$13,600.00	3.000%	5,979.00		5,979.00	19,579.00	$26,321.98
	02/15/06				5,775.00		5,775.00	5,775.00	
2	08/15/06	235,000.00	15,000.00	4.000%	5,775.00		5,775.00	20,775.00	26,550.00
	02/15/07				5,475.00		5,475.00	5,475.00	
3	08/15/07	220,000.00	15,000.00	5.000%	5,475.00		5,475.00	20,475.00	25,950.00
	02/15/08				5,100.00		5,100.00	5,100.00	
4	08/15/08	205,000.00	15,000.00	5.000%	5,100.00		5,100.00	20,100.00	25,200.00
	02/15/09				4,725.00		4,725.00	4,725.00	
5	08/15/09	190,000.00	15,000.00	5.000%	4,725.00		4,725.00	19,725.00	24,450.00
	02/15/10				4,350.00		4,350.00	4,350.00	
6	08/15/10	175,000.00	15,000.00	5.000%	4,350.00		4,350.00	19,350.00	23,700.00
	02/15/11				3,975.00		3,975.00	3,975.00	
7	08/15/11	160,000.00	15,000.00	5.000%	3,975.00	(175.00)	3,800.00	18,800.00	22,775.00
	02/15/12				3,600.00		3,600.00	3,600.00	
8	08/15/12	145,000.00	15,000.00	5.000%	3,600.00	(175.00)	3,425.00	18,425.00	22,025.00
	02/15/13				3,225.00		3,225.00	3,225.00	
9	08/15/13	130,000.00	15,000.00	5.000%	3,225.00	(175.00)	3,050.00	18,050.00	21,275.00
	02/15/14				2,850.00		2,850.00	2,850.00	
10	08/15/14	115,000.00	15,000.00	5.000%	2,850.00	(175.00)	2,675.00	17,675.00	20,525.00
	02/15/15				2,475.00		2,475.00	2,475.00	
11	08/15/15	100,000.00	10,000.00	5.000%	2,475.00	(175.00)	2,300.00	12,300.00	14,775.00
	02/15/16				2,225.00		2,225.00	2,225.00	
12	08/15/16	90,000.00	10,000.00	5.000%	2,225.00	(175.00)	2,050.00	12,050.00	14,275.00
	02/15/17				1,975.00		1,975.00	1,975.00	
13	08/15/17	80,000.00	10,000.00	5.000%	1,975.00	(245.00)	1,730.00	11,730.00	13,705.00
	02/15/18				1,725.00		1,725.00	1,725.00	
14	08/15/18	70,000.00	10,000.00	5.000%	1,725.00	(245.00)	1,480.00	11,480.00	13,205.00
	02/15/19				1,475.00		1,475.00	1,475.00	
15	08/15/19	60,000.00	10,000.00	4.750%	1,475.00	(245.00)	1,230.00	11,230.00	12,705.00
	02/15/20				1,237.50		1,237.50	1,237.50	
16	08/15/20	50,000.00	10,000.00	4.750%	1,237.50		1,237.50	11,237.50	12,475.00
	02/15/21				1,000.00		1,000.00	1,000.00	
17	08/15/21	40,000.00	10,000.00	5.000%	1,000.00		1,000.00	11,000.00	12,000.00
	02/15/22				750.00		750.00	750.00	
18	08/15/22	30,000.00	10,000.00	5.000%	750.00		750.00	10,750.00	11,500.00
	02/15/23				500.00		500.00	500.00	
19	08/15/23	20,000.00	10,000.00	5.000%	500.00		500.00	10,500.00	11,000.00
	02/15/24				250.00		250.00	250.00	
20	08/15/24	10,000.00	10,000.00	5.000%	250.00		250.00	10,250.00	10,500.00
	TOTALS		$248,600.00		$118,096.98	($1,785.00)	$116,311.98	$364,911.98	$364,911.98

25 TRIANGLE PARK DRIVE, SUITE 102 • CONCORD, NEW HAMPSHIRE 03301 • (603) 271-2595 or 1 (800) 393-6422 • FAX (603) 271-3937
E-MAIL: info@nhmbb.com • WEBSITE: www.nhmbb.org

Town of New Durham

Compound Period: Annual

Nominal Annual Rate: 3.350 %

CASH FLOW DATA

	Event	Date	Amount	Number	Period	End Date
1	Loan	04/15/2011	188,808.00	1		
2	Payment	04/15/2011	40,290.25	5	Annual	04/15/2015

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	04/15/2011				188,808.00
1	04/15/2011	40,290.25	0.00	40,290.25	148,517.75
2011 Totals		40,290.25	0.00	40,290.25	
2	04/15/2012	40,290.25	4,975.35	35,314.90	113,202.85
2012 Totals		40,290.25	4,975.35	35,314.90	
3	04/15/2013	40,290.25	3,792.30	36,497.95	76,704.90
2013 Totals		40,290.25	3,792.30	36,497.95	
4	04/15/2014	40,290.25	2,569.62	37,720.63	38,984.27
2014 Totals		40,290.25	2,569.62	37,720.63	
5	04/15/2015	40,290.25	1,305.98	38,984.27	0.00
2015 Totals		40,290.25	1,305.98	38,984.27	
Grand Totals		201,451.25	12,643.25	188,808.00	

LIBRARY TRUSTEES
RECEIPTS AND EXPENSES

January 1- December 31, 2011

ACCOUNT BALANCE (01/01/11)

(Includes Abraham Berkman Trust Donation) $3,737.12

Receipts

NHEC Grant	$3,073.64
Donations	$80.00
Copies/Fax/Sales	$786.33
Interest	$3.08
Reimbursements:	
Library J ($129.99), ALA dues ($175), Capital Improvement ($822)	$1,126.99
Total	**$5,070.04**

Expenditures

Books, Subscriptions and Memberships	$129.99
Building Maintenance – locks ($250), lighting ($3073.64), shelves ($100) floors ($822)	$4245.64
Education	$150.00
Programs	$600.73
Gifts	$237.13
Misc	$50.00
Total	**$5,413.49**

Difference: 5413. 49-5070.04 = $343.45

ACCOUNT BALANCE (12/31/11) **$3,393.67**

Respectfully Submitted,
Fred Quimby, NDPL Treasurer

TOWN OF NEW DURHAM EMPLOYEE WAGES FOR 2011

	NAME	POSITION	RESIDENCE	REGULAR	OT/ SP. DETAIL
A	ALLEN, DAVID O	LAND USE ADMINISTRATOR	BARNSTEAD	$34,782	$162
A	ALLYN, CATHY L	ASSISTANT LIBRARIAN	NEW DURHAM	$17,628	
I	ALLYN, DAVID	TOTF BOOKKEEPER	NEW DURHAM	$545	
I	BABCOCK, NILS	LIBRARY HELP	NEW DURHAM	$105	
A	BAYER, CHRISTINE	FIRE DEPARTMENT	NEW DURHAM	$610	
A	BEHR, MARC D	FIRE LIEUTENANT	NEW DURHAM	$7,718	
A	BEHR, VALERI J	EMTI	NEW DURHAM	$4,054	
A	BENNET, DAVID	LIGHT EQUIPMENT OPERATOR	FARMINGTON	$22,053	$1,974
A	*BERNIER, SHAWN C	POLICE CHIEF	NEW DURHAM	$62,871	$3,751
A	BICKFORD, DAVID A	SELECTMAN	NEW DURHAM	$1,800	
A	BICKFORD, EZRA N	FIREFIGHTER	NEW DURHAM	$1,896	
A	BISHOP, MATTHEW	CUSTODIAN - LIBRARY	NEW DURHAM	$1,715	
I	BISSON, KEVIN G	RECREATION PART TIME	NEW DURHAM	$1,391	
A	BLACKDEN, VICKIE L	FINANCIAL ASSISTANT	NEW DURHAM	$38,421	$1,694
A	BLOSKEY, JOSEPH E	SWR FOREMAN	FARMINGTON	$40,861	$2,178
A	BOLES, BRUCE C	HEAVY EQUIP OPERATOR	ALTON	$37,636	$5,211
I	BOOTH, DIANE M	ELECTION WORKER	NEW DURHAM	$60	
I	BOSSE, BRADLEY J	SOLID WASTE ATTENDANT	NEW DURHAM	$2,737	
A	BOUDREAU, ERIK D	PART TIME POLICE OFFICER	ALTON	$1,595	
A	BRADY, ANN	DEPUTY TREASURER	NEW DURHAM	$273	
I	BRASSILL, STEVEN	DAYCARE BUS DRIVER	WOLFEBORO FALL	$105	
A	BROWN, WALTER JR	DAYCARE BUS DRIVER	NEW DURHAM	$75	
A	CAPELLO, ARTHUR J	BI/CEO	FARMINGTON	$21,192	
A	CARRIER, PAUL E	EMT-I	FARMINGTON	$1,141	
A	CHASE, CECILE	MODERATOR	NEW DURHAM	$600	
A	CHASE, KELLIE-ANN	RECREATION DIRECTOR	WAKEFIELD	$33,857	
I	CHASE, ROBERT W	RECREATION PART TIME	NEW DURHAM	$687	
I	CHASE, ROGER W	SWR ATTENDANT P/T	NEW DURHAM	$586	
A	CHESLEY, CHRISTOPHER J JR	POLICE OFFICER	ROCHESTER	$44,428	$7,592
A	CLARKE, MICHAEL R	SUPERVISOR/EQUIP OPERATOR	NEW DURHAM	$54,351	$971
A	CORSON, LAWRENCE R	CUSTODIAN - TOWN HALL	ALTON	$2,613	
A	CULLIMORE, CHERYL	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	$318	
A	DAVENPORT, MICHAEL W JR	FIREFIGHTER/EMT-I	NEW DURHAM	$281	

TOWN OF NEW DURHAM EMPLOYEE WAGES FOR 2011

I	DAVENPORT, MICHAEL S	FIRE DEPUTY CHIEF	NEW DURHAM	$557	
I	DAVILA, PATRICIA B	DAYCARE BUS DRIVER	WOLFEBORO	$878	
A	DURRANCE, JASON P	POLICE OFFICER	FARMINGTON	$44,466	$4,926
A	EDEMAN, SEAN D	EMT	NEW DURHAM	$869	
I	EGELER, MICHAEL H	FIRE DEPARTMENT	NEW DURHAM	$21	
A	ESTEY, ROBERT A	ASSESSOR	ROCHESTER	$14,450	
A	EVERTON, AUSTIN	EXPLORER	BARNSTEAD	$80	
A	FENSKE, JAMES F	MODERATOR	NEW DURHAM	$50	
A	FOYNES, SARAH M	LIBRARY AIDE	NEW DURHAM	$1,296	
I	*FULLER, MARK J	ROAD AGENT	ALTON	$20,475	
A	GELINAS, GRACE A	CREATIVE KIDS CLUB ASSISTANT	NEW DURHAM	$184	
A	GILES, ERIC R	EXPLORER	NEW DURHAM	$450	
A	GORTON, MICHAEL C SR	LT EQUIP OPERATOR	FARMINGTON	$6,845	$2,709
I	GOSS, ALINE M	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	$192	
A	GRANT, PATRICIA E	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	$729	
I	HALL, ALEXANDRA E	CUSTODIAL - POLICE STATION	ROCHESTER	$780	
I	HALL, ANDREW S	POLICE OFFICER - P/T	ROCHESTER	$3,350	$540
A	HERSOM, VICKY L	EMT-B	FARMINGTON	$275	
A	HOOVER, SUSAN E	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	$72	
A	HORNE, DAVID A	LIGHT EQUIPMENT OPERATOR	NEW DURHAM	$32,494	$5,063
A	HOUSE, RANDI A	SOLID WASTE ATTENDANT	ALTON	$10,370	$174
I	HOUSEL, KELSEY L	RECREATION PART TIME	NEW DURHAM	$1,546	
A	*INGHAM, CAROLE M	TOWN CLERK/TAX COLLECTOR	NEW DURHAM	$46,855	
A	INGHAM, MATTHEW C	HEAVY EQUIP OPERATOR	NEW DURHAM	$33,663	$6,087
A	JARVIS, THERESA A	SELECTMAN	NEW DURHAM	$1,500	
A	JENCKES, BRIAN	EMT	NEW DURHAM	$3,028	
A	JENCKES, KEVIN M	PARAMEDIC	NEW DURHAM	$565	
A	KEEFE, LINDA A	LIBRARY ASSISTANT	NEW DURHAM	$2,505	
A	KRATOVIL, JEFFREY M	SELECTMAN	NEW DURHAM	$1,800	
I	LAASE, PATRICK W	DAYCARE BUS DRIVER	MIRROR LAKE	$138	
I	LAMONTAGNE, JASON N	POLICE SERGEANT	NEW DURHAM	$47,453	$4,621
A	LEVESQUE, PATRICIA R	CREATIVE KIDS CLUB PART TIME	NEW DURHAM	$765	
A	LOCKWOOD, KENNETH G	DEPUTY FIRE CHIEF	GILMANTON	$13,150	$752
A	LOUGHLIN, ANNELEEN J	SUPERVISOR OF THE CHECKLIST	NEW DURHAM	$462	

TOWN OF NEW DURHAM EMPLOYEE WAGES FOR 2011

I	MACDONALD, JACQUELINE M	RECREATION PART TIME	NEW DURHAM	$2,353	
I	MACDONALD, MOLLY	RECREATION PART TIME	NEW DURHAM	$2,050	
A	MACHENRY, BRETT C	FIREFIGHTER	ALTON	$1,454	
A	MACKENZIE, STEPHANIE L	DEPUTY TOWN CLERK/TAX	NEW DURHAM	$29,561	$461
A	*MCCARTHY, LAURA E	CREATIVE KIDS CLUB DIRECTOR	NEW DURHAM	$25,206	
A	MCHALE, MARY K	ELECTION WORKER	NEW DURHAM	$497	
A	MCINTIRE, AMY M	EMT	NEW DURHAM	$80	
A	MEATTEY, REGINALD	POLICE CORPORAL	NEW DURHAM	$45,450	$5,430
A	MONDOU, LEO J	SWR ATTENDANT	NEW DURHAM	$11,404	$30
A	MURRAY, BRETT	POLICE OFFICER - P/T	NEW DURHAM	$908	$160
A	MURRAY ,LISA A	CREATIVE KIDS CLUB ASSISTANT	NEW DURHAM	$7,370	$19
A	NEYLAND, CAROL D	ELECTION WORKER	NEW DURHAM	$330	
A	NOTTAGE, KIMBERLY	CREATIVE KIDS CLUB ASSISTANT	WOLFEBORO	$4,096	
A	ORLOWICZ, CATHERINE E	HIGHWAY OFFICE MANAGER	NEW DURHAM	$20,646	
A	PARKER, LOIS	TOTF BOOKKEEPER	NEW DURHAM	$545	
I	PHILLIPS, NATHAN W	FIRE DEPARTMENT	FARMINGTON	$256	
A	QUIGLEY, CAMERON J	FIREFIGHTER	NEW DURHAM	$2,365	
A	QUIGLEY, KENNETH J	EMD	NEW DURHAM	$2,400	
I	QUIGLEY, KENNETH J	FIRE DEPARTMENT	NEW DURHAM	$88	
A	QUIMBY, FRED W	ELECTION WORKER	NEW DURHAM	$60	
A	ROY, JONATHAN B	FIRE LIEUTENANT	NEW DURHAM	$13,944	$5
A	RUEL, KEVIN E	FIRE LIEUTENANT	NEW DURHAM	$3,691	
I	SCOTT, WENDY A	DAYCARE BUS DRIVER	FARMINGTON	$383	
A	SHEPARD, JAMES R	FIREFIGHTER/EMT	ALTON	$3,150	
A	SMITH, LEON	LIGHT EQUIP OPERATOR	NEW DURHAM	$28,080	$5,002
A	SMITH, LEON	FIRE CAPTAIN	NEW DURHAM	$3,843	
A	SNYDER, BRIAN	FIREFIGHTER	NEW DURHAM	$54	
A	SNYDER, JACQUELINE M	CKC BOOKKEEPER	NEW DURHAM	$1,168	
A	STIMPSON, M DEAN	CUSTODIAN TOWN HALL	NEW DURHAM	$5,424	
A	STUART, DAVID F	FIRE CAPTAIN/WARDEN	NEW DURHAM	$4,967	
A	THORELL, JANET	TREASURER	NEW DURHAM	$2,731	
A	VACHON, DON R	LIGHT EQUIPMENT OPERATOR	NEW DURHAM	$37,925	$7,765
A	VALLADARES, DAVID A	MANAGER FLEET MAINTENANCE	MIDDLETON	$43,864	$3,078
A	VARNEY, AMANDA W	FIREFIGHTER/EMTI	FARMINGTON	$3,707	

TOWN OF NEW DURHAM EMPLOYEE WAGES FOR 2011

A	VARNEY, MICHAEL R	FIRE LIEUTENANT	FARMINGTON	$18,746	$811
A	VARNEY, PETER R	FIRE CHIEF	ALTON	$11,843	$285
A	VARNEY, ROBERT M	DRIVER/OPERATOR	ALTON	$948	
A	*WIRESTONE, MAXWELL V	LIBRARIAN	CONCORD	$40,648	
A	WOODARD, NICHOLAS M	RECREATION PART TIME	NEW DURHAM	$2,630	
A	WOODS, KATHRYN B	POLICE EXECUTIVE ASSISTANT	NEW DURHAM	$35,932	
A	ZUZGO, LAURA J	WELFARE & ADMIN ASSISTANT	NEW DURHAM	$12,319	

*SALARIED POSITION~WAGES NOT INDICATIVE OF HOURS WORKED

REPORT OF THE TOWN TREASURER
YEAR ENDING 12/31/2011 (UNAUDITED)

	Balance 1/1/2011	*Deposits*	*Interest*	*Paid Out*	*Balance 12/31/2011*
General Fund January 1, 2011:	*$ 2,551,466.47*				
Funds Received in 2011		$ 10,995,544.40			
Interest Earned in 2011			$ 2,387.29		
Accounts Payable per BOS				$7,757,760.66	
Payroll Per BOS				$ 954,832.76	
Transfer out per BOS				$1,842,097.34	
General Fund December 31, 2011:					*$ 2,994,707.40*

Project/Bond Account Name	*Balance 1/1/2011*	*Deposits*	*Interest*	*Paid Out*	*Balance 12/31/2011*
Abraham Burtman Trust	$ 514.24		$ 0.89		$ 515.13
Ambulance Fund	$ 155,024.11	$ 179,703.83	$ 256.46	$ 191,173.99	$ 143,810.41
Boodey House Acct	$ 325.05	$ 3,493.10	$ 1.52	$ 3,606.72	$ 212.95
Conservation Appro.	$ 1,088.14	$ 418.89	$ 2.57		$ 1,509.60
Conservation Fund	$ 96,278.50	$ 10,900.00	$ 164.10		$ 107,342.60
Meetinghouse Fund	$ 643.67		$ 1.10		$ 644.77
Merry Meeting Rd Fund	$ 11,568.20		$ 19.71		$ 11,587.91
NDAA/Uniforms	$ 3,192.14		$ 5.44		$ 3,197.58
PB Grants & Donations	$ 5.63		$ -		$ 5.63
Yield Tax Escrow	$ 1,576.49		$ 2.68		$ 1,579.17
Berry	$ 514.51		$ 0.88		$ 515.39
CCVD/Intec.	$ 2,107.75		$ 3.56		$ 2,111.31
Cardile Drainage	$ 607.87		$ 1.01		$ 608.88
Charles Mckay Reclamation	$ 4,151.98		$ 7.03		$ 4,159.01
E Randall Parquin Escrow	$ 2,226.70		$ 3.77		$ 2,230.47
Eastman	$ 500.70		$ 0.08	$ 500.78	$ -
Fadden Ham Road Bond	$ 1,150.16		$ 1.96		$ 1,152.12
Garland Lumber / Young	$ -	$ 2,000.00	$ 2.40		$ 2,002.40
Green Oak Realty Development	$ -	$ 480.00	$ 0.06		$ 480.06
Impact Fee / Ascher	$ 3,825.97		$ 6.49		$ 3,832.46
Impact Fee / Babcock	$ 1,424.74		$ 2.40		$ 1,427.14
Impact Fee / Beals	$ 1,794.96		$ 3.05		$ 1,798.01
Impact Fee / Edwards	$ 7,472.40		$ 12.68		$ 7,485.08
Impact Fee / Carlton Worster	$ 1,296.86		$ 2.20		$ 1,299.06
Impact Fee / Cormier	$ -	$ 473.10	$ 0.50		$ 473.60
Impact Fee / Crossan	$ -	$ 4,606.50	$ 2.32		$ 4,608.82
Impact Fee / Gilson	$ -	$ 1,245.00	$ 0.48		$ 1,245.48
Impact Fee / Goodspeed	$ 6,831.19		$ 11.36		$ 6,842.55
Impact Fee / Gosciminski	$ -	$ 3,665.28	$ 3.22		$ 3,668.50

Impact Fee / Hetnar	$ -	$ 1,867.50	$ 1.63		$ 1,869.13
Impact Fee / Howland	$ 159.56		$ 0.27		$ 159.83
Impact Fee / Leahy	$ -	$ 6,703.08	$ 1.50		$ 6,704.58
Impact Fee / Lovering / Buell	$ 5,996.99		$ 9.92		$ 6,006.91
Impact/O'Reilly	$ 1,047.83		$ 1.77		$ 1,049.60
Impact Fee / Patch	$ -	$ 1,508.94	$ 0.94		$ 1,509.88
Impact Fee / Shaws Pond LLC	$ 1,645.04		$ 2.79		$ 1,647.83
Impact Fee / Smith	$ 5,454.85		$ 9.23		$ 5,464.08
Impact Fee / Solon Realty	$ 1,867.63		$ 3.17		$ 1,870.80
Impact Fee / Sullivan	$ -	$ 4,322.64	$ 5.19		$ 4,327.83
Impact Fee / Vello	$ 2,902.25		$ 4.91		$ 2,907.16
LaFramboise	$ 520.60		$ 0.89		$ 521.49
McKay Road Bond	$ 507.91		$ 0.86		$ 508.77
Northern Timber Inv	$ -	$ 500.00	$ 0.60		$ 500.60
Penny Lane Escrow	$ 11,146.23		$ 18.06	$ 11,164.29	$ -
Road Bond / Paul R Toof	$ -	$ 500.00	$ 0.07		$ 500.07
Road Bond / Royle Timber	$ -	$ 500.00	$ 0.76		$ 500.76
Road Bond / Tremblay	$ -	$ 500.00	$ 0.31		$ 500.31
Thomas Aubert Escrow	$ 1,525.79		$ 2.57		$ 1,528.36
Whitker Fadden Road Imp	$ 2,229.53		$ 3.77		$ 2,233.30
White's Logging	$ 1,001.00		$ 0.64	$ 1,001.64	$ -

Town of

New Durham,

New Hampshire

COPPLE CROWN VILLAGE DISTRICT REPORTS

For the Year Ended December 31, 2011

2011 ANNUAL MEETING MINUTES
APRIL 27, 2011

The meeting was called to order at 7:14 p.m. on Wednesday April 27, 2011 by Commissioner Christopher LaPierre.

Article 1: To choose all necessary Village District officers.

Moderator- 1 yr term- Vacant
Secretary- 1 yr term- Paula Pero re-elected
Treasurer- 1 yr term- Cathleen LaPierre re-elected
Auditor- 1 yr term- Patricia Grant (if needed) (Christopher LaPierre will ask for a waiver from the State of NH)
Commissioner - 3 yr term- Brian McKenna re-elected

Article 2: To see if the Village District will vote to raise and appropriate the sum of $1000 to be placed in the Uranium Treatment Media Replacement Capital Reserve Fund previously established.
Passed- 1st Motioned by Pat Grant
2nd Motioned by Brian McKenna
All were in favor - none opposed

Article 3: To see if the Village District will vote to raise and appropriate the sum of $106,025 for general municipal operations. This article does not include special or individual articles previously mentioned.
After reviewing each line on the MS -37 a **new motion to increase line #4902 from $500 to $5000 was made - Richard Jackson made the motion to accept and Brian McKenna made the 2nd motion to accept, all were in favor, none opposed. Motion was ACCEPTED, PASSED.**

ARTICLE 3: appropriate sum of $106,025 was changed to $110,525 and a new motion to accept was needed. 1st Motion to accept was made by Pattie Frizzle, 2nd motion by Brian McKenna all were in favor, none opposed new budget was Accepted and Passed.

Article 5: To conduct any other business that may legally come before the meeting:

a) **Safety Concerns** were made about the speeding: Commissioners are looking into having seasonal speed bumps put in.
b) **Safety Concerns** were made about vehicles parked in the road going down the mountain in a blind curve, the Commissioners will be sending out a letter to inform the resident about the safety issues
c) **Concerns were made about personal boats and campers that are parked on the** lawn by the lodge, the Commissioners will be sending letters out to the owners for their removal.
d) **Road repairs:** discussions was made about fixing the cracks in the roads and the Commissioners will be looking into having them repaired.
e) **Paula Pero** mentioned she needed more loom and mulch to be able to put new plants in order to maintain the CCVD sign at the intersection of Kings Highway and Mountain Drive.
f) **Lodge in need of a new roof** and Pool clean up was discussed the commissioners will post when volunteers will be needed for both.

Motion to adjourn at 8:07 p.m. by Commissioner LaPierre was made and seconded by Pattie Frizzle all were in favor.

Respectfully submitted,
Paula Pero, Secretary/Clerk

MS-37

BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: 01/11/12 For Fiscal Year: 2012

VILLAGE DISTRICT: Copple Crown County: Strafford

In the Town(s) Of: New Durham

Mailing Address: 81 Mountain Drive

Phone #: 603-569-3772 Fax #: E-Mail: ccvd@metrocast.net

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.

2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-37
Rev. 12/11

MS-37 Budget - Village District of Copple Crown FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		$ 5,425.00		$ 5,425.00		$ 5,425.00	
4150-4151	Financial Administration							
4153	Legal Expense		$ 1,500.00		$ 1,500.00		$ 1,500.00	
4155-4159	Personnel Administration							
4194	General Government Buildings		$ 4,000.00		$ 7,000.00		$ 7,000.00	
4196	Insurance		$ 2,600.00		$ 3,000.00		$ 3,000.00	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets		$ 15,000.00		$ 15,000.00		$ 15,000.00	
4313	Bridges							
4316	Street Lighting							
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

MS-37 Budget - Village District of Copple Crown FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		$ 15,000.00		$ 17,000.00		$ 17,000.00	
4335-4339	Water Treatment, Conserv.& Other							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation		$ 2,500.00		$ 3,000.00		$ 3,000.00	
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		$ 35,000.00		$ 35,000.00		$ 35,000.00	
4721	Interest-Long Term Bonds & Notes		$ 14,000.00		$ 12,000.00		$ 12,000.00	
4723	Int. on Tax Anticipation Notes		$ 500.00		$ 500.00		$ 500.00	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment		$ 500.00		$ 2,500.00		$ 2,500.00	
4903	Buildings		$ 10,000.00		$ 5,000.00		$ 5,000.00	
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
OPERATING BUDGET TOTAL			$ 106,025.00		$ 106,925.00		$ 106,925.00	

MS-37
Rev. 10/10

MS-37 Budget - Village District of Copple Crown FY 2012

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3,VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
4915	To Capital Reserve Fund		$ 1,000.00		$ 1,000.00		$ 1,000.00	
4916	To Trust and Agency Funds							
SPECIAL ARTICLES RECOMMENDED			$ 1,000.00		$ 1,000.00		$ 1,000.00	

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases, or items of a one time nature.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
INDIVIDUAL ARTICLES RECOMMENDED								

MS-37
Rev. 10/10

MS-37 Budget - Village District of Copple Crown FY 2012

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Actual Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
	TAXES				
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE				
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
	CHARGES FOR SERVICES				
3401	Income from Departments				
3402	Water Supply System Charges		$ 11,050.00	$ 14,620.00	$ 14,620.00
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		$ 2,640.00	$ 2,640.00	$ 2,640.00
	MISCELLANEOUS REVENUES				
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				
	INTERFUND OPERATING TRANSFERS IN				
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
	OTHER FINANCING SOURCES				
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
	TOTAL ESTIMATED REVENUE & CREDITS		$ 13,690.00	$ 17,260.00	$ 17,260.00

BUDGET SUMMARY	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	$ 106,025.00	$ 106,925.00	$ 106,925.00
Special warrant articles Recommended (from page 4)	$ 1,000.00	$ 1,000.00	$ 1,000.00
Individual warrant articles Recommended (from page 4)			
TOTAL Appropriations Recommended	$ 107,025.00	$ 107,925.00	$ 107,925.00
Less: Amount of Estimated Revenues & Credits (from above)	$ 13,740.00	$ 17,260.00	$ 17,260.00
Estimated Amount of Taxes to be Raised	$ 93,285.00	$ 90,665.00	$ 90,665.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: $112,917
(See Supplemental Schedule With 10% Calculation)

Town of

New Durham,

New Hampshire

GENERAL ADMINISTRATION REPORTS

For the Year Ended December 31, 2011

RESTORATION
OF
INVOLUNTARILY MERGED LOTS
HB – 316 NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

TOWN OF NEW DURHAM FEE SCHEDULE

TRANSFER STATION FEES
HOUSEHOLD ITEMS CHARGES

	$$$		$$$
Air conditioners or dehumidifiers	$15 each	Musical instruments, keyboards, organs	$20 each
Refrigerators	$15 each	Mattresses & box springs – single or full	$5 each
Freezers	$15 each	Mattresses & box springs – queen or king	$7 each
Microwaves	$15 each	Sofas – 2 seats	$5 each
Water coolers - freon	$5 each	Sofas – 3 seats	$6 each
Toilets	$3 each	Sleep sofas	$10 each
Computers: Monitors only	$10 each	Stuffed chairs	$5 each
Televisions – less than 20 inches	$10 each	Wooden chairs	$5 each
Televisions – more than 20 inches	$15 each	Sleep chair	$7 each
Telecommunication Equipment	$2 each	Arm chair	$5 each
Word processor/Electric typewriter	$3 each	Recliner	$7 each
Hi-Fi separates, amplifier, cassette deck, etc	$2 each	Large dining table	$5 each
Player table top size radio speakers	$2 each	Medium kitchen table	$5 each
PC Accessories (keyboard, mouse)	$1 each	Small cane or coffee table	$5 each
Video, DVD, Games, console, digibox	$4 each	Propane tanks – must be empty	$5 each
Laptops	$2 each	Tires - regular	$3 each
Floor size speakers	$5 each	Tires with rim	$5 each
PC Towers	$5 each	Tire over 17 inches	$8 each
Mobile Phones or accessories (hand held)	$1 each	Tires over 17 inches with rim	$10 each

CONSTRUCTION & DEMOLITION DEBRIS CHARGES

For the disposal of the following materials:
Contractors and businesses shall show a copy of a New Durham Building Permit proving the source of construction & demolition debris or sheetrock and shingles.
A limit of 4 cubic yards per permit
Contractors, businesses and home remodeling generating more that 4 cubic yards of construction & demolition debris or sheetrock and shingles shall use a waste removal service to dispose of their materials.

Includes painted/unpainted wood, carpets, etc $1 per cubic foot

Pickup Trucks with 8 ft bed	$50	Pickup Trucks with 6 foot bed	$40
Cab & chassis truck with platform and /or dump cart beds, not to exceed 17,500 GVW			$60

Load exceeding the height of the manufacturer's truck will be charged an additional $1.00 cubic foot.

Shingles and Sheetrock Charges $2 per cubic ft

Pickup Trucks with 6 foot bed	$80	Pickup Trucks with 8 foot bed	$100
Cab & chassis truck with platform and /or dump cart beds, not to exceed 17,500 GVW			$120

Load exceeding the height of the manufacturers' truck will be charged an additional $2.00 cubic ft

TRANSFER STATION DECALS

Transfer Station/Beach Decal (Pay at Town Hall) $2
Guest Transfer Station Decal (Pay at Town Hall) $5

Note: The Transfer Station does not accept cash on the premises (check only). Transfer Station coupons can be purchased for cash at the Town Clerk's office.

TOWN OF NEW DURHAM FEE SCHEDULE

PLANNING AND ZONING

Note: Standard Application fees include: Abutters, Newspaper, Admin. & Recording Fees (if required)

Subdivision Application Fee	$90	Newspaper Notice	$50
Subdivision Lot Fees (each lot)	$90	Recording Fees	$51
Lot Line Adjustment Application Fee	$45	Site Plan Review Application	$75
Variance Application	$25	Home Occupation Application	$25
Special Exemption	$25	Excavation Application	$10

Notice of Abutters (each) $5 per envelope. All envelopes must be addressed by the applicant and already have all of the stamps for certified/return receipt on them. Both certified return receipt mail forms must be correctly filled out by the applicant.

BUILDING INSPECTION FEES

Calculation of value used to determine permit fee:

Residential Building $70 per square foot
Non-Livable Space $35 per square foot
Remodeling $30 per square foot
Porches/Decks/Sheds, etc. $20 per square foot
Manufactured/Mobile homes: The Bill of Sale is required
Commercial Structures/Buildings Copy of contract required

Building permit	$30 flat fee plus $5 per $1000 value
Electrical Permit	$50 flat fee includes temp, permanent & upgrade
Plumbing Permit	$50 flat fee
Re-Inspection Fee	$25 after requiring a 3rd inspection
Re-roof/Siding/Windows	$25 per permit
Swimming pool permit	$50 flat fee
Demolition Permit	$25 flat fee
Removal of Stop Work Order/Legal Notice	$200 flat fee
Start work without permit	$200 flat fee plus two times the permit fee
Revision of permit	$25 flat fee
Extensions/Renewals of permits	One half the original fee if done by expiration date
Extensions/Renewals of permits	Full permit fee if done after expiration date
Septic Plan Review	$25 flat fee
Sign Permit	$25 flat fee
Required Health Inspection	$25 flat fee
Chimney/Vent & Fireplace permit	$25 flat fee
Mechanical/Gas/ Chimney Permit	$25 flat fee
Burner Replacement	$25 flat fee
Temp C/O	$2 per day
Impact Fee	$2.49 per square foot

LIBRARY FEES

Copies from the computer	$.10 each	Copies (per page)	$.15 each
Fax (per page – no charge for cover sheet)	$1 per page		

ORDINANCE AND REGULATION FEES

Zoning and Land Use Ordinance	$1	Subdivision Regulations	$2
Telecommunications Facility Ordinance	$1	Building Code Regulations	$1
Mobile Home Park Ordinance	$2	Excavation Regulations	$1
Roadway Related Subdivision Regulations	$2	Wetlands Town Application Fee	$16
Site Plan Review Regulations	$2	Impact Fee Regulations	$1

Storm Water Management & Erosion Control Regulations $1

TOWN OF NEW DURHAM FEE SCHEDULE

ASSESSING FEES

Tax Cards (8 ½" x 11")	$1 each	Map/Lot Index (legal size)	$35
Tax Maps (11" x 17")	$1 each	Map/Lot Index on Disk	$25
Full Set of Tax Maps	$35	Map/Lot Index E-mailed	$25

TOWN CLERK FEES

Municipal Agent Fee (State portion done at Town Hall) - $3
Vehicle Title Application State Fee - $25
Vehicle Title Application Town Fee - $2
Copy of MV Registration State Fee - $15
Copy of MV Registration Town Fee - $3
OHRV/Snowmobile Fee to Town - $3
Boat Fee to Town - $5
Transfer Station Coupons - $1, $5 & $10 coupons (purchased at the Town Hall)
Marriage License - $45
Copy of Vital Record - $15 - Subsequent Copies $10
Dog License
- Not Spayed/Not Neutered - $9
- Spayed/Neutered – $6.50
- Puppy (7 months or younger) - $6.50
- Group License (5 or more dogs) - $20

Dog License Late Fee - Additional $1 per month overdue
Dog License Civil Forfeiture - Additional - $25

Returned Check	$25	Voter's Checklist Information	$25
Notary Fees	Free	Copy of Filmed Meeting on DVD	$2
Photocopy	$.25	Driveway Permit	$10
Transfer Station/Beach Decal	$2	Aquatherm Permit	$.50
Blasting Permit is free of charge		Raffle Permit is free of charge	

Hawkers/Peddlers Permit – flat first time fee is $100 per year
Hawkers/Peddlers Permit: renewal fee is $50 for one year
Hawkers/Peddlers Penalty: $200 for each violation times the number of days violation occurred

CEMETERY FEES

Adult Grave Opening (during working hours) is $300
Child Grave Opening (during working hours) is $100
Cremation Opening (during working hours) is $50

POLICE DEPARTMENT FEES

Concealed Weapons Permit (Four Years)	$10	Video or Audio CD	$20
Detail Pay (per officer per hour)	$35	Diagrams	$10
Detail Pay (per vehicle per hour)	$12	Finger Prints (Non Criminal)	$5
Basic Two Page Report	$5	Photos (on CD)	$10
Additional Page	$1	Photos (on photo paper)	$10
Accident Report	$25	Photos (on copy paper)	$5

NEED ASSISTANCE?
TOWN OFFICE & BOARD HOURS

Emergency Only – **Police, Fire and Ambulance** **9-1-1**

Address: **Town of New Durham**
4 Main Street
New Durham, NH 03855

Mailing Address: **PO Box 207**
New Durham, NH 03855

Web Address: http://www.newdurhamnh.us

Assessing Office/
Financial Assistant:

Town Hall of New Durham - 4 Main Street
Tel: 603-859-2091
Robert Estey, Assessor
Vickie Blackden, Assessing Clerk – ndfunds@metrocast.net
Laura Zuzgo, Assistant - ndassist@metrocast.net
Office Hours: Monday through Friday – 9:00 AM to 4:00 PM

See the Assessing Clerk/Financial Assistant for:

Assessors Cards
Intent to Cut Applications
Current Use Applications
Exemptions / Tax Credits
John Shirley Cemetery Plots
Scheduling appointments with the Assessor

Building Inspector/CEO:

New Durham Town Hall, 4 Main Street
Tel: 603-859-0516 or Cell: 603 978-2190
Arthur Capello, Building Inspector and Code Enforcement Officer
E-mail: ndbldinsp@metrocast.net
Office Hours: Monday and Thursday 5 PM until 9 PM and
Saturday – 8:00 AM to 12:00 PM unless otherwise posted.

See the Building Inspector for:

All Building Permit Applications
Driveway Permit Applications
Inspection Requests
Code Enforcement

Emergency Management:

New Durham Town Hall, 4 Main Street
Tel: 603-859-2091
Kenneth Quigley, Director

Fire Department:

New Durham Fire Station, 6 Main Street
Tel: 603-859-3333 or 603-859-3473
Peter Varney - Chief – chief@ndfd.org
KG Lockwood – Deputy Chief – deputy@ndfd.org
David Stuart – Forest Fire Warden

Health Officer:

New Durham Town Hall, 4 Main Street
Tel: 603-859-0516 or Cell: 603 978-2190
Arthur Capello - ndbldinsp@metrocast.net
Ken Quigley, Deputy
Office Hours: Monday and Thursday 5PM until 9PM and Saturday – 8:00 AM to 12:00 PM unless otherwise posted.

See the Health Officer for:

Septic system failure
Water contamination
Unsanitary living conditions

Historical Records:

New Durham Town Hall, 4 Main Street
Tel: 603-859-4643
Catherine Orlowicz, Town Historian – cathyo@metrocast.net
Cheryl Cullimore, Associate

Land Use Office:

Town Hall of New Durham - 4 Main Street
Tel: 603-859-7171
David Allen: Land Use Clerk – ndurham@metrocast.net
Planning/Zoning/Conservation Office
Office Hours: Mon. Tues. Thurs. Fri. 10 AM – 3:00 PM, Wed. 12:00 PM – 3:00 PM or 9:00 AM – 4:00 PM by appointment

See the Land Use Clerk for:

Planning Board Applications
Zoning Board of Adjustment Applications
Conservation Applications

Library:

2 Old Bay Road
Tel: 603-859-2201
Fax: 603-859-0216
Website: http://newdurhamlibrary.org/
Max Wirestone – Director - newdurhamlibrary@gmail.com
Library Hours: Monday through Thursday – 1:00 PM to 7:00 PM, Friday – 10:00 AM to 5:00 PM, Saturday – 10:00 AM to 1:00 PM.

Police Department:

New Durham Police Station, 6 Main Street
Tel: 603-859-2752 (Non-Emergency)
Shawn Bernier, Chief of Police – ndpd@metrocast.net
Katie Woods, Office Manager
Office Hours: Monday through Friday – 7:30 AM to 3:30 PM

Public Works Department:

New Durham Highway Garage, 56 Tash Road
Tel: 603-859-8000
Mike Clarke, Road Agent – ndhd@metrocast.net
Cathy Orlowicz, Office Manager
Office Hours: Monday through Friday – 7:00 AM to 3:30 PM

Recreation Department:

New Durham Town Hall, 4 Main Street
Tel: 603-859-5666
Kellie Chase - Director – ndrec@metrocast.net

See the Recreation Department for:

Swimming lessons (child and adult)
Team sports information and registration (soccer, baseball, t-ball, basketball and softball).
Special event information
Town beach activities
Holiday events
Volunteer and volunteer coaching positions
Bingo

Selectmen's Office:

New Durham Town Hall, 4 Main Street
Tel: 603-859-0203
Alison Webb - Town Administrator - ndadmin@metrocast.net
David Bickford, Selectmen – davidabickford51@yahoo.com
Terry Jarvis, Selectmen – Jarvis@metrocast.net
Jeffrey Kratovil, Selectmen
Office Hours: Monday through Friday - 9:00 AM - 4 PM or by appointment

See the Selectmen's Office for:

Town Bids
Building Permission on Private and Class 6 roads
State Statutes
Raffle Permits
Blasting Permits
Hawkers Permits

Town Clerk/Tax Collector: Town Hall of New Durham - 4 Main Street
Tel: 603-859-2091
Carole Ingham: Town Clerk/Tax Collector – ndclerk@metrocast.net
Stephanie MacKenzie: Deputy – ndtctc@metrocast.net
Office Hours Monday through Friday – 9:00 AM to 4:00 PM and Saturday from 9:00 AM to noon

See the Town Clerk for:

Motor Vehicle Registrations
Dog Licenses
Birth, Marriage, Divorce, Dissolution & Death Certificates
Voter Registrations
Election Processes
Wetlands Applications
Research & General Information
Transfer Station Stickers & Coupons
OHRV Registrations
Boat Registrations

See the Tax Collector for:

Tax Payments
Inquiries about Taxes

Transfer Station/Recycling Center: 56 Tash Road
Tel: 603-859-8080
Joseph Bloskey, Foreman
Randi House, Part-Time Solid Waste Facility Attendant
Leo Mondou, Part-Time Solid Waste Facility Attendant
Hours: Friday, Saturday, Sunday & Monday 8:00 AM -5:00 PM

Welfare Department: New Durham Town Hall, 4 Main Street
Tel: 603-859-0204
Alison Webb, Welfare Administrator - ndadmin@metrocast.net
Laura Zuzgo, Welfare Clerk– ndassist@metrocast.net
Office Hours: Monday, Tuesday, Thursday, Friday– 9:00 AM to 1:00 PM.
Emergency: 603-859-2091 or Police Dispatch: 603-859-2751

See the Welfare Department for:

Emergency aid

NEW HAMPSHIRE'S RIGHT-TO-KNOW LAW

"Openness in the conduct of public business is essential to a democratic society. The purpose of [RSA 91-A- the Right to Know Law] is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people." RSA 91-A:1

Meeting Notices: Notice of a Public Meeting shall be posted with time and place at least 24 hours in advance of the meeting, in two (2) legal places- one of which can be the Town's website. **RSA 91-A:2 II**

Posting Minutes: Minutes should be available for public inspection no later than 5 days after a public meeting. **RSA 91-A:4 IV** Non Public minutes must also be kept and they must be made available within 72 hours after the meeting unless the Board votes to **seal** them. **RSA 91-A:3III**

A meeting is a quorum or a majority of the membership of a public body (Board, Commission, Committee) gathering in one place. Sometimes this happens by chance and that is alright if it is not convened for the purpose of discussing or acting upon matters of that public body. **RSA 91-A:2**

Electronic Participation: "A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body." Examples include telephone or internet video. **RSA 91-A:2 III**

Availability: Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect governmental records in the possession, custody, or control of such public bodies or agencies. There are exceptions to this law, and there is a fee associated with making copies. **RSA 91-A:4**

Statutory Reasons for going into Non Public Session:

RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining, or investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of the board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions

TOWN OF NEW DURHAM'S RESIDENTS 2011 MARRIAGE REPORT

Date of Marriage	Names	Place of Marriage
January 15	Angela M. Bean of New Durham Scott M. Legros of New Durham	New Durham
May 20	Peggy J. Van Valen of New Durham Frank E. Van Valen of New Durham	New Durham
May 21	Artyth M. Alderette of New Durham Richard M. Garland of New Durham	New Castle
June 4	Jennifer L. Nadeau of New Durham Jason R. Neasby of New Durham	Rollinsford
July 23	Kimberly R. Gassett of Loudon Joshua A. Bilodeau of New Durham	Concord
August 13	Nicole M. Wilson of Tuftonboro John K. Heyl III of New Durham	Tuftonboro
August 27	Jessica C. Sisson of Buzzards Bay, MA Chad R. Alden of New Durham	New Durham
September 17	Doris J. Rondeau of New Durham Dale T. Derosier of New Durham	New Durham
October 8	Karen A. Zachow of New Durham Kelly A. McKenzie of New Durham	New Durham
October 24	Karen A. Morgan of New Durham Charlie Morgan of New Durham	New Durham
October 29	Ashley A. Cutter of New Durham Brian J. Burby Jr. of New Durham	Somersworth
November 11	Susan M. Hopkins of New Durham Kevin T. Welch of New Durham	Eaton
December 16	Murielle M. Bonenfant of New Durham Henry E. Soucy of New Durham	Wolfeboro

TOWN OF NEW DURHAM'S 2011 RESIDENTS BIRTH REPORT

Date of Birth	Child's Name	Mother's/Father's/Partner's Name	Birth Place
February 2	LILLY ANN MRAZ	Sarah Mraz	Rochester
March 29	MAGNUS JAMES SNOOK	Kathleen Nyegard James Snook	Rochester
April 1	CHARLES FRANCISCO BELANGER	Annette Belanger William Belanger III	Rochester
May 8	TROY HUNTER HIGGINS	Jennifer Higgins Troy Higgins	Rochester
May 22	PAYTIN JOI DEPALMA	Jolene Marshall	Rochester
July 18	SOPHIA ROBIN RANDALL	Brittney Bosse Stephen Randall	Dover
July 28	MICHAEL BENEDETTO HORNING	Denise Turner Joseph Horning	Rochester
September 21	JONATHAN MICHAEL GELINAS	Lisa Gelinas Richard Gelinas	Concord
October 3	HAYDEN JAMES BILODEAU	Kayla Smith Jesse Bilodeau	Rochester
October 13	KAMDYN MORRIS LAMBERT	Kristy Lambert	Rochester
November 2	LUCAS MATTHEW BARBIERI	Amanda Barbieri John Barbieri III	New Durham
December 8	JACK BRAHM RADCLIFFE	Cassandra Radcliffe John Radcliffe Jr.	Dover

TOWN OF NEW DURHAM'S 2011 RESIDENTS DEATH REPORT

Decedent's Name	Date of Death	Place of Death
BOBER, VINCENT	June 12	New Durham
CLARK, MARCIA	July 16	New Durham
CORSON, NORMA	August 9	Rochester
HANCOCK, DONALD	August 31	Rochester
MARTELLUCCI, SALVATORE	September 14	Wolfeboro
CUTTER SR., JACKSON	September 22	New Durham

PROPERTY TAX RELIEF PROGRAMS

Abatements: Per RSA 76:16, property owners who believe that their property is assessed incorrectly or that the assessment is disproportional to other similar properties may apply to the Board of Selectmen for an abatement. Forms are available at the assessing office or www.nh.gov/btla/forms. Deadline March 1st.

Tax Exemption and Tax Credit applications must be filed with the assessing office for the tax year. The amount of a tax credit is subtracted from the property tax bill. An exemption is an amount deducted from the assessed value of the property. Forms are available at the assessing office or www.nh.gov/revenue/forms. Deadline-April 15th for the current tax year.

Veteran's Tax Credit: $500 RSA 72:28
For those who served at least 90 days in a qualifying war or armed conflict; or earned an armed forces expeditionary medal or theater of operations medal, ribbon, or badge; or for those who was terminated from armed forces because of a service-connected disability; or the spouse of such resident. *There are other eligibility requirements*. Need a copy of DD214. Resident in NH for at least one year proceeding April 1.

Veteran's Service Connected Total Disability Credit: $1,400 RSA 72:35
Total and permanent disability that is connected to his or her service in the military, Veteran must furnish the selectmen with certification of total and permanent disability from the U.S. Department of Veterans' Affairs or the spouse of such resident. *There are other eligibility requirements including being a resident in the state for at least one year preceding April 1.*

Exemption for the Elderly: RSA 72:43-f

65 years of age to 74 years	$45,000
75 years of age to 79 years	$65,000
80 years of age or older	$90,000

Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Owners net assets not to exceed $60,000, excluding the value of person's residence. Resident in the state for at least three years. Net income of not more than $26,000 if single. Net income of not more than $35,000 if married. *There are other eligibility requirements.*

Exemption for Solar Energy: RSA 72:63
Exempt from the assessed value of the solar of the energy system as defined in RSA 72:61. *There are other eligibility requirements.*

Exemption for the Blind: $1,500 RSA 72:37
Person who is legally blind as determined by the Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education. *There are other eligibility requirements.*

Exemption for the Disabled: $13,400 RSA 72:37 B
Eligible under Title 11 or Title XVI of the Federal Social Security Act
Principal home, own or occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for a least five consecutive years. Resident in the state for at least five years, net income of not more than $26,000 if single. Net income of not more than $35,000 if married. *There are other eligibility requirements.*

Low & Moderate Income Homeowner's Property Tax Relief: The State of New Hampshire's Low and Moderate Property Tax Relief Program runs annually from May 1 – June 30. Taxpayers can receive relief of a portion of the State Education Property Tax. You may be eligible for this program if you are single with an adjusted gross income equal to or less than $20,000; married or filing head of household with a adjusted gross income equal to or less than $40,000; own a home subject to the State Education Property Tax and reside in the home on April 1st of the tax year. Forms are available at the assessing office or contact 271-2192 or www.nh.gov/revenue/forms/low-mod-program. Forms must be filed directly with the state.

Town of New Durham

P.O.Box 207, New Durham, NH 03855
ph: 603-859-2091
fx: 603-859-6644

Municipal Volunteer Application

New Durham Talent Bank Application

"Good Government starts with you!"

If you are interested in serving on a town committee or wish to volunteer for any vacancy, please complete this form and mail it to:
Board of Selectmen, Talent Bank, PO Box 207, New Durham, NH 03855.

Name Home Telephone

Address

Committee Interest

Experience

Education or Special Training

Previous Municipal Offices held, or similar volunteer experiences

Town of

New Durham,

New Hampshire

TOWN DEPARTMENT REPORTS

For the Year Ended December 31, 2011

BOARD OF ETHICS

In January 2011 after an intensive review of the Code of Ethics and consideration of public input, seven articles were placed on the 2011 Town Warrant.

At the March 2011 Town Meeting, residents voted to repeal the Ethics Ordinance and gave Cecil Chase, Town Moderator, the authority to establish a committee to revise and rewrite the ordinance into a policy. The committee was to consist of two members of the Board of Ethics, two residents at large and a town employee.

The Ethics Policy Revision Committee was established in April comprised of Dot Vesiel, Carol Allen, Mike Gelinas and Barbara Hunter. The town employee position was not filled.

The EPRC had its final meeting on Tuesday, December 27, 2011. At that time, the New Durham Ethics Policy was adopted, the Board of Ethics disbanded and, with the completion of its work, the EPRC suspended.

The policy was presented to the Board of Selectmen at their meeting on December 28 and will take effect on January 26, 2012.

I want to thank the following members who have served during various times on the Board of Ethics since its inception in the spring of 2008: Jan Bell, Marcia Clark, Dennis Cooper, Linscott "Skip" Fadden, Mike Gelinas, Debra Jelley and Anneleen Loughlin, our recording clerk.

Respectfully submitted,

Barbara Hunter, Chair
New Durham Board of Ethics

Twilight on March's Pond

BOODEY HOUSE COMMITTEE REPORT

I would like to take this opportunity to thank, Sherry and Crissa for their dedication and hard work given to the preservation efforts for the Boodey House. Each has contributed countless hours to organizing and supporting efforts to fund raise and seek donations. Great job ladies, it is an honor to serve on this committee with you.

I am pleased to inform the citizens on the achievement of a goal, paying off the obligation for the balance owed to Preservation Timber Framing. During 2011 Town Meeting seven thousand dollars was appropriated to pay down the balance and three thousand three hundred and forty seven dollars and ten cents was raised from donations and fund raising efforts. 2012 will begin the second phase of reconstruction of the Boodey House, seeking quotes for ground breaking and construction of the basement. The committee would like to thank everyone for supporting our efforts.

D & N Trucking has loaned the storage trailers to the Town for as long as they are needed, at no cost. I am sure the citizens can appreciate the gift for this arrangement.

Thank you for the continuing support of the efforts to preserve this historically important building.

Respectfully Submitted:

Catherine Orlowicz,
Boodey House Committee Chair

Members:
Cheryl Cullimore
Crissa Evans

Future Location of Boodey House, corner of Berry and Stockbridge Roads

BUDGET COMMITTEE

Members of the Committee:

David Curry, Chair;
David Shagoury, Vice Chair
Members: JR Jones, Adam Buehne (CIP rep), Dean Stimpson, Terry Jarvis (BOS rep), Chris LaPierre (Village District Rep &CIP rep) with Vicki Blackden (Fin. Ass't)

The March 2011 Town Meeting passed appropriation measures of $3.9 Million dollars. The Operating Budget portion of the budget was $2.95 million and reflected a 2% decrease from the 10 budget. This is significant as the budget had been growing over the last ten years at a 4.6% annual rate. In the 2011 budget the major capital expenses were the new grader for the Highway department, a new police cruiser and a plow truck with wing. All have been purchased this year and as we've seen in the 2011 expenditures and the 2012 budget proposed fleet maintenance expense has decreased a good bit. We have conducted quarterly reviews of expenditures and progress toward accomplishment of Town Warrants and report that all have been accomplished and that each department has performed well against budget objectives.

We met with the Board of Selectmen in early September to discuss CY2012 Budget goals. Among items discussed was a move toward a meaningful performance based pay system. This undertaking is a significant commitment by the BOS and we encourage its completion. We also anticipated the result of a historical assessment of the Town Hall. All expected a pretty expensive proposition so we wanted to ensure we included consideration of this expense in this year's budget consideration. This has been done and this coming year we have allocated about $25K to address proper restoration, health and safety issues in the building. We also resolved to allow consideration of some type of pay increase to the town staff as they had not received any increase in over two years. We agreed to let the Board of Selectmen develop ideas how to achieve this.

This last issue came to a head in the fall. Due to roll-backs and modifications by the state in the retirement accounts, the BOS approved in the budget submittals a 2% increase in salary to off-set state mandated individual contributions to retirements. This meant that employee take home pay would remain the same. The budget committee has approved these increases in the operating budgets of each department.

Finally, the operating budget for CY 2012 has been approved at $4.0M. This represents a 1.77% increase in the budget for next year. Given the pay increased the budget committee exercised due diligence and is recommending a very modest appropriation increase for next year.

We are looking for people interested in joining the committee. If you could volunteer about 30 hours/year at 12-13 meetings over the course of the year, please contact the town moderator Cecile Chase and express your interest OR complete a town volunteer sheet at the Town Clerk's Office.

Respectfully submitted and thanks for the opportunity to serve you.
Dave Curry, Chair.

BUILDING INSPECTOR/
CODE ENFORCEMENT OFFICER/
HEALTH OFFICER

We have seen a slight decrease in building permits. There were a total of 71 building permits issued in 2011 as compared to 81 in 2010. The breakdown of permits is as follows:

1. New Homes including demolition and rebuild – 8
2. New out buildings - garages/sheds plus additions – 24
3. All other permits such as re-roof, repairs to homes, decks, etc. – 39

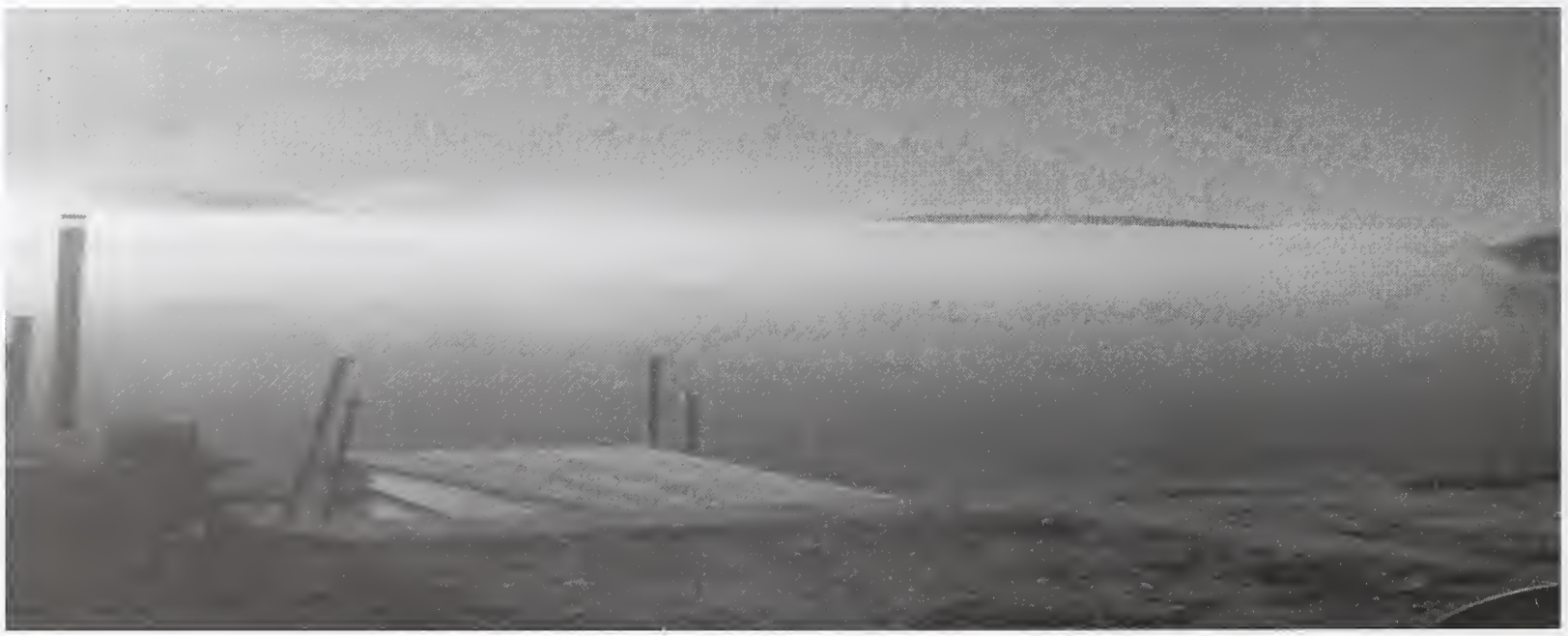
Total value of construction for 2011 - $2,745,200
Total fees collected for 2011 - $20,735
Impact fees collected for 2011 were about - $26,366.10

In comparing the numbers from this year to last year, we have seen a 21% decrease in the value of construction, a 17% decrease in fees collected and a 37% decrease in impact fees. Even with the decreases in revenue, the department met its goal for revenue. The department was almost entirely funded by permit fees. Although there may have been a decrease in permits, keep in mind that the numbers do not include all permits that are still open from 2010.

The town was successful in getting an out of court settlement for an illegal junkyard to be cleaned up. This illegal junk yard has been a case lingering in town for years.

Please feel free to stop by my office or call my cell phone with any questions. My cell number is 603-978-2190.

Respectfully submitted,
Arthur Capello
Building Inspector/Code Enforcement Officer/Heath Officer



Photograph of Merrymeeting Lake during a misty morning taken by Arthur Capello

CIP ADVISORY COMMITTEE RECOMMENDATIONS

A Capital Improvement Program (CIP) is a critical tool to implement the Town's Master Plan. It is also a useful tool in anticipating future costs to the Town, and planning ahead for those costs. The Town of New Durham has used a 10-year cycle overview rather than a 6-year schedule as some other plans use.

The Advisory Capital Improvements Committee has reviewed the Town of New Durham Capital Improvements Plan for the upcoming 2012 budget season. The CIP committee has made changes to the CIP in order to adjust to the economic environment, as well as to reflect the decisions of the 2010 and 2011 Town Meeting.

The CIP committee has suggested the creation of one new capital reserve fund, but left the funding recommendation open to the Budget Committee and Board of Selectmen to decide. It is the recommendation of the Advisory CIP Committee that the Capital Reserve Funds be funded at the level indicated in order to ensure sufficient funds for future expenditures.

In 2011, the Committee met on seven occasions (June 27th, July 11th, July 25th, August 8th, August 22nd, September 12th and September 26th), resulting in the following recommendations:

PUBLIC SAFETY

Public Safety Facilities Capital Reserve Fund

Recommendation: $25,000

Rationale: The committee anticipates that the Fire Department will make some major improvements next year. The committee also anticipates the need for a future Public Safety Facility. They would like to see this account funded for the updates to the Fire Station, and for future planning of a concentrated Public Safety facility in Town.

FIRE DEPARTMENT

Fire Truck Capital Reserve Fund

Recommendation: $30,000

Rationale: $30,000 over a span of 6 years will keep the fund at a safe level after purchasing the next fire truck.

Planning, Construction Satellite Fire Station

Recommendation: $10,000

Rationale: This has been a topic of discussion for the committee. The CIP committee feels it is a matter of time before the town needs a satellite station. The department has secured the land, and the committee would like to see the town prepare for this expense. There may be an opportunity to rotate a fire truck up to this facility, when it is time for replacement of this truck. There is also a significant level of interest from Kings Highway area residents to participate as fire fighters at a closer station.

POLICE DEPARTMENT

Police Cruiser Capital Reserve Fund

Recommendation: $53,000

Rationale: All of the equipment in the Police Department's Chevy Impala will have to be replaced as the Chief is moving to a Ford with this next cruiser. The committee thinks that the Town should be prepared for the every other year replacement that will be coming forward in the next few years. This amount will fund the vehicle for next year, with $15,000 left over to bring this CRF back on a schedule.

HIGHWAYS AND STREETS

HIGHWAY DEPARTMENT

Highway Equipment Purchases Capital Reserve Fund

Recommendation: $50,000

Rationale: Because the Town lease purchased the Grader in 2011, there is enough money for the CIP committee to recommend less than the CIP schedule calls for. The Loader is up for replacement in 2013, for $125,000. There is enough money in the account to purchase the Loader and stay on schedule.

CIP ADVISORY COMMITTEE RECOMMENDATIONS

Highway Truck Capital Reserve Fund:

Recommendation: $100,000

Rationale: The CIP is recommending more to this account because it was short funded last year and there are several major purchases coming up in the next few years: a dump truck with plow in 2012, a pick-up truck in 2013 and a dump truck with plow in 2014.

Construction/Expansion of Highway Garage Capital Reserve Fund

Recommendation: $20,000

Rationale: The Road Agent will have enough to fund the construction of an addition to move the Highway Department Office, so as to make public access safer and more accessible. However, there are still several updates to the Highway Garage that need to be made including the roof, insulation, furnace, as well as the compressor to be moved. This will fund the reserve just enough, as the Road Agent feels he will have enough money to add the necessary addition to the Highway garage next year.

***Gravel Fund** (*New Capital Reserve Fund recommended)

Suggestion: Special note has been made of the Town's gravel pit. The CIP recommends the establishment of a gravel capital reserve fund.

Rationale: The Town-owned gravel pit has approximately two years worth of gravel left; and the pit has to be closed by the year 2015. The Road Agent will recommend the amount to be placed in this fund.

EQUIPMENT MECHANIC DEPARTMENT

Vehicle and Equipment Maintenance Capital Reserve Fund

Recommendation: $0

Rationale: The Equipment Mechanic recommended zero funding this line. The committee would like to look into adding for unforeseen emergencies in the future.

SOLID WASTE

Solid Waste Facilities Improvement Capital Reserve Fund

Recommendation: $5,000

Rationale: There is a temporary reduction in the recommendation this year, as there are no immediate plans for improvements to the Solid Waste facility, except to repair the roof.

Purchase Equipment for Transfer Station Capital Reserve Fund

Recommendation: $5,000

Rationale: This amount has been reduced, due to the quality of the repair of the bailer this year. As there are significant equipment expenses coming up in the next ten years, the committee recommends that there be significant research done for the upcoming schedule.

CULTURE AND REREATION

PARKS AND RECREATION DEPARTMENT

Smith Ball Field Improvements Capital Reserve Fund

Recommendation: $2,000

Rationale: There are many updates that need to be done at the ball fields; the first of which are in-field updates to the baseball fields. In the long term, some significant irrigation updates will be costly.

LIBRARY DEPARTMENT

Library Facilities Improvements Capital Reserve Fund

Recommendation: $2,000

Rationale: The committee is recommending $2,000 to keep accruing money in that account for future facility improvements.

CIP ADVISORY COMMITTEE RECOMMENDATIONS

Library Technology Improvements Capital Reserve Fund

Recommendation: $0

Rationale: The Library Director said that it was not crucial to add to this fund this year. The committee decided to take that as a recommendation.

GENERAL GOVERNMENT

LAND AND BUILDING

Municipal Facility Land Acquisition

Recommendation: $25,000

Rationale: The committee would like to see the proper planning for future town services, and feels that the time to start putting away money for the future acquisition of property is now.

Shirley Cemetary Improvements Capital Reserve Fund

Recommendation: $0

Rationale: The CRF is holding approximately $5,000. The committee has not received any hard numbers for future updates.

1772 Meeting House Restoration Capital Reserve Fund

Recommendation: $10,000

Rationale: The cost to update this building is high, and the committee is working towards phase two of the project. They will be seeking a LCHIP grant to pay for half of the project, and would like to see enough to fund the Town's portion build up in this fund.

Master Plan

Recommendation: $2,000

Rationale: The Planning Board would like to hire consultants for the Master Plan update next year. They believe it will cost close to $10,000 to $15,000 to do so.

CONCLUSION

For the 2011 budget year, the CIP committee recommended a total amount of $428,616.25. That number included Dry Hydrants, and Milfoil (totaling $12,500), which are not included in this year's recommendation. For 2012, we are recommending an amount of $339,000, which is $89,616.25 (21%) less than last year. The committee recognizes the need to keep the Town's budget low, and has gone through each project and capital reserve fund to determine what the funding for the 2012 budget should be to keep this plan on track. We believe we have accomplished this task while still achieving substantial savings.

The Advisory Capital Improvements Committee feels it is important to fund the above Capital Reserve funds at their recommended levels and not cut them anymore. The goal of the CIP committee is to maintain the Capital Reserve fund balance schedules so that future capital expenses do not incur large impacts to the Town's budget in any one year. In recent years, the committee has adjusted its recommendations to the schedule in order to adapt to the economic environment, as well as the budgetary decisions of the Town without sacrificing the purpose of the CIP itself.

Over the past few years, the Town budget has become less prone to large spikes and maintained a more level funded state due to implementation of the Capital Improvement Program. If the Plan is maintained according to schedule, the town will see a savings in the long run. If the CIP schedule is cut deeper, the Town budget will return to the past state where large fluctuations in budget expenses (and tax rates) occurred from year to year due to the need to make large Capitol purchases.

Please contact TA Webb at Town Hall for a copy of the full CIP report.

CAPITAL IMPROVEMENT PLAN SUMMARY

CATEGORY OF IMPROVEMENT	CAPITAL ITEM	APPROPRIATED 2011	CIP RECOMMENDED for 2012	FUNDING OPTIONS
General Govt.	ETF Bldgs Imp.	$50,000.00	NA	Exp. Trust
	Master Plan CRF	$0.00	$2,000.00	CRF
	Reval CRF	$20,000.00	NA	CRF
	Office Technology	$5,000.00	NA	Exp. Trust
	Milfoil	$7,500.00	NA	CRF
	Land Acquisition	$0.00	$25,000.00	CRF
	Meetinghouse	$500.00	$10,000.00	CRF
	Accrued Benefits	$3,500.00	NA	Exp. Trust
	Records Management	$500.00	NA	Exp. Trust
Safety	Police Cruisers	$25,000.00	$53,000.00	CRF
	Public Safety Facilitie	$10,000.00	$25,000.00	Exp. Trust
	Fire Truck	$15,000.00	$30,000.00	CRF/Lease
	Fire Facilities, Div.II	$0.00	$10,000.00	CRF
	Hydrants/Cistern	$2,500.00	NA	CRF
	Forest Fire Fund	$3,500.00	$0.00	Exp. Trust
Highways	Highway Trucks	$70,000.00	$100,000.00	CRF
	HW Equipment	$30,000.00	$50,000.00	CRF
	Facilities	$20,000.00	$20,000.00	CRF
	RSMS	$171,000.00	NA	operations
	Vehicle & Eq. Mtnce.	$0.00	$0.00	CRF
Transfer Station	Facilities Imp.	$9,000.00	$5,000.00	CRF
	Equipment	$13,000.00	$5,000.00	CRF
Culture	Library Facilities	$2,000.00	$2,000.00	CRF
	Library Technology	$2,000.00	$0.00	Bond
Recreation	Smith Ball Fields	$1,000.00	$2,000.00	CRF
TOTAL COMBINED CAPITAL RECOMMENDATIONS			**$339,000.00**	

CEMETERY TRUSTEES

The John C. Shirley Cemetery Trustees are pleased to report the following activities for the year 2011.

Denis Martin was elected Cemetery Trustee in 2011. His willingness to serve as a Trustee is appreciated and we look forward to his continued efforts.

The Rules and By-Laws were reviewed and updated during 2011. If anyone would like a copy, please contact the Cemetery Trustees at Town Hall. During the year there were three lots sold and several burials.

The Cemetery Trustees would like to thank several people for their hard work in keeping the John C. Shirley Cemetery a beautiful and tranquil area of New Durham. The Town Highway Department has kept the grounds in superb condition. Mike Clarke, Cemetery Sexton, has worked with bereaved families and funeral home personnel and has shown great respect and offered every assistance possible.

Activities for the year 2012 will include re-alignment of foot and headstones that have tilted over the winter. The annual spring clean up should be completed by Memorial Day. During the spring clean up; please help collect all outdated floral displays and miscellaneous items prior to Memorial Day Weekend. We appreciate your assistance and understanding. Flags will again be placed on the lots occupied by Armed Forces Veterans.

Future improvements include road paving, tree removal, and a sprinkler system. The Trustees will propose funding for these improvements through Warrant Articles at the annual Town Meeting.

No one likes to think about the passing of a relative or loved one but certain steps may be taken to ease the process. Lots may be purchased at the New Durham Town Hall during business hours. If you own a lot simply inform you funeral director or call the New Durham Town Hall for further assistance during your time of need.

Please contact the Trustees at Town Hall with family contact information if there are changes from the original deed.

Respectfully submitted by,

Joan Martin, Chairman
Michele Kendrick, Trustee
Denis Martin, Trustee

CONSERVATION COMMISSION

The New Durham Conservation Commission is pleased to have finished a successful year. Collaboration with Moose Mountains Regional Greenways and Strafford Rivers Conservancy continues to benefit the Town, as the expertise of these groups is crucial to furthering conservation easements and helping to keep taxes from skyrocketing. Trails on one of our recent tracts of conserved land have been marked for the enjoyment of hikers.

Our major accomplishment this year was the completion of the Natural Resources Inventory (NRI). Protecting the Town's natural resources is our highest priority, and the NRI will help us focus on the most critical areas. The NRI will also become a valuable tool for the Planning Board, as it supports careful land use in planning. The report is posted to the town's website at www.newdurhamnh.us. Just follow the links to the Conservation Commission page.

Our next step is to create co-occurrence maps based on themes important to conservation. Prioritizing lands for protection based on those co-occurrence studies can then take place. The final step is to create action plans based on those priorities, moving us from reacting to threats to a proactive position, based on a long-range plan.

The NDCC is committed to helping retain pristine aquatic habitats in the three local watersheds. Protecting lake quality is the single most important initiative the Town can take in protecting its tax base. More than 50 per cent of tax revenues come from lake properties, and if the water quality declines, then property values decline.

This year, the NDCC agreed on two steps toward better protection of water quality. Detailed follow-up on applications that come before the NDCC has been sporadic in the past. Increased enforcement will now become the norm. Contractors and applicants are informed that they must keep the building department apprised of progress, and inspections will take place upon completion of projects.

A mailing to lake residents reminding them of Shorefront permit requirements and noting this increased enforcement will be sent out in 2012. The flyer will also include small changes that homeowners can affect that will prove significant to water quality over time.

Sadly, 2011 marked the passing of NDCC member Marcia Clarke, a fair-minded and pro-conservation individual involved in many aspects of community life.

The NDCC is honored to continue safeguarding those features that draw people to New Durham and provide its residents with the recreational opportunities they so enjoy.

Respectfully submitted,
Cathy Allyn, Charles Berube, Ron Gehl, Paddy McHale, Bill Malay, Robert Craycraft

EMERGENCY MANAGEMENT DIRECTOR

The New Durham Emergency Management Department continues to work on a wide variety of issues to improve our ability to assist the citizens of New Durham. Fortunately, we have terrific cooperation among all town departments.

The remnants of Hurricane Irene created some loss of power issues caused by trees down on power lines. The highest priority during an emergency is to assess casualties and damage and also assessment of road conditions. Available resources will be allocated to open and maintain all roads for emergency services vehicles.

We are working closely with the Health and Safety Council of Strafford County to update and consolidate regional shelter plans.

The Emergency Management Department, with input from all town departments, will continue to work on the town's Emergency Operation Plan. Work on this upgrade has already begun and will be completed in 2012.

Respectfully submitted,
Ken Quigley
Emergency Management Director, New Durham

Photograph of damage caused by Hurricane Irene

ETHICS POLICY REVISION COMMITTEE

At the March 2011 Town Meeting, voters rescinded the Ethics Ordinance and charged the town moderator to appoint a committee to rewrite and adapt the Ordinance into a Policy, changing articles and wording as appropriate. Since our first meeting in April, the Ethics Revision Committee has met bi-monthly to meet this goal.

Our first task was to review and vote on the articles 13 through 24 from the Town Warrant. They were voted on and amended to meet the criteria of a policy. Then, there followed 7 months of scrutiny, debate, research and discussion. Consensus was achieved on every point. This committee has worked hard to preserve and maintain the standards that had been put forth in the Ethics Ordinance. The focus of our work has been to remove ambiguities and inconsistencies in language and those items not clearly supported by the RSAs of the State of NH. After review by town counsel the new Ethics Policy was formally adopted and presented to the Board of Selectmen in December. A copy of the New Durham Ethics Policy is included in this report and available on the Town Web Site.

I want to thank committee members Carol Allen, Barbara Hunter, and Michael Gelinas for their many hours of hard work and thoughtful deliberation.

Respectfully submitted,
Dorothy Veisel, Chair

Sugaring at Miller Farm *Photograph taken by Bill Young*

TOWN OF NEW DURHAM ETHICS POLICY

PURPOSE:
The purpose of this code is to establish guidelines for the ethical behavior of the conduct for public servants.

We expect our public servants and volunteers to act in the best interest of the town.

- We expect public servants to disclose any personal, financial, material or substantial interests in matters affecting the town which come before them for action, excluding trivial or transient interests which are the natural result of living in a small town.
- We expect public servants to remove themselves from decision making if they have a conflict of interest.
- We expect public servants to be independent, impartial, and responsible to their fellow townspeople in their actions.
- We expect that the town's official decisions and policies be made through the proper channels of government.
- We expect that public servant positions in our town not be used for personal gain.

It is important that the public have confidence in the integrity of its government and that town public servants have an opportunity to protect their personal reputation.

This policy establishes a committee that will develop procedures by which one may obtain guidance and education regarding potential ethical issues. This committee hears inquiries and advises individuals. The Ethics Committee will provide non-binding responses to inquiries. All complaints will be handled by the Board of Selectmen.

- A duty to disclose
- No unfair personal use of town property
- No misuse of confidential information
- No improper gifts
- Fair and equal treatment
- No investments that conflict with duties
- No nepotism
- No conflicts of interest
- A duty to recuse

SECTION I: DEFINITIONS

As used in this policy, the following terms shall have the meanings indicated:
Appearance: To someone without knowledge of relevant facts, a public servant's involvement in a matter seems to be in violation of the standards set forth in the Town's Ethic Policy.
Board: Any board, committee or commission, permanent or special, established in accordance with New Hampshire law.
Conflict of Interest: A situation, circumstance, or financial interest which has the potential to cause a private or personal interest to interfere with the proper exercise of a public duty, or which has rendered the individual incapable of being impartial; the situation, circumstance, or financial interest must be immediate, definite and capable of demonstration; not remote, uncertain, contingent, and speculative.
Electioneer: To act in any way specifically designed to influence the vote of a voter on any question or office.
Employee: A person who is paid by the Town of New Durham for his/her services, but who is not an independent contractor.
Immediate Family: A spouse, civil union partner, children, step children or foster child of the public servant, a person that the public servant is the legal guardian of or where the public servant or their spouse is a person standing "in loco parentis" of another, mother, father, grandparent or sibling of either the public servant or the public servant's spouse or relative living in the public servant's domicile or a

person that the public servant is otherwise in an intimate relationship with and residing in the same household as the public servant.
Interest: Any legal or equitable right, share, or claim, whether or not subject to an encumbrance or a condition, which is owned or held, in whole or in part, jointly or severally, including but without limitation, a right, share or claim to land, excluding incidental or minimal rights, shares or claims.
Misuse: The incorrect or improper use or misapplication of information, position, authority, or influence, as well as town resources, property or time by a public servant.
Nepotism: Favoritism shown to an immediate family member by a public servant while in his/her official capacity.
Public Servant: All town officials, boards and employees of the Town of New Durham, whether elected, appointed, paid or unpaid.
Quasi-judicial Action: Any action where the board has a duty to notify the potential parties, hear the parties, and can only decide after weighing and considering such evidence and arguments as the parties choose to lay before them.
Recuse: Completely removing or excusing oneself from participation as a public servant in a specific action or discussion due to a conflict of interest.
Resident: A person whose legal address is in the Town of New Durham.
Taxpayer: A person or business who is subject to taxation by the Town of New Durham.
Town: The Town of New Durham, including all of its public servants, residents and taxpayers.

SECTION II: PROVISIONS

A. Conflicts of Interest – Specific Provisions

(i) Public servants shall avoid conflicts of interest.

(ii) A public servant who wishes to appear on behalf of himself/herself or any party shall publicly disclose the nature and extent of that interest and disqualify him or herself before advising, deliberating, representing that someone and/or voting on the matter involved. The following conditions shall be met:

- A written public disclosure of the member's conflict of interest or relationship with an explanation of the representation is provided to the board and included in the minutes.
- The member, when representing himself/herself or any party, shall step down from the board after first publically declaring his/her reason for stepping down.

(iii) A public servant shall recuse himself/herself in any matter in which he/she or an immediate family member, have a personal interest which may directly or indirectly affect or influence the performance of his/her duties.

(iv) A public servant shall recuse himself/herself if engaged in any investment, business, transaction, or private employment or have any financial or other private interest, direct or indirect, which is in conflict with the proper discharge of his/her duties.

(v) No public servant shall use, or attempt to use, his/her position as a public servant to obtain any financial gain, contract, license, privilege or other private or personal advantage, direct or indirect, for the public servant or any person or firm associated with the public servant.

(vi) No public servant shall coerce, by intimidation, threats, or otherwise, any other public servant to engage in political activities.

(vii) No public servant shall request any subordinate public servant to participate in a political campaign. For the purposes of this provision, participation in a political campaign shall include managing or aiding in the management of a campaign, soliciting votes or canvassing voters for a particular candidate, or performing any similar acts which are unrelated to public servant's duties or responsibilities.

(viii) No public servant shall electioneer while in the performance of his/her official duties or

use town property, including, but not limited to, telephones, facsimile machines, vehicles, and computers, for electioneering, unless such use is available to residents and taxpayers on equal terms.

(ix) No public servant shall receive compensation for performing any official duty except from the town or a grant preapproved by the Office of Selectmen.

B. A Duty to Recuse

Conflicts of interest apply to both quasi-judicial and legislative actions and may warrant the disqualification of a board member in deciding the matter. Ultimately the decision to recuse or not to recuse is up to the individual with the alleged conflict. Information gained through general knowledge as a citizen of the town, or solely as the result of the individual's service in an official capacity, does not disqualify the member unless it has biased the member to such a degree that he or she cannot be impartial. The type of decision (quasi-judicial vs. legislative), not the type of board, is the primary factor for possible disqualification.

(i) A "quasi-judicial action" is any action where the board acts like a judge or jury to decide a matter affecting specific individuals. For example, members are involved in a quasi-judicial action when the board has a duty to notify the potential parties, hear the parties, and decide the matter only after considering and weighing such evidence and arguments as the parties choose to present. Not only do public servants of the Town of New Durham have a duty to recuse themselves as outlined in Section A, but they must also recuse themselves in a quasi-judicial action if they would not be qualified to sit as a juror in that case (RSA 673:14 and 46:6). Stricter standards of fairness tend to be applied by the courts in cases where a board is acting judicial and must demonstrate impartiality.

(ii) A legislative action is administrative in nature and involves a matter affecting all citizens equally. For example, members are acting in a legislative capacity when they set goals, create policies, develop rules, and regulations, research and write amendments, and tend to other procedural matters. Here the need to recuse is more the exception than the rule.

C. A Duty to Disclose

A public servant should make every effort to disclose a possible appearance of a conflict of interest. In any instance where there is a conflict of interest or there could be the appearance of a conflict of interest, a public servant shall disclose the circumstances prior to the time the matter arises for official consideration or discussion, stating all:

- investments or other private transactions
- interests
- relationships
- friendships
- possible conflicts

D. No Unfair Personal Use of Town Property

No public servant shall use town property, services, or labor personally, or make the same available to thers unless such use is available to other residents and taxpayers upon request on equal terms.

E. No Misuse of Confidential Information

No public servant shall use any confidential information acquired by virtue of that individual's official position for personal benefit, or for the benefit of any other person or business. This does not apply to information which is readily available to the general public. In addition, no public servant shall violate the privacy of others by publicizing, gossiping, or discussing information confidentially acquired in the course of official duties without a legitimate reason to do so.

TOWN OF NEW DURHAM ETHICS POLICY

F. No Improper Gifts

No public servant shall accept a gift (or allow acceptance of such gift by an immediate family member) from any individual, group, or corporation which have or are planning to have a matter pending before the board on which the public servant serves. This provision of the code is not meant to apply to gifts traditionally exchanged between immediate family members, at holidays or birthdays, for example.

Exceptions

Any discounts provided to a whole class which has been appropriately authorized by the Board of Selectmen and three other exceptions:

(i) Unsolicited advertising or promotional materials of nominal intrinsic value not to exceed a maximum of $25.00, such as ball caps, tee shirts, pens, and calendars.
(ii) Awards for meritorious civic service contributions.
(iii) Unsolicited consumable items that are donated to an entire work group during holidays.

G. Fair and Equal Treatment

Acting in their official capacity, all public servants shall give each and every person fair and equal treatment. No public servant shall in the course of their official duties give or deny any person special consideration, advantage, or treatment as a result of the person's public status, position, sex, race, religion, creed, sexual orientation, or national origin.

H. No Nepotism

No public servant shall influence or attempt to influence the appointment, hiring, transfer, suspension, promotion, discharge, assignment, reward, discipline, direction of work, or the adjustment of grievances of an immediate family member. If a proposed appointee is a member of the immediate family of any board member, that member shall remove himself/herself completely from the process.

SECTION III: EXCLUSIONS

A. The provisions of this Code of Ethics shall not be interpreted so as to bar:

(i) Any public servant who is a resident of the Town of New Durham from fully participating in any Town Meeting;
(ii) Acceptance of donations for the expressed purpose of financing a political campaign, provided such contributions are reported in accordance with all local, state and federal laws which pertain to such donations;
(iii) Participation in a matter which relates to a person or business from which a public servant has merely purchased goods or services, if the individual in question has no other conflict of interest relating to that person or business;
(iv) Police officers, fire fighters, and other emergency personnel from acting in the course of their official capacities when responding to emergencies in accordance with the rules and regulations of their departments;
(v) Supervisors of Town employees from appropriately carrying out personnel policies.

B. Nothing in this policy shall read to prevent a public servant from acting when, due to circumstances beyond the control of the parties, a failure to serve or act would result in the denial of the party's basic right of representation, right to be heard, or denial of some other important due process right, provided that this exception to the policy be as narrowly drawn as possible and last as short a time as possible.

TOWN OF NEW DURHAM ETHICS POLICY

SECTION IV: FORMATION of the ETHICS COMMITTEE

The Board of Selectmen shall appoint a committee of no more than 5 or less than 3 persons, with staggered 3 year terms, such committee will be named the Ethics Committee. A quorum of three or more committee members shall be necessary to hear any inquiry that is submitted.

Appointees shall be residents of the Town of New Durham. No Board of Selectmen or Department Head shall serve on the committee; one member may be a public servant.

The Town of New Durham will establish an Ethics Committee to:

. Educate public servants regarding the provisions of the Ethics Policy guidelines.
. Provide advice and counsel regarding ethical issues.
. Submit Ethics Policy revisions to the Board of Selectmen.

SECTION V: INQUIRIES

Individuals who have questions about interpretation/application of the Ethics Policy may submit inquiries verbally or in writing to the Ethics Committee. After review of written inquiries and when requested, the Ethics Committee shall in writing reference how the policy relates to the inquiry. At the conclusion of the discussion of an inquiry, a written response will be issued within ninety (90) days.

The Ethics Committee will establish rules of procedures making every effort to protect reputations of all parties.

When submitting an inquiry, the individual certifies that he/she has read the New Durham Ethics Policy, and that the matter merits discussion. The Ethics Committee advises but does not judge the merit of an inquiry. It is the responsibility of the applicant to formalize and submit a complaint to the Board of Selectmen.

SECTION VI: COMPLAINTS

Complaints should be brought to the attention of the Board of Selectmen. Complaints involving town employees shall be handled in accordance with the procedures outlined in the New Durham Personnel Policy.

SECTION VII: EFFECTIVE DATE

This policy shall become effective thirty days (30) after its adoption by the Ethics Policy Revision Committee.

SECTION VIII: POLICY REVISIONS

Any changes to the Ethics Policy will be drafted by the Ethics Committee and submitted to the Board of Selectmen for approval.

Adopted by the Ethics Policy Revision Committee December 27, 2011

FIRE DEPARTMENT REPORT

Many thanks to the town for this opportunity to present the 2011 report for the New Durham Fire Department. This past year we answered 339 calls for assistance and have continued to work diligently to improve the efficiency and effectiveness of our operations. I enjoy this chance to share with you some highlights of the year we had, which as always, included hundreds of hours of time and labor donated by the members of your Fire Department.

The former Rescue Unit that had seen a big transformation in 2010 through 2011, mostly through donated time by your Fire Department's members, was requested to several fires this year. The ability to provide an on scene medical screening examination in addition to a clean place for resting and rehydrating was met with much appreciation from the hard working men and women on these scenes.

There was much excitement this year as K.G. Lockwood came onboard to the replace Deputy Fire Chief Michael S. Davenport. Deputy Chief Lockwood was well known to the members and officers of your Fire Department who have worked alongside him in his previous tenures as Deputy Chief at Lakes Region Mutual Fire Aid and as Fire Chief of the Gilmanton, NH Fire Department. Deputy Chief Lockwood brings along with him many years of expertise in the fire service and has already had a positive impact on the efficient operations of your Fire Department.

The Fire Department was proud to recognize Captain David Stuart for 30 years of dedicated service to the town of New Durham in the New Durham Fire Department. You should all be very proud to have such a dedicated public servant in your town!

The end of the year found our department transitioning from dispatch services with Lakes Region Mutual Fire Aid to dispatch services with Strafford County Sherriff's Office. The transition has put our town in position to save over $19,000 per year. This transition also finds your Fire Department working more closely with the towns of Farmington, Middleton, Milton and Wakefield to find new and better ways to efficiently serve our respective communities.

For those of you who enjoy the yearly statistics here you go:

Fire Calls:	113
E.M.S. Calls:	167
MV Crashes/Rescues:	37
Service Calls:	22
Total Calls:	339

The New Durham Fire Department will sorely miss our recently retired members who have given so much of themselves to better our community, Michael Egeler and Michael S. Davenport. I would, also, like to thank the citizens of New Durham for the continued support of the New Durham Fire Department.

Respectfully submitted, Peter R. Varney, Fire Chief

FOREST FIRE WARDEN
&
STATE FOREST RANGER
REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-l: 17) a fire permit is required for all outside burning, unless the ground is completely covered in snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Town of New Durham was not much different than the rest of the state this past year, a wet & rainy summer had minimized the fire activity in town. However a few fires were called upon to be extinguished. As mentioned above a permit is required for any outdoor burning when the ground is not completely covered in snow Permit activity this past year is up with nearly 500 permits being issued. To obtain a fire permit you may stop by the fire department or call one of the numbers below.

Forest Fire Warden Dave Stuart 44 Ridge Road- 859-6098
Brinley Nelson 122 Old Bay Road - 859-2101
Dwight Jones 320 Kings Highway - 569- 4844

These folks have been selected to help reduce the need to drive to the fire station every time for a permit. I'm asking each citizen to be fire wise and not to burn if windy or dry conditions exist.

The town of New Durham has purchased a track set up for our Mule ATV. This will able the fire & rescue personal to gain access to snow covered terrain. It will allow personal to transport injured patients off mountains and trails should they get injured. Again as always thank you for your support in an effort to minimize the danger of fire here in New Durham.

Thank you
David F. Stuart
Forest Fire Warden

State of New Hampshire
Division of Forest & Lands

HIGHWAY DEPARTMENT

I would like to take this opportunity to thank my entire crew for their hard work and dedication to the smooth transition and operation of the Highway Department in my first year as Road Agent in 2011. Thank you all for making my transition as comfortable as possible.

I would also like to thank the Town Mechanic and all other Department Heads as well as Alison Webb (Town Administrator) for their cooperation and help guiding me through this past year. As most taxpayers saw, the Highway Department was quite busy this year on projects around Town, getting areas repaired for new pavement as well as several culvert projects.

I would like to thank the taxpayers and residents of New Durham for their patience and for bringing their concerns to me. I hope that you continue to feel free to contact me with any concerns you might have, or suggestions that you feel should be brought to my attention. With all of us feeling the economic crunches, believe me, we are trying to do the best with what we have. Let's all hope that better times are ahead of us.

This year the Town had its share of Snow, Rain, and of course Hurricane Irene, which saw a great effort from all departments working well together. The Police, Fire, and Solid Waste Departments were outstanding in helping with all aspects of the vast amount of clean-up and organizing. There again, I Thank All involved.

In closing, again I want to thank the Crew, and Don Vachon, the Highway Department Foreman, for the true professional manner in which all tasks were undertaken. GREAT JOB! And to the countless hours Office Manager Cathy Orlowicz performed with FEMA applications and general paperwork.

Respectively Submitted,

Michael R. Clarke
Road Agent
New Durham N.H.

2011 Volvo Grader (left) and 2011 Dump Truck with plow and wing (right) purchased this year.

LIBRARY DIRECTOR

It has been a year of progress at the New Durham Public library. From expanding our digital reach to increasing our programming for children and adults, the library has been reaching for new patrons, new events, and new technologies.

One of the biggest and most timely changes this year is the addition of downloadable ebooks for the Nook, iPad and, as of 2011, the Kindle. Now, if you have any sort of ereader, you can use your library card to download free books for loan directly to your device—with exactly the same loan period you would have if you came in and picked the book up physically. If you looked at the service earlier, please do swing by our website and check it out again; we've increased the number of ebooks in our collection dramatically.

In terms of non-digital efforts, the library has added a wealth of new programming and events. Perhaps most notably, we've expanded our after-school programming to be year-round. Programs available to students this year included a cartooning class, a variety of arts & crafts, a filmmaking class, and German language instruction, and more. The library also sponsored (with the help of the Friends) a Junior FIRST Lego League team, which met at the library for eight weeks and competed at an event in Hollis. (Our team, USAFOX, won a trophy for the "Most Innovative" award.) We also expanded our programs for adults this season—from an ongoing class on drawing, to the revived knitting club, to fun "one-shot" activities like "Storytime for Grown-Ups"—we've been on hand throughout the year to provide fun, educational enrichment.

And this was just our new programming. The library has continued with the programs and events that New Durham patrons have come to expect. This year we played host to a spectacular Summer Reading program, "Around the World in 30 Days", in which young readers learned about a variety of world cultures. From bagpipers to a Peruvian panflutists, our library had a wide variety of international guests, and was the most attended Summer Reading Program we've ever had! So enormous was the turnout (over 70 kids in the first week) that we are dividing next year's program into two age groups!

Of course, the library has continued its usual programs—our weekly preschool storytime has enjoyed as much success as ever and our growing partnership with the Parks & Recreation program has continued to generate great events like pumpkin carving, scarecrow building, game night and more.

Looking back, it has been a great year for us at the library. But, in truth, we owe our success to you. From the patrons who visit us every week to check out books, to the staggering work that volunteers have contributed to running events and programs—the accomplishments of the library have been the results of a town that cares about community and reading. It has been an honor and pleasure to oversee the library this year, and I look forward to great things from the library in 2012.

Respectfully Submitted,
Max Crowe Wirestone
Library Director

LIBRARY TRUSTEES

The Trustees of the Library are the stewards for the library's facility and operation, and 2011 was a year of both challenges and improvements for our institution.

Several long-term projects of the Trustees came to fruition this year. The library's front walkway, which had been deteriorating with each successive winter was finally repaved. At the same time, the safety issues plaguing the library's rear exit have at long last been resolved. The back exit now features a wheel-chair accessible ramp, and a hutch prevents accumulating snow, finally ensuring the fire exit is usable even in the depths of winter.

The Trustees also oversaw some simpler cosmetic changes to the library this year. The task that was started with last year's re-carpeting of the library continued this year with the vinyl composite tile in the library's foyer and bathrooms also being replaced. And while the new tile looks great—this change was more than merely aesthetic. The older tile had been splitting apart (particularly in the restrooms) and action was necessary to prevent damage to the floor beneath. Another cosmetic but functional change this year was the installation of a slat wall in the children's room, allowing library staff to easily display books and flyers.

The Trustees also saw improvements realized that library users are less likely to have noticed. For example, this year we replaced the library's failing copy machine, helped the staff brainstorm ways to increase circulation and efficiency, made innumerable reviews and additions our library's policies, among other many small but important tasks.

One thing that didn't change this year was the Trustees themselves. For the first year in many, we've retained exactly the same Trustees as the year prior. Although we welcome new blood and new ideas, one of the most powerful things a board can have is a strong institutional memory, and we move into 2012 with Library Trustees that have more experience than ever.

We look forward to 2012, and remain committed to the idea of well-run, well-maintained library that meets the literary, informational, and cultural needs of New Durham.

Respectfully submitted,
Richard McCormack, Chair

MILFOIL & INVASIVE WEED COMMITTEE

As reported last year the Committee adopted a five-year plan as recommended by the Department of Environmental Services to halt the spread of the variable milfoil plant which is well established in the Merrymeeting River, Jones Pond, and to a lesser degree, Downing Pond. There is concern that if left unabated the plant could find its way into other bodies of water in New Durham, including Merrymeeting Lake. The plant is most concentrated in that portion of the River running south from the bridge where the Merrymeeting Road crosses the River to the dam at the end of Jones Pond.

We have completed two years of the five-year plan. The results have been encouraging, but not conclusive. In 2010 the infested area was treated in the early summer and a second time in the early fall with 2,4-D the recommended and approved herbicide. 26.7 aces were treated beginning at the bridge over the river and ending at the private bridge at the upper end of Jones Pond.

Following that treatment the DES inspected the results and mapped out areas that needed to be treated again to attack the plants that survived the double application. This follow up treatment took place in the summer of 2011. As part of this treatment 2,4-D was also applied in Jones Pond. A DES inspection then was made and divers supplied by the DES went into Jones Pond and pulled out plants that the herbicide had not eliminated. However not all of the plants have been eliminated. The Committee has come to the conclusion that it may be impossible to completely eliminate the plant, and that the battle is to control it. That opinion is shared by DES and Milfoil Committees in other towns. It is a constant struggle.

After the efforts of the divers this past September, DES again inspected the treated areas of the River and Jones Pond and recommended additional treatment of a smaller area in the River and in Jones Pond for 2012. A contract has been signed and treatment will take place this coming summer.

The Committee was informed last fall that we were awarded a grant from the State (DES) in an amount in excess of $4000.00 to assist in this effort. With this grant money and the continued support of the Town, we are hopeful that we can continue to control the plant in the river system and in Jones Pond, and begin to address the infestation in Downing Pond.

The good news is that the river system and Jones Pond are healthier than they were three or four years ago. It is now possible to navigate the river without having to carve out a path through the plant. However, in many areas, the plant remains just below the surface and is visible.

The people who use the Merrymeeting River and Jones Pond for fishing, canoeing, etc. can help in this battle. Avoid using motors in the affected areas. The blades and props chop up the plant, creating what become seeds for new growth. Those who canoe or kayak should avoid areas where the plant is visible. The paddles can pick up parts of the plant and deposit them elsewhere.

All who use the river system should clean all boats, paddles, fishing lines, and remove all particles or pieces of the plant.

To stay on top of this struggle requires the aid and assistance of the New Durham community and those who are not from New Durham, but use and enjoy the bodies of water that are such an important feature of our town. The Committee needs new and fresh bodies and new and fresh ideas. If you are interested please call me at 859-2964

Respectfully submitted,
Arthur W. Hoover
Chairman

PARKS & RECREATION COMMISSION

Another year has flown by, and along with it, the Recreation Department continues to grow with regard to programs and residents it serves. Athletics and the Creative Kids Club before and after school program are still the foundation programs, however recreation in New Durham has blossomed in the last two years, offering more than the community has ever seen before. There is always a little something going on for everyone in town these days!

Our senior citizens pile in on Sundays for bingo, and we have an impressive group of regulars showing up every week for cribbage. Toddlers are playing in organized activities, school age kids are choosing from field trips to craft classes, and adults are taking guitar classes and going on deep sea fishing trips. Kellie always has something fun going on for people to do!

The Parks and Recreation Commission continue to oversee the day care program, the recreation programs, athletics, the town beach, the ball fields and the budget. The Recreation Department is also spearheading New Durham's 250th Birthday Celebration in July of 2012. There is much to do, and town departments, boards and commissions are joining in to make this event one to remember. We are issuing a challenge to everyone in the community to take part in this event by sharing an interest, hobby, expertise or volunteering to help in any way. No experience is needed – just the love of community and a willingness to have fun giving a little bit of your time.

Goals for 2012 include an amazing town celebration of the community, the completion of the walking path at the Smith Ball Fields, moving forward to upgrade our ball fields and fix run-off and safety issues, and continuing to provide a little something fun for citizens of all ages and interests.

We wish to thank all of the wonderful people in this community who generously donate their time as coaches, team parents, administrative helpers, event staff and field trip chaperones. We are grateful to the town departments who support our endeavors every day – whether it be through book keeping or providing safety support, we appreciate the team work with the highway department, police department, fire department, library, the New Durham School and town hall. We also wish to thank citizens and businesses in our community who sponsor our events and athletic programs, as sponsorship funds help defray program costs and allow more children the opportunity to participate in recreation activities and team sports.

May 2012 be a fun, healthy, prosperous and safe year for our community.

Respectfully submitted,
Kristyn Bernier, ND Parks and Recreation Commission Chair

PLANNING BOARD

What do you want New Durham to look like, feel like, and be like for your children and grandchildren when they grow up?

The Planning Board is charged by the New Hampshire Legislature and the voters of New Durham with four tasks:

1. Figure out and articulate your answers to those questions about the future;
2. Identify the most important things the town government and citizens can (or should not) do to help that vision come true;
3. Plan initiatives that will help New Durham be what you want for your children and grandchildren, including, but not limited to, new town laws or ordinances for you to vote on;
4. And then reviewing property owners' plans for new uses of the land they are done in ways that help and do not hinder getting to that ideal picture of the future.

Obviously many of the strongest forces that affect what New Durham is like in 20-25 years are beyond local control: things like the economy and wars, population growth, and the Aging Boomers were once baby boomers. The better the Planning Board can understand those forces, the better it can do at figuring out where the town should focus its efforts over the next few years.

The tool for that work is the Master Plan, and the Board will focus considerable effort this year on how to go about getting the most useful plan possible. The process for actually making the plan will start in 18-30 months.

Over the last few years the Board has prepared warrant articles that brought important new ordinances to Town Meeting. The board is gratified by the strong support you have given to their proposals: all have passed by margins of 60% or more. In 2011 the Board has focused on implementing and fine tuning those initiatives. The two warrant articles the Board is bringing to you come out of that process, not from big new plans.

In 2011 the Board reviewed and approved

- 3 subdivision proposals, for two, three, and four new lots;
- 1 site plan for a new storage shed business;
- 1 excavation permit;
- 1 home occupation permit;
- 1 Conditional Use permit for stormwater management or steep slopes;
- 1 hotly contested appeal of a driveway permit where the Planning Board upheld the decisions of the Road Agent and the Code Enforcement officer to grant the permit; and
- 3 minor adjustments to property lines.

Respectfully submitted, Bob Craycraft, Chair

POLICE DEPARTMENT

I would like to start by wishing everyone a Happy New Year. 2011 was another busy year for the police department. Burglaries, thefts and domestic violence calls increased for 2011.

I would encourage everyone to please lock the doors on your homes and your vehicles, especially if you are not home. Another good idea is to get motion lights for the outside of your residence. If possible place firearms and other valuables such as jewelry or cash in a safe inside your home. This will deter burglars from removing these items. If possible keep a record of serial numbers on electronics or other valuables so they will be easily identified when the items are located.

As always, thank you all for your assistance with calls on suspicious vehicles or persons. These are the times when neighbors have to look out for each other, and report anything that seems unusual as soon as possible.

Respectfully submitted
Shawn C. Bernier, Chief of Police

2011 Police Activity

Criminal Arrests	171	Kidnapping/False Imprisonment	2
Assaults	23	Agg. Felonious Sexual Assault	4
Animal complaints	102	Alarms	107
Civil Issues	59	Burglary/Thefts	97
Fingerprints	22	Criminal Mischief/Vandalism	46
Criminal Threatening	16	Criminal Trespass	21
Domestic Issues	64	Drug & Alcohol Incidents	44
Fire Dept Assists	21	Juvenile	19
Medical Assists	69	Motor Vehicle Complaints	57
Mutual Aid	80	Open Doors	49
Paperwork Service	209	Suspicious Person/MV	150
Sexual Assault	1	Vin Verifications	29
Town Ordinance Violations	30	Welfare Check	46
Police Information	86	Follow Up calls	336
Be on the look out	42	Directed Patrol	46
DWI Arrests	15	All other calls	279
Pistol Permits	78		***2420***
		MV Warnings	2207
Motor Vehicle Stops	2475	MV Summons	157
		Accidents	71
		Total calls for 2011	***4856***

SOLID WASTE FACILITY & TRANSFER STATION

I want to thank the residents of New Durham for all of their effort to recycle their household waste correctly. The increased recycling has reduced the amount of Solid Waste (MSW) tonnage and Construction and Demolition (C&D) tonnage. C&D reduction was 26.76 tons and MSW was 35.05 tons for 2011.

Ever since New Durham entered into a contract with Bestway Disposal last year, disposal and hauling fees have gone down. Now that the town separates shingles from the rest of the construction waste we are able to eliminate a lot of landfill. Please remember to keep wood, paper and metal flashing out of the shingles.

I would like to thank New Hampshire the Beautiful for the grant to purchase a new 4x4 platform scale with a printer to weigh bales of construction debris and recyclables. Thanks to the residents of town we recycled 2000 gallons of waste oil to heat the recycling building. I would like to take this opportunity to congratulate Mike Clarke on becoming the new Road Agent and for all the help and support he and his department give to the Solid Waste Facility (SWF). I also wish Cathy Orlowicz a quick recovery and thank you for your record keeping, grant writing and support throughout the year.

I especially want to thank my fellow workers at the SWF, Leo Mondou and Randi House for the great assets they are to me and the Town of New Durham. I'd also like to thank Bradley Bosse for his help during the summer months.

Respectfully submitted,

Joseph Bloskey
SWF Foreman

Downing Ponds Dam in the Fall

TAX COLLECTOR'S REPORT

Your tax rate of $22.40 is determined by the amount of the tax levy (the amount of taxes to be raised). There are several steps involved in determining the tax levy. First, the town, county and school district develops and adopts a budget. Revenue from all sources other than the property tax (state aid, motor vehicle registration fees, permits and licenses, income from investments, etc.) is determined. These revenues are subtracted from the original budget and the remainder becomes the tax levy. This is the amount of the tax levy that is raised through the property tax. The state education tax is determined by the State and is calculated separately, but added to the tax rate when your bill is calculated. The county tax is determined by Strafford County and is also added to the tax rate when your bill is calculated. In New Hampshire the tax rate is calculated by the Department of Revenue Administration for all municipalities. The total tax rate for the Town of New Durham for 2011 is comprised of:

$6.88 for the local government's tax rate.
$10.55 for the local's education tax rate.
$2.33 for the State's education tax rate.
$2.64 for Strafford County's tax rate.
$7.08 for Copple Crown Village District's additional tax rate.

The state education tax is known prior to the budget being finalized in the spring of each year, however, the county tax and town tax may not be known until shortly before the tax rate is set in the fall. Changes to tax assessment or estimated revenues could impact tax levy.

A property's assessment is based on its fair market value. Fair market value is how much a property would sell for under normal conditions. The assessment is determined by the assessor and should be based on the fair market value of the property less any applicable property tax exemptions. Every parcel of real property, no matter how big or small is assessed. Though all real property is assessed, not all of it is taxable. Some, such as religious, non profit or government owned property are completely or partially exempt from property taxes. Others are partially exempt, such as elderly or disabled individuals who qualify for an exemption for part of their resident.

In summary the taxes you pay are based on the value of the property you own and periodically that value is adjusted to ensure that each taxpayer pays his or her fair share of the overall tax burden.

Respectfully submitted,
Carole Ingham

			Years		
	2011	2010	2009	2008	2007
Debits					
Taxes, liens and interest beginning balance and committed during the year.	$10,567,062.53	$10,231,357.05	$10,059,219.10	$9,283,836.16	$8,735,623.07
Credits					
Remitted to Treasurer	9,647,288.25	9,315,184.50	9,109,724.46	8,405,872.65	8,002,201.36
Abatements	14,272.51	9,558.49	10,008.42	3,135.51	2,306.00
Deeding	31,324.76	-	234.00	-	-
Sub Total Credits	9,692,885.52	9,324,742.99	9,119,966.88	8,409,008.16	8,004,507.36
Uncollected	874,177.01	906,614.06	939,324.22	874,828.00	731,115.71
Total Credits	$10,567,062.53	$10,231,357.05	$10,059,291.10	$ 9,283,836.16	$ 8,735,623.07

TOWN ADMINISTRATOR'S REPORT

A Note of Thanks: I began working for this town in May of 2010. In the short time that I have been here, I have seen firsthand what the spirit of volunteerism looks like. The dedication that is shown by the residents and employees of New Durham is not only encouraging for a new administrator, but as a citizen, it is inspiring. It is the people within that make a community great, and regardless of the changes this community faces, the people get through.

This year has been filled with many changes and challenges for New Durham. Along with a new Selectman and Road Agent, we saw a decline in the Town's overall valuation for the second year in a row. However, the Board of Selectmen and Budget Committee were able to level fund the operating budget and reduce the municipal portion of the tax rate, with the help of the voters at Town Meeting and the town's department heads and committee chairs.

In the upcoming year, one of the projects that I will be focusing on is the town's Franchise Agreement Renewal with MetroCast that is due in 2013. The town has joined an inter-municipal agreement with eleven neighboring communities to aid in this lengthy process. Through public input and municipal participation, the Lakes Region Cable Television Consortium hopes to produce an agreement that will provide up-dated and technologically sound cable service that will see us through the next ten years. If you have any questions, comments or future cable-related needs that you would like to see met, please do not hesitate to contact me at Town Hall.

This year we will also be undergoing some repairs to Downing's Pond Dam, which the New Hampshire Department of Environmental Services has required us to complete in 2012. As maintenance needs in town get brought to light, the Town is working hard to address and be responsive to them. That is why you will also see some building maintenance and energy saving projects in and around Town Hall and in other Town Buildings, so that we can assure that the quality of our assets remains intact.

As 2011 comes to a close, I would like to thank you for teaching me what it means to really care about the place in which you live. The commitment and volunteerism in this town has inspired me to get involved in my own community, by joining the Master Plan Steering Committee. I think that we have a tremendous opportunity to effect the change we want to see at the local level by getting involved and making our voices heard. I encourage everyone to take part in some way, whether it be by joining a board or committee, volunteering at the food pantry, signing up for a recreational activity, recycling, or by coming out to Celebrate New Durham Day for the Town's 250th year on July 28th. It is up to us to make our communities great, and I think you are doing a good job.

Respectfully submitted,
Alison Webb
Town Administrator

TOWN CLERK'S REPORT

During 2011, the town clerk's office implemented an online payment system called EB2GOV that processes dog licenses, certified copies of vital records, motor vehicle renewals and property tax payments. The following credit cards are accepted for online payments: Visa, MasterCard, Discover or Diners Club International. You can also pay at the town clerk's office using the following credit cards: Master Card, Discover and Diners Club International, unless you are paying real estate taxes in which case a Visa card can be used. Please note, there is a $1.50 for each transaction as well as additional fees of 2.95% with a $1.50 minimum for both online payments and over the counter credit card payments at the town clerk's office. You can also pay online by processing an ACH payment using a checking account. There is a $1.50 fee per ACH transaction. The fees for processing the payments are the responsibility of the residents using the system.

New Durham citizens will have the opportunity to vote four times in 2012. The following answers some of your questions about voting:

Who can register? In New Hampshire residents who will be 18 years of age or older on the next election day, and a United States citizen, may register with the Supervisors of the Checklist or the Town Clerk until 10 days before any election. You may also register on Election Day at the polling place. There is no minimum period of time that you are required to live in the state before being allowed to register. You may register as soon as you move into town. You will be asked to show proof of age, citizenship and domicile.

How do I request an absentee ballot? Absentee ballots are available from the town clerk's office approximately 30 days prior to an election. You can request the absentee ballot application from the town clerk's office or you may download the application from the town's website (newdurhamnh.us) or, if you wish, you may submit in writing all the information required i.e. your name, voting address, mailing address and your signature. An application for an absentee ballot may be transmitted by fax (603-859-6644) to the town clerk's office.

Political parties? When you register to vote, you are not required to register for a political party (democratic or republican). You may register as an undeclared voter. If you are registered as an undeclared voter and go to vote in a federal or state primary election, you will be required to choose a party when accepting a ballot. You should be aware of your party status before a primary election. If you voted on a party ballot in the 2011 President Primary election, you are now a registered member of that party, unless you signed a form to return to undeclared status with the Supervisors of the Checklist. If you are unsure of your party affiliation, you should contact the town clerk's office, as we have records of party membership or check on the State of New Hampshire's on-line registration portal for registered voters to look up their current party affiliation (http://cfs.sos.nh.gov/app/Public/AbsenteeBallot).

Voter registration deadlines: June 5, 2012, is the last day to change your party affiliation prior to the State's Primary Election. More information about the 2012 election dates is listed on the inside cover of this Town Report.

HELP WANTED: The town needs more ballot clerks to work the polls on election days. If you are interested in becoming a ballot clerk or would like more information please call the town clerk's office at 859-2091.

Deputy Town Clerk Stephanie MacKenzie and I are always striving to improve the services we provide to you. We always enjoy having residents visit us in person, but for your convenience most transaction can be accomplished by mail or recently by internet as well. Please check out the town's website at newdurhamnh.us. You will see the "Online Payments" button on the left side of the home page.

Respectfully submitted,
Carole Ingham

The term "party" when used in the election laws means any political organization which at the preceding state general election received at least four percent of the total number of votes cast for any one of the following: office of Governor or the office of United States Senators. RSA 652:11

TOWN HISTORIAN REPORT

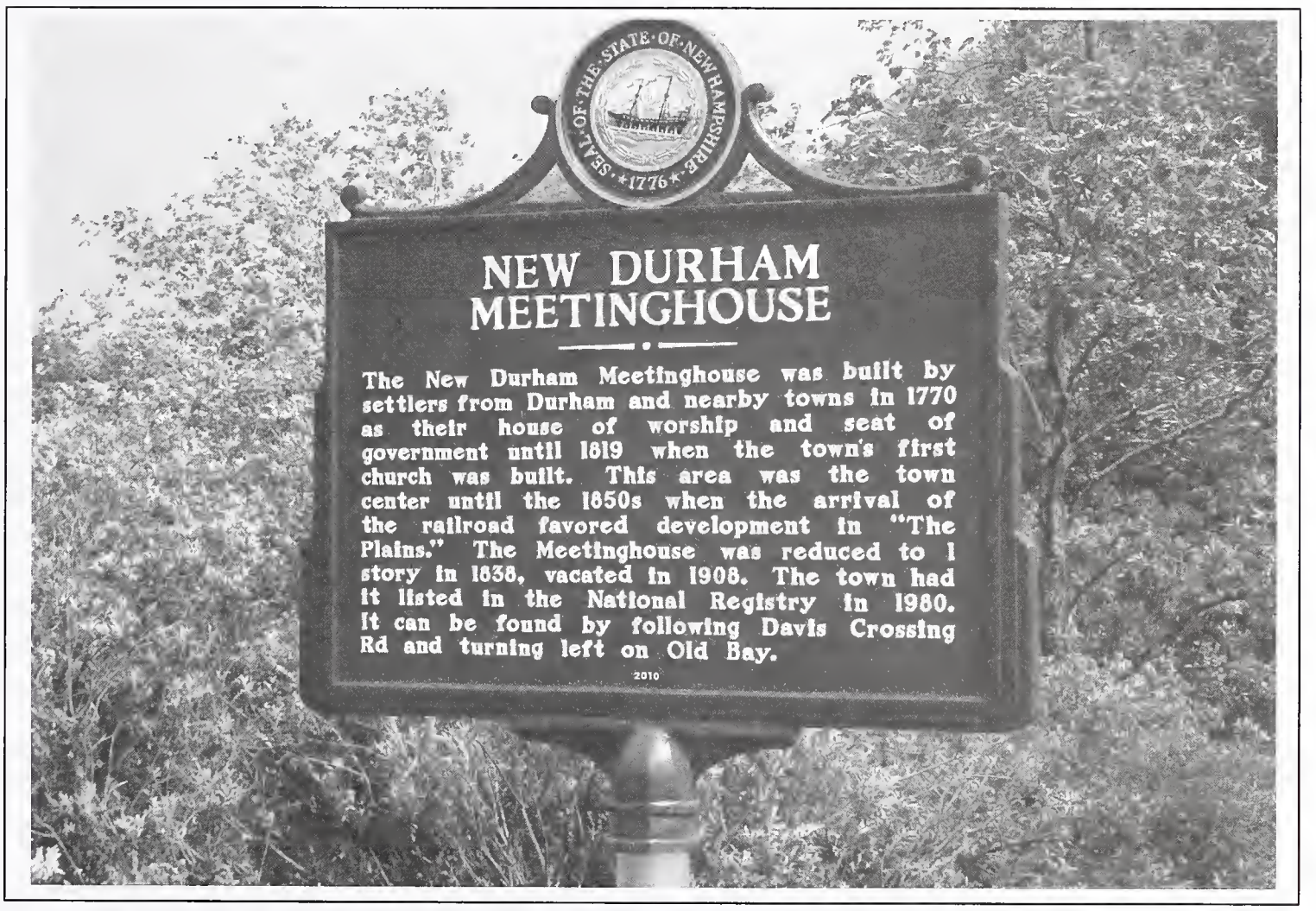
The Town of New Durham's request for a New Hampshire Historical Highways Marker has been granted!
It really is true, good things come to those who wait. I'll explain.

In August of 1990, former Town Historian Eloise Bickford submitted a formal request to "The NH Division of Historical Resources", which included a citizen's sign petition, asking that a marker for the 1772 Meetinghouse be considered for the program. The marker would be of no cost to the citizens if certain conditions were followed. One condition was the marker had to be placed along a state maintained highway. The number of letters and punctuation are limited also. As the years passed by, Eloise and I wondered about the status of this program. With twenty years gone by, I figured the program was abandoned. And as usual, when you are about to let something go, a letter arrived in the mail informing the Town our request for the historical highways marker was being granted. The only requirements confirm the language for the marker and confirm it location on State Route 11.

During the summer of 2011 the Division Three DOT crew placed the marker just east of the Davis Crossing Road, in the shoulder of the west bound lane of Route 11. It sure looks handsome.

New Durham will be celebrating its' 250th birthday in 2012. Watch for coming news about events and activities scheduled for the day, July 28th.

Respectfully Submitted:
Catherine Orlowicz
Town Historian



WELFARE REPORT

Under RSA 165 "Whenever a person in any town is poor and unable to support himself, he shall be maintained by the overseers of public welfare of such town, whether or not he has residence there."

The Welfare office provides assistance to individuals, families and households who temporarily lack the adequate resources to meet their basic needs. We work as facilitators to direct people in need to federal, state and non-profit relief agencies, and continue to work with clients on budgeting and other self-supporting steps. These steps help reduce the financial burden on our department's budget, as well as on the taxpayers of New Durham. While providing assistance, we strive to promote self-reliance, independence and self-sufficiency for our clients.

This year we have seen several new families as well as some we have helped in the past. The Strafford County Community Action Program continues to assist families in town through fuel, electric, and weatherization programs. However, due to budget cuts this year they will not be able to assist as many families as they have in the past. Thus the burden could fall on the Town to ensure these people have sufficient heat and electricity through the winter months.

The New Durham Food Pantry continues to assist residents, which eases the burden on the Town. We continue to direct people to use the state **2-1-1 hotline** to locate agencies and organizations that may be able to help them with their situation. There is also a new prescription drug program called Honest Discounts available.

Please remember that the Welfare Office is here to help and provide assistance but the Town does place a lien on property or requires a payment arrangement be made by asking those who are residents, but not property owners, to sign a Promissory Note agreeing to make time payments to the Town. This past year the Town has received $2,875.07 from lien releases and reimbursement payments.

Please feel free to call the welfare office for more information. The office hours are Monday, Tuesday, Thursday and Friday from 9:00 AM to 1:00 PM. If you have an emergency and it is after hours, you can call the Town Hall or Police Department and someone will assist you.

Assistance Statistics 2011

Fuel Assistance	$ 2,450.85
Utility Assistance	$ 2,622.58
Rent Assistance	$ 6,794.18
Medical Prescriptions Assistance	$ 400.00
Other miscellaneous	$ 60.00
Total	$12,327.61

Respectfully submitted
Laura Zuzgo, Welfare Officer

ZONING BOARD OF ADJUSTMENT

The New Durham Zoning Board of Adjustment (ZBA) is a quasi-judicial body that is based on the idea that protection of property rights requires an understanding that "one size does not always fit all". The Zoning Board considers four types of applications:

- A ***Variance*** gives a property owner legal permission to do something that would otherwise not be allowed by Town Zoning Ordinances or Regulations: but only in situations when something unique about the piece of property limits you from doing something on your lot that most people could do easily on their lot. The ZBA approved two variance requests in 2011 for relief from lakefront setbacks on old non-conforming lots. A third variance allowed slightly smaller lot size in a subdivision. They also denied one request asking for two dwellings on a single lot.
- A Zoning Ordinance that sets limits on some kinds of property use may include a clause that says that in certain circumstances it's ok to do this and you can go the ZBA and ask them to grant you a ***Special Exception***. The ZBA approved two such requests in 2011. One was to build a new subdivision road across wetlands, and one was to operate a business.
- An ***Equitable Waiver of Dimensional Requirements*** is a tool for giving after the fact legal non-conforming status for something that was done in the past that was allowed by mistake. These are very rare requests, and usually come up when a potential property buyer or mortgage bank finds the problem and worries they may be setting themselves up for legal action.
- If you feel a decision of a staff person or town board relating to land use is wrong you can file an ***Appeal of an Administrative Decision***. The board did have one very infrequent appeal come before it this year. A property owner appealed a driveway permit given to a neighbor because of concerns about the negative impact the driveway might have on their lot. The original driveway permit application was withdrawn and so the case became moot.

Zoning Board members include Wendy Anderson, Mike Hoffman, Larry Prelli, Dave Shagoury, Joan Swanson, and Helen Wellman. The ZBA performs an important service for the town which it accomplishes with efficiency, thoughtfulness, and good humor. The Board meets as needed. The board is authorized to have five (5) regular members and (5) alternate members. We are in need of more members, and encourage you to contact Town Hall if you may have interest.

1772 MEETINGHOUSE RESTORATION COMMITTEE

In 2011, the 1772 Meetinghouse Restoration Committee met with Historic Resource Specialist Amy Dixon of the Land & Community Heritage Investment Program regarding grant monies. Echoing Steve Bedard, who compiled the Historic Structure Report (HSR) on the building, Ms. Dixon indicated the 1772 Meetinghouse is a prime recipient for matching grants.

Work in Phase II of the HSR can be broken into smaller projects, but to restore integrity to the building, the help of grants is the only realistic answer. Matching grants are more readily available than outright gifts, but the Committee has been stymied in securing those in the amounts necessary, since our available funds are still too few. We have sent out feelers in other directions, as we wait for the Capital Reserve Fund to build up, and because of the historical and cultural value of the building we have met with enthusiasm on several fronts.

The Committee and Ms. Dixon toured the adjacent lot, now part of the Meetinghouse grounds, and discussed its future use. The Committee is currently seeking volunteers to help with clearing and grading part of the parcel to create a dirt parking lot and a community garden. Volunteers are needed for maintenance work on the building, also.

We ask that interested parties join the 1772 Meetinghouse Guild, a group of private citizens that supports the Committee's efforts, especially in opening up the building to the public on a regular basis. Tours for groups can be arranged by contacting Town Hall. This past year the Winnipesaukee Chapter of the Daughters of the American Revolution met on the grounds. Other groups are encouraged to make use of the facility, as well. In addition to a building that was here before George Washington became a household name, the old Town Pound, a cemetery, a vernal pool, and a walking trail share the property.

The Committee would like to remind residents that the only way New Durham could become a town was to build a meetinghouse. We are fortunate to still have such a symbol and a showpiece of the early settlers' determination and pride. The building deserves our attention, and the Committee urges you to take advantage of what the grounds offer.

Respectfully submitted,
Cathy Allyn, Mary McHale, Bob Craycraft, Ernie Vachon

Town of

New Durham,

New Hampshire

REGIONAL & NON-PROFIT REPORTS

For the Year Ended December 31, 2011

Community Action Partnership of Strafford County is a 501(c)(3) private non-profit organization established in 1965 under the provisions of the Equal Opportunity Act of 1964. We work with community, state and federal partners to assist more than 10,000 people each year, and the majority of program participants have extremely low incomes (below 75 percent of the federal poverty threshold). Our mission is to assist these clients to become or remain financially and socially independent through a variety of coordinated programs.

2011 Highlights include:

- Our agency provided $3.8 million in federal fuel assistance to 4,333 qualified households in Strafford County during the 2010-2011 heating season. A total of 99 households in New Durham received $65,152 in fuel assistance (an average benefit is $760).
- Homes that have been improved through CAP's Weatherization program save an average of $440 in heating and cooling costs annually. We weatherized 3 homes in New Durham for an investment of $24,755.
- Our Senior Transportation bus provides low-cost rides to anyone age 60 and over to shops, grocery stores and pharmacies four days a week, resulting in an estimated 4,000 rides for Strafford County residents.
- Our food pantry in Farmington served 48,735 meals to 1,370 households, including New Durham residents, in 2011.
- We overhauled our website (now at www.straffordcap.org) to make it more user friendly, launched @StraffordCAP on Twitter and unveiled a new name and logo to better promote our programs and services.

Without the services provided by our agency, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, assistance with obtaining and retaining housing and referrals to other agencies. In addition to our administrative office located in Dover, CAP maintains its outreach capacity by operating offices in Dover, Farmington and Rochester and Head Start Centers in Dover, Farmington, Milton, Rochester and Somersworth. Additionally, we operate emergency food pantries in Dover, Farmington and Milton, and provide meals to more than 10,000 individuals annually.

The Community Action Partnership of Strafford County has 130 employees and a $12 million operating budget. We receive federal, state and local funding as well as United Way grants, foundation and charitable grants, fees for service, private business and individual donations. However, funding at all levels have decreased this year, and we have made changes to streamline our operations in order to continue to provide quality services to all those who qualify.

In 2012, Community Action Partnership of Strafford County will focus on its efforts to educate and advocate on behalf of low-income individuals and families at the local, state and federal level through coordinated efforts with our myriad community partners.

Betsey Andrews Parker
Executive Director

COAST - Cooperative Alliance for Seacoast Transportation

A ribbon cutting ceremony was held in front the New Durham Town Hall to celebrate the launch of COAST bus service in town.

Pictured left to right: Pauline O'Neal, a volunteer, Sarah Holmes, a representative for Senator Jeanne Shaheen, Linda Howard, David Conrad, a volunteer, Rad Nichols, the executive director of COAST, Jeffrey Kratovil and David Bickford, members of the New Durham Board of Selectmen, Gloria Carpenter, a volunteer, and Katie Kemen [Strafford County Health and Safety Counsel].

Photograph and caption by Tim Croes, courtesy of Foster Daily Democrat, Dover NH

NORTH Bus~ Call 1-855-SE NH BUS (855-736-4287)
We're still looking for volunteer drivers! If you are interested, please contact:

Mail: COAST
C/O Jeff Donald
42 Sumner Drive
Dover, NH

Call between 9AM and 3 PM weekdays to reserve your seat!
Fax: 603-743-5786 Questions? Call **Jeff Donald** at 603-743-5777 x120

The North Bus service is once-a-week service to the disabled and elderly in Middleton, Brookfield, Wakefield, New Durham and Milton. A COAST minibus, operated by volunteer drivers trained by COAST, will bring riders to Rochester for grocery and pharmacy shopping, providing access to those services to those who have few or no other transportation options. Others may ride if space is available. Service will be provided in the five communities as follows:
Middleton.....Tuesday
Wakefield & Brookfield.....Wednesday
New Durham.....Thursday
Milton.....Friday
Disabled & elderly residents have priority for once-a-week service from their homes, but others may ride as space permits. Service may be for up to three supermarket and/or pharmacies. Only the Walgreen pharmacy on South Main St. and the Ride Aid on Wakefield St. will not be served, due to unsafe access for the minibus. Eventually, a predictable pattern of service will develop for each town served so that riders can plan on access to particular stores, but during the startup period, callers will be asked to note their shopping location preferences so that COAST can select the destination stores that serve the most requests.
Call (toll-free): **1-855-SE NH BUS** (736-4287) on weekdays from 9am – 3pm to reserve a ride. Reservations may be made up to 2 weeks in advance. Rides will be scheduled the day before service is delivered, when COAST will call to tell riders when they can expect to be picked up.
Fares will be $5 round trip or $2.50 each way for all riders except PCAs or children under 5. Fares must be either cash or discounted punch passes that are available by mail from COAST (8 one-way rides for $18). Drivers will not make change nor handle fares.
Passenger will need to use the seatbelts and have no more than two shopping bags. Riders will need to adhere to the COAST Code of Conduct so that all passengers can expect to have a safe and pleasant ride.

FRIENDS OF THE LIBRARY REPORT

The Friends of the Library is a non-profit organization that promotes interest in the library, as well as supporting and assisting the library with programs and services. The organization was established by 12 volunteers in the fall of 2002. As of the end of 2011, our active members are 20.

Every year in the summer, we hold a book, bake and plant sale. All of the items for this sale are generously donated by the members and the community. This is our most successful fundraiser. With the proceeds from this sale, we have been able to help purchase many wonderful things for the library. This year we supported several after-school programs including a German class, an arts and crafts group, and cartoon drawing class. We purchased much needed storage containers. We also supported the Summer Reading Program by providing funds for a music program and supplies, as well as baked goods for refreshments. This program has really grown over the past few years and is very well attended.

This year we participated in the Celebrate New Durham event held in August. We provided information about our organization, held a raffle, and had a game for the children. We also sponsored a door again at the annual Halloween trick-or-treat night at the school.

We sponsored a new program at the library called First Junior Lego League. Six youngsters met weekly to create a machine made out of legos and then presented it at an event held in Hollis, NH with 25 other teams from around southern NH.

We added some new library membership passes this year including Strawbery Banke, Seacoast Science Center, and the NH Children's Museum. We also renewed membership to the NH Farm Museum.

In December, we held our annual Holiday Open House party with refreshments, entertainment and a visit from Santa. We were delighted to have singer, songwriter and storyteller Steve Blunt return this year to get us in the holiday spirit. We continued our tradition of collecting food items at the party to be donated to the New Durham Food Pantry. Our annual raffle was also a big success. We had many items to raffle and sold tickets at the library prior to the event, as well as at the party. The winners were drawn at the end of the party.

We would like to thank the community for coming out to support us and the library. Thank you for continuing to bake all the delicious goodies for our events. We couldn't do any of this without you.

The Friends of the Library are always looking for new members, either active or inactive. Our meetings are held on the third Tuesday of the month at 7 p.m. in the library, during the months of April through November.

Respectfully submitted,
Heather Wingate, President
Diane Thayer, Vice President
Marjorie Mohr, Secretary
Shirley McCormack, Treasurer

THE HOMEMAKERS HEALTH SERVICES

The Homemakers Health Services' continued commitment to improve the health and health care of the people in our community has led our organization through several positive transformations this year.

In addition to consistently navigating all the changes in the health care field at county, state and national levels, we have also successfully navigated management and restructuring changes at The Homemakers allowing for strong leadership in all aspects of our operations. These changes will allow us to continue to provide professional and compassionate home health, home support and adult day care services in our community despite the numerous and continuous changes in the health care field and particularly in home health care.

Since 1974, the mission at The Homemakers has been to help Strafford County residents remain independent, in their own homes, and out of hospitals and nursing homes by providing professional, cost-effective and quality home health, home support and adult day care services.

Annually, the Agency provides nearly $3 million worth of home health, home support, and adult medical day care visits to adults throughout Strafford County. These visits include skilled nursing, physical and occupational therapy, infusion therapy, wound care, medical social work, home health aide, homemaker, adult in-home care, Alzheimer's respite, and adult medical day care services.

During our last fiscal year, The Homemakers:

- Provided 5,986 skilled health care visits throughout Strafford County including nursing, physical and occupational therapy, medical social work, and home health aid and personal care service provider visits.
- Provided 21,952 home support visits including homemaker, in-home care provider, and Alzheimer's respite visits.
- Provided 42,490 hours of adult day care for older and disabled person, as well as respite for their caregivers. Through our Day Out Day Care program, The Homemakers also provided 16,457 meals and 15,054 rides to and from the program.
- Offered numerous community-wellness programs including flu clinics, Alzheimer's educational seminars for caregivers, Friend-to-Friend, free Advance Directives seminars, and facilitated a monthly Alzheimer's Support Group.
- Delivered more than 125 holiday food and gift baskets to elderly and/or disabled people throughout the county.

As health care professionals, The Homemakers is committed to providing these services to all of those in need. It is through partnerships like the one The Homemakers has had with the Town of New Durham over the past several years that allows The Homemakers Health Services to continue to successfully meet the critical home health, home support, and adult medical day care needs of adults in our community who do not have the ability to pay for them.

Respectfully submitted,
Linda Howard, CEO

NEW DURHAM FOOD PANTRY

5 Main Street

P.O. Box 156
Open Every Saturday
9:00 – 10:00 AM

"A Charitable Agency"

To the Citizens of New Durham:

We would like to take the opportunity to thank everyone in and around our community who continue to make the success and operation of the Food Pantry possible. The New Durham Food Pantry receives no financial support from the Town or State government, and relies solely on donations of individuals, businesses and civic organizations and federal food subsidies.

In 2011, the Food Pantry has been assisting greater numbers of our fellow citizens due to continued difficult economic times. During a typical week, the Food Pantry assists somewhere between 15 and 20 households. However, despite the difficult economy, 2011 has been one of the best financial years in the Food Pantry's history due to the generosity of New Durham residents.

During the past year, the Food Pantry Board has untaken installing propane heaters to heat the main areas of the building. These heaters have dramatically reduced the cost of using expensive electric heat.

The New Durham Food Pantry has continued to benefit from its affiliation with the New Hampshire Food Bank in Manchester, as well as Hannafords Supermarket in Alton. The Pantry's food supplies are derived from locally donated canned and dry goods; materials purchased through the NH Food Bank, federal surplus food supplies and products that are purchased by the New Durham Food Pantry. Through the community's generous donations and the help of many volunteers, we were able to provide:

* Ongoing food assistance for an average of 175 residents monthly.
* Approximately 50 holiday food baskets provided at both Thanksgiving and Christmas.
* "Wish Upon A Star" Christmas gift program ensured nearly120 children and seniors did not go without this Holiday season.

Our special thanks to so many for their year round assistance and who donate so much of their time: Darlene & Dan DeMeritt, Tom & Ellen Ferguson, Rod & Sharon Doherty, Ellen Phillips, Jeannie Bernard, Patty Rogers, David and Joan Swenson and Diane Booth.

If you are in need of assistance or know of anyone in need, please call Darlene DeMerritt at 534-7032 or Winnie Berry at 817-0372 or 859-7000. You do not have to be on local welfare to be eligible for assistance and all calls are confidential.

Respectfully submitted;
Eileen Berry
President, Board of Directors

Secretary: Dorothy Veisel *Treasurer: William G. Herman, CPM*
Directors: *Terry Jarvis* *Rachel Lindberg* *Carol Allen*

The New Durham Food Pantry has been designated as a 501 (c) (3) Public Charity by the U.S. Internal Revenue Service. Donations to the Pantry are tax deductible.

ROCHESTER DISTRICT VNA
"Your VNA"
ANNUAL REPORT for 2011

Rochester District VNA (Your VNA) continues to serve as your home health and hospice agency providing skilled nursing, rehabilitative therapies, medical social work, licensed nursing assistance and supportive services on an intermittent basis. We are proud to provide you with highly skilled and well trained clinicians. In addition, we provide an active Adult Day Care Center, which is open Monday thru Friday. Located at our office, it provides a safe, family atmosphere for loved ones no longer able to be at home alone. Our Certified Lactation specialist provides visits to new moms and babies to ensure a healthy beginning.

We continue to provide support services including: homemakers, personal care service providers and in-home companions although the numbers have been reduced due to lack of funding. Services are paid in part by Title XX and the patient, and it allows individuals who require minimal support to remain safely in their homes at the lowest possible cost.

We became recertified by Medicare for hospice care in April 2011 after Seacoast Hospice was sold to a for-profit hospice in 2010. We are the only non-profit hospice in Strafford County. We have admitted over eighty hospice patients in the first nine months. This is an example of our Board seeing a need in the community and responding to that need.

Our biggest and most critical challenge is being dependent on the government for 85% of our revenue. We are reimbursed at rates the government sets regardless of the actual cost to provide the care. Medicare is the only service we provide that is not always a loss, and the Medicare revenue has been used to assist in supplementing many of the under-funded programs we provide. Due to reductions in Medicare every year since 2006, we can no longer depend on a surplus in Medicare to assist with these programs. Therefore, your continued support of Rochester District Visiting Nurse Association (Your VNA) is vitally important to our ability to meet the many health needs in your community. The number of people depending on Medicaid continues to increase with the down turn in the economy. The state reimburses for Medicaid at about 40% of the cost.

You have a choice. **Ask for Rochester District VNA by name.** We are an independent, free-standing, non-profit providing quality care to thousands of people every year for 99 years. If you have questions please call 332-1133 or check our web-site @ www.yourvna.org

Patient Statistics for **New Durham 2011**

Home Care Visits		**Patient count by payer**	
Skilled Nursing	517	Medicare	30
Physical Therapy	190	Insurance	19
Occupational Therapy	79	Medicaid	7
Speech	3	Self –pay	1
Licensed Nursing Assistant	111		
Total	**911**		

Peri-natal visits: 7
Support Service Clients: 1
Hospice Admissions: 2

Report Submitted by:
Linda J. Hotchkiss RN, MHSA, CEO

STRAFFORD REGIONAL PLANNING COMMISSION
2011 REPORT

Strafford Regional Planning Commission, a political subdivision, serves in an advisory role to New Durham and seventeen other communities. We provide planning services to assist officials, boards and citizens in managing growth and development and to foster regional collaborative efforts. The Commission's professional staff offers a range of planning services in transportation, land use, economic development, hazard mitigation, natural resources and geographic information systems (GIS) mapping and analysis. These services are available in customized modes to meet the diverse needs of communities. Access is also provided to SRPC educational resources including our website, library, workshops and forums, and customized training.

2011 Accomplishments:

- Collaborated with New Durham residents on the 2011-2015 Strafford Regional Comprehensive Economic Development Strategy, and met with Town officials to solicit transportation projects for the NH Transportation Ten Year Plan
- Sent information to the Town Administrator regarding energy programs and opportunities
- Assisted COAST with implementation of North Bus volunteer driver bus service
- Completed three traffic counts for NHDOT's annual program and seven Town requested traffic counts
- Updated the Town's standardized map set for transportation, conservation land, water resources and aerials
- Distributed *New Hampshire Planning and Land Use Regulation* books to Town land use boards
- Provided assistance to Town staff and boards on transportation, hazard mitigation and land use

SRPC provided the following services to all municipalities in 2011:

- Created the first Strafford Regional Comprehensive Economic Development Strategy
- Received support from the Federal Highways Administration to proceed with a regional culvert assessment inventory
- Awarded over 8 million dollars in Congestion Mitigation Air Quality grant funding for projects including a Park and Ride near Exit 13 of the Spaulding Turnpike, bus service from UNH to Rochester, via Route 125 and increased peak hour service for COAST Route 2, and UNH Wildcat Route 4
- Collaborated with the Alliance for Community Transportation (ACT) to provide coordinated transportation for human service agencies
- Published an email newsletter and alerts to keep communities informed of meeting schedules, events, local news and other beneficial information
- Downloaded and displayed the latest demographic and economic data to SRPC web page as tools for municipalities

Goals for 2012:

- Implement the Action Plan for the 2011 -2015 Strafford Regional Comprehensive Economic Development
- Attract new public and private investments to the Strafford region
- Assist UNH Wildcat and COAST transit providers in development of transit routes and services
- Assist citizens in the development of agricultural databases and development of production systems
- Initiate first year of the Sustainable Communities Regional Planning grant tasks
- Continue Broadband planning and mapping activities
- Continue transportation planning tasks in support of Safe Routes to School, safety, access management, park and rides, sidewalks, bike ways, and corridor studies.

We look forward to working with the citizens and officials of New Durham in 2012. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at cjc@strafford.org. Please visit our website at www.strafford.org.

Birds in front of the Town Hall Photgraph by Stephanie MacKenzie

Finding the perfect tree at Evergreen Ridge Tree Farm on Berry Road
Photograph by Kristin Wilson

United States Senate

WASHINGTON, DC 20510

Dear Friends:

As I reflect on my first year in the United States Senate, I continue to be honored to serve the citizens of New Hampshire. I've appreciated the opportunity during the past year to support initiatives that would scale back the size of the federal government, reduce wasteful and duplicative spending, and put our country on a fiscally responsible path. We still have a long way to go to get our fiscal house in order and our economy back on track – and I won't rest until we do.

Here in the Granite State, we have a proud tradition of local, state and federal leaders working together to make our communities stronger, and I've worked hard to maintain a continuous dialogue with the citizens of our state. I know that the best ideas and input come from New Hampshire—not Washington. That's why my door is always open to you. I welcome hearing your views on matters of importance to our state and nation.

In addition to my regular stops, I was especially pleased to hold public town hall meetings in every county - providing residents with a convenient way to ask questions and receive updates on what's happening in Washington. These meetings also provide a great way for me to hear directly from New Hampshire citizens about their priorities. I will continue to hold town hall meetings throughout the state during the coming year.

Providing effective constituent service is a top priority for me, and I encourage you to contact any one of my offices - in Manchester, Portsmouth, Nashua, Berlin, or Washington - for assistance interacting with the federal government. You may also visit my website, http://ayotte.senate.gov, for more information about the services my office provides.

Public service is a privilege, and I consider it a true honor to be your voice in the Senate. Blessed to live in the greatest nation on Earth, all of us have a solemn obligation to keep it strong, prosperous and free. Please know that my work in Washington is guided by my commitment to keeping alive the American dream for our children and future generations. I continue to have great confidence in our country, and I know that working together, we can meet the challenges we face.

Thank you for all you do to make New Hampshire a better place to live, work, and raise a family. Best wishes for a happy, healthy 2012!

Sincerely,

Kelly

Kelly A. Ayotte
United States Senator

144 Russell Senate Office Bldg.
Washington, DC 20510
(202) 224-3324

1200 Elm Street, Suite 2
Manchester, NH 03101
(603) 622-7979

144 Main Street
Nashua, NH 03060
(603) 880-3335

19 Pleasant Street, Suite 13B
Berlin, NH 03570
(603) 752-7704

14 Manchester Square, Suite 140
Portsmouth, NH 03801
(603) 436-7161

Notes

SCHOLARSHIPS AVAILABLE TO NEW DURHAM RESIDENTS

"Elmer C. Smith Scholarship" Administered by the Trustees of the Trust Funds
Trustees of Trust Funds
PO Box 207
New Durham, NH 03855

Criteria: The student must be a resident of New Durham and under the age of 21. Funds will be administered after the Trustees of Trust Funds receive confirmation that the student has passed his/her first semester, after he/she has been notified of being awarded the scholarship. Also, the student is required to write a brief paragraph stating his/her reasons for attending college and why he/she should be a recipient of this scholarship.

New Durham Fire Department Memorial Scholarship
New Durham Fire Department
PO Box 207
New Durham, NH 03855

Criteria: The New Durham Fire Department offers a scholarship annually in memory of Richard Bickford, which is to be applied toward the expenses of attending any school beyond secondary level. The applicant must be a resident of New Durham, a High School graduate, admitted to a post-secondary school, of good moral character and in need of financial assistance.

Civil War Memorial Scholarship
PO Box 396
New Durham, NH 03855

Criteria: The student must be a resident of New Durham and aged 17-22, and graduating senior from high school, or equivalent schooling or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the New Durham Historical Society receives written confirmation of his/her passing grades from the first semester of college. Also, the student must write a brief essay on "How the Civil War has made a Difference in the Year 2011".

Chief Douglas J. Scruton Memorial Scholarship Trust
PO Box 207
New Durham, NH 03855

Criteria: The New Durham Police Association offers a scholarship annually in memory of Chief Douglas J. Scruton. The applicant must be resident of New Durham, under the age of 23 and graduating senior from high school or a holder of a GED. After the student has been notified of being awarded the scholarship, funds will be administered after the Association receives written confirmation of his/her passing grades from the first semester of college. The student must write a brief paragraph stating his/her reasons for attending college and why he/she feels that he/she should be a recipient of the scholarship.

All scholarship application forms can be obtained at the Town Clerk's office in the Town Hall, telephone: 603-859-2091 or on the Town's website: http://www.newdurhamnh.us

INFORMATION DIRECTORY

Emergency Only – Police (Dispatch)	**Police, Fire and Ambulance Dispatch**	**9-1-1 859-2751**

For Queries:	Call the:	Telephone Number:
Administration & Selectmen.....	Town Administrator.....	859-2091
Animal Control Officer	Police Department.....	859-2751
Assessments/Current Use/Exemptions..	Assessing Clerk.....	859-2091
Birth, Civil Unions, Marriages &Deaths.....	Town Clerk.....	859-2091
Building Permit/Code Enforcement...	Building Inspector.....	859-0516 or 978-2190
Burn Permit.....	Forest Fire Warden.....	859-3333 or 859-FIRE
Dogs – Licenses.....	Town Clerk.....	859-2091
Finance.....	Finance Director.....	859-2091
Fire Department.....	Fire Station.....	859-3333 or 859-FIRE
Elections, Voter Registration.....	Town Clerk.....	859-2091
Health – Complaints & Inspections...	Health Officer	859-0516 or 978-2190
Library.....	Library Director.....	859-2201
Occupancy Permit.....	Building Inspector.....	859-0516 or 978-2190
Police (Routine).....	Police Department.....	859-2752
Post Office.....	New Durham Post Office	859-5200
Recreation.....	Parks and Recreation Director...	859-5666
Registrations: MV, Boats & OHRVs..	Town Clerk.....	859-2091
Road Maintenance.....	Highway Garage.....	859-8000
School Registration: K-6th Grade.....	New Durham Elementary School....	859-2061
School Registration 7th to 8th Grade...	Kingswood Regional Middle School	569-3689
School Registration: 9th to 12th Grade...	Kingswood Regional High School...	569-3683
Taxes.....	Tax Collector.....	859-2091
Transfer Station/Recycling Center.....	Transfer Station.....	859-8080
Volunteering.....	Town Administrator.....	859-0203
Welfare Assistance.....	Welfare Administrator.....	859-0204
Zoning & Land Use Regulations.....	Planning Board/ZBA Clerk.....	859-7171

VISIT THE TOWN WEBSITE: HTTP://WWW.NEWDURHAMNH.US